



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2025-0028

To : Assistant Schools Division Superintendent
Chief of the Schools Governance and Operations Division

Subject : **REQUEST FOR RESOURCE SPEAKER FOR THE CONDUCT OF
THE DEVELOPMENT OF DIVISION PUBLIC SERVICE CONTINUITY
PLAN (PSCP) CUM STAFF SAFETY AND DISASTER PREPAREDNESS
TRAINING**

Date : January 22, 2025

Attached is a communication letter dated January 17, 2025, re: *Request for Resource Speaker in the Conduct of the Development of Division Public Service Continuity Plan (PSCP) cum Staff Safety and Disaster Preparedness Training*, which will be held on **January 27, 2025, at Apo View Hotel, Davao City**

Anent this, **Hernani A. Resueño Jr, Project Development Officer II** is hereby requested to attend the activity as resource speaker on the dates mentioned above.

Board and lodging, supplies and materials shall be charged against DPRP funds of the inviting Office, while travelling and other incidental expenses of the resource speaker will be chargeable against Division DPRP downloaded funds subject to the usual accounting and auditing rules and regulations.

For your preferential attention.



JINKY B. FIRMAN PhD, CESO VI
Schools Division Superintendent

RELEASED

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RECORDS SECTION SDO PANABO CITY

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Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE

January 17, 2025

JINKY B. FIRMAN, PhD, CESO VI

Schools Division Superintendent
DepEd Division of Panabo City
Panabo City, Davao del Norte

Thru: **HERNANI A. RESUEÑO**
Division DRRM Coordinator

Dear Superintendent Firman,

Greetings!

In compliance with the mandates required to government offices, the Deped Division of Davao del Norte shall conduct the **Development of Division Public Service Continuity Plan (PSCP) cum Staff Safety and Disaster Preparedness Training on January 27-31, 2025 at Apo View Hotel, Davao City**. This workshop is a critical component of organizational management that involves preparing for and responding to potential disruptions particularly during disasters and emergencies to ensure continuous delivery of public services. Likewise, capacitate personnel to gain life-saving and life-sustaining skills which will enable provision of timely and appropriate response during emergencies.

Anent to this; noting that you have the key personnel with extensive expertise and credentials on the said topic, we would like to formally request **Mr. Hernani A. Resueño** to be our **resource speaker** on the above-mentioned activity. His valuable insights and perspectives will significantly assist us in the development of our Office's PSCP Plan.

We would welcome the opportunity to discuss this invitation further and explore how his participation can enhance the event.

Should you have queries or concerns, please contact Ms. Jillian April A. Casal, Division DRRM Focal, through her mobile number (09309664183) and email address (jillianapril.casal@deped.gov.ph).

We look forward to the possibility of collaborating with you in this endeavor. Thank you for considering our request and your constant support to the Department of Education.

Very truly yours,

REYNALDO B. MELLORIDA, CESO V

Schools Division Superintendent

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