



Republic of the Philippines  
Department of Education  
REGION XI  
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

**DIVISION MEMORANDUM**  
**SGOD-2025-0022**

To : Assistant Schools Division Superintendent  
Chiefs of the Schools Governance and Operations Division and  
Curriculum Implementation Division  
Planning Unit

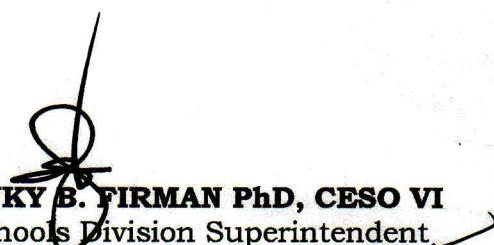
Subject : **PARTICIPATION IN THE ONLINE ORIENTATION ON THE  
ADOPTION OF THE REVISED ELECTRONIC SCHOOL FORM 7  
(eSF7)**

Date : January 15, 2025

Attached is Regional Memorandum No. PPRD-2025-002 re: **Participation in the Online Orientation on the Adoption of the Revised Electronic School Form 7 (eSF7)** on January 17, 2025 (9:00am to 12:00nn) via Microsoft Teams with link: <https://bit.ly/eSF7Orientation-2025January>.

Ker Denzel Infiesto, Planning Officer III, is hereby directed to participate in the said activity.

For your guidance and compliance.

  
**JINKY B. FIRMAN PhD, CESO VI**  
Schools Division Superintendent

Encl: As stated  
SGOD/aba/kdgi

**RELEASED**

**JAN 16 2025**

RECORDS SECTION-SDO PANABO CITY

BY 



Republic of the Philippines  
**Department of Education**  
DAVAO REGION

January 14, 2025

REGIONAL MEMORANDUM  
PPRD-2025-002

**PARTICIPATION IN THE ONLINE ORIENTATION ON THE ADOPTION  
OF THE REVISED ELECTRONIC SCHOOL FORMS 7 (eSF7)**

To: Schools Division Superintendents

1. This is in reference to Memorandum No. DM-OU-2025-0060, dated January 09, 2025, on the conduct of "**Online Orientation on the Adoption of the Revised Electronic School Forms 7 (eSF7) starting SY 2024-2025**" on 17 January 2025, 9:00 am – 12:00 noon, via Microsoft Teams.
2. The Regional and Division Planning Officers shall attend the activity through <https://bit.ly/eSF7Orientation-2025January>. For more information and guidance, refer to *Annex A: Details of the Online information*.
3. Immediate dissemination and strict compliance are desired.

ALLAN G. FARNAZO  
Director IV

Jan. 15, 2025

9:39 AM

ROP6/smd

RECORDS SECTION  
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RELEASER

RECORDED  
DATE: Jan. 15, 2025  
TIME: 9:39 AM  
43911

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Republika ng Pilipinas

## Department of Education

OFFICE OF THE UNDERSECRETARY

HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

### MEMORANDUM DM-OUHRD-2025-0060

TO

Regional Directors  
Schools Division Superintendents  
Field Planning Officers

✓  
N.Q.MJS

43911

FROM

WILFREDO E. CABRAL

Undersecretary  
Human Resource and Organizational Development

JAN 10 2025

2:04 pm

SUBJECT

ONLINE ORIENTATION ON THE ADOPTION OF THE REVISED  
ELECTRONIC SCHOOL FORM 7 (eSF7) STARTING SY 2024-  
2025

DATE

09 January 2025

Following the dissemination of DM-OUHRD-2024-3470 "Issuance and Adoption of the Revised Electronic School Form 7 (eSF7) Tool Starting School Year 2024-2025" dated 04 December 2024, the Bureau of Human Resource and Organizational Development - School Effectiveness Division (BHROD-SED) shall conduct an **Online Orientation** on **17 January 2025 (Friday), 9:00 a.m. - 12:00 p.m.** via Microsoft Teams.

The primary objective of the online orientation is to promote standardized knowledge and understanding regarding the operationalization of the electronic tool from data collection to report generation on school personnel assignments and basic profiles, considering the modifications incorporated since it was first introduced in School Year 2023-2024.

Please refer to **Annex A: Details of the Online Orientation**, for proper information and guidance.

Should you have questions and clarifications, you may contact the BHROD-SED through landline (02) 8633-5397 or email [bhrod.sed@deped.gov.ph](mailto:bhrod.sed@deped.gov.ph).

For dissemination and appropriate action.

**Copy furnished:**  
OFFICE OF THE SECRETARY



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