



Republic of the Philippines  
**Department of Education**  
 REGION XI  
**SCHOOLS DIVISION OF PANABO CITY**

Office of the Schools Division Superintendent

DIVISION MEMORANDUM  
 SGOD-2025-0017

To: Assistant Schools Division Superintendent  
 Chief of the Schools Governance and Operations Division  
 Chief of the Curriculum Implementation Division

Attention: Maria Ezcelmay S. Cabaylo  
 Nurse II

Subject: **ATTENDANCE TO THE BI-ANNUAL SERVICE PROVIDERS MEETING**

Date: January 13, 2024

Attached is the letter invitation from the Office of the **Alliance Against AIDS in Mindanao, Inc. (ALAGAD)**, dated January 7, 2025 on the **BI-ANNUAL SERVICE PROVIDERS MEETING** on January 17, 2025, 11:00 AM to 5:00 PM at the Molave Hotel, Tagum City.

Anent this, **Maria Ezcelmay S. Cabaylo, STI-HIV AIDS Division Focal** is hereby directed to attend the said meeting.

Travel and other incidental expenses shall be charged against Local funds/ MOOE subject to the usual accounting and auditing rules and regulations.

For your guidance and compliance.

*[Signature]*  
**JINKY B. FIRMAN, PhD, CESO VI**  
 Schools Division Superintendent

Enclosed: as stated  
 SGOD/aba/memsc

RELEASER

JAN 15 2025

RECORDS SECTION SDO PANABO CITY  
 BY *[Signature]*



**Alliance Against AIDS in Mindanao, Inc. (ALAGAD-Mindanao, Inc.)**  
1, Door 1, Orchid St. Juna Subdivision, Matina, 8000 Davao City; Telefax: (082) 291-1219  
e-mail: [alagadmindanao@gmail.com](mailto:alagadmindanao@gmail.com)

January 7, 2025

**JINKY B. FIRMAN ,PHD,CESO VI**  
Schools Division Superintendent  
DepEd Panabo City Division Office

Dear Ms. Firman,

Good Day!

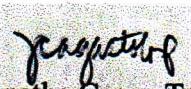
We would like to invite **Ms. Maria Ezcelmay Cabaylo,RN** to attend the Bi -annual Service Providers Meeting this coming January 17, 2025 (Friday), 11:00 a.m to 5:00 p.m. at Molave Hotel, Tagum City.

Important matters will be discussed during the meeting:

- a. Project Updates/Achievement for the 2024
- b. Status of Advocacy on HIV and AIDS Ordinance and the Anti-Discrimination
- c. Activity Planning for the 2025

Hope to see you and Happy New Year!

For the Alliance,

  
Jeanethe Cagas-Tolop, RSW  
Project Officer

Noted by:

  
Michael Jesus A. Mahinay  
Executive Director