



Republic of the Philippines
Department of Education
 REGION XI
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
SGOD-2025-0014

To : Assistant Schools Division Superintendent
 Chiefs of the Schools Governance and Operations Division and
 Curriculum Implementation Division
 Public School Heads
 Public School Teachers
 All Concerned

Subject : **COMPLIANCE TO THE SURVEY ON REVIEW AND VALIDATION OF
 THE LIST OF DEPED SCHOOL FORMS AND REPORTS
 ACCOMPLISHED BY PUBLIC SCHOOL TEACHERS**

Date : January 9, 2025

Attached is DepEd Memorandum No. OUHROD-2025-0057 re: **Request to Review and Validate the List of DepEd School Forms and Reports Accomplished by Public School Teachers** on or before January 9, 2025 (1:00pm) with survey link: bit.ly/SFTeacher-Validation.

In line with this, **all public school teachers** are requested to comply the said survey. The Schools Division Office – Planning Unit shall monitor the compliance of the schools through means of verification and online school reporting.

Should there be further questions, please contact the BHROD-SED through landline no. (02) 8633-5397 or email bhrod.sed@deped.gov.ph.

For dissemination and strict compliance.

JINKY B. FIRMAN PhD, CESO VI
 Schools Division Superintendent

Encl: As stated
 SGOD/aba/kdg

RELEASED

JAN 09 2025

RECORDS SECTION, SDO PANABO CITY
 BY 



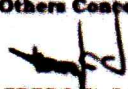
Republika ng Pilipinas

Department of Education

OFFICE OF THE UNDERSECRETARY
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM
DM-OUHROD-2025-0057

TO : Regional Directors
Schools Division Superintendents
School Heads
All Others Concerned

FROM :  **WILFREDO E. CABRAL**
Undersecretary for Human Resource and
Organizational Development

SUBJECT : **REQUEST TO REVIEW AND VALIDATE THE LIST OF DEPED
SCHOOL FORMS AND REPORTS ACCOMPLISHED BY PUBLIC
SCHOOL TEACHERS**

DATE : 08 January 2025

The Department of Education (DepEd) has been steadfast in undertaking reforms that aim to cultivate a work environment that supports quality education while putting premium to the welfare of its people. In support of this, a task force has been created under DepEd Memorandum No. 037, s. 2024 to review teachers' workload, particularly school forms and reports accomplished by teachers and non-teaching personnel.

As part of the final data-gathering activities, **public school teachers are invited to participate in an online survey** to validate the list of DepEd school forms and reports that public school teachers are required to accomplish in relation to their established workload, as outlined in DepEd Order No. 005, s. 2024.

The survey can be accessed through this link bit.ly/SFTeacher-Validation. The deadline for completing the online survey is on **09 January 2025 at 1:00 p.m.** The Regional Offices and Schools Division Offices are hereby instructed to facilitate wider dissemination of this survey to all teachers.

Should there be further questions, please contact the BHRD-SED through landline (02) 8633-5397 or email bhrd.scd@deped.gov.ph.

For appropriate action.

Copy furnished:
OFFICE OF THE SECRETARY



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