



Republic of the Philippines  
**Department of Education**  
REGION XI  
SCHOOLS DIVISION OF PANABO CITY

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**  
OSDS-2025-005

To : Assistant Schools Division Superintendent/Bids and Awards  
Committee Chair  
Chief Education Supervisor, Schools Governance Operations Division  
Chief Education Supervisor, Curriculum Implementation Division  
School Principal, Mabunao Elementary School  
All Bids and Awards Committee Regular and Alternate Members  
All Bids and Awards Committee TWG Members for Infrastructure  
All concerned

Subject: **CONDUCT OF ONSITE INSPECTION TO MABUNAO  
ELEMENTARY SCHOOL FOR THE CY 2024 CONSTRUCTION OF  
ONE (1) STOREY - TWO (2) CLASSROOMS SCHOOL BUILDING  
(W/ COMMON TOILET) WITH PROVISION OF RAINWATER  
COLLECTOR, SOLAR PV ENERGY SYSTEM, AND WATER  
SYSTEM**

Date: January 7, 2025

In line with the implementation of the CY 2024 Infrastructure Program of the Schools Division Office, and to ensure compliance with the requirements for the construction of a one-story, two-classroom school building, please be informed that an **onsite inspection will be conducted at Mabunao Elementary School on January 8, 2025, Wednesday, at 9:00 o'clock in the morning.**

Further, all Bids and Awards Committee Regular and Alternate Members together with the Members of the Technical Working Group for Infrastructure are hereby directed to join the said inspection.

Travel, meals, and other allowable expenses incurred relative to this activity are chargeable against Division MOOE funds subject to the usual accounting and auditing rules and regulations.

For your information and compliance.

  
**JINKY B. FIRMAN PhD, CESO VI**  
Schools Division Superintendent

SGOD/BPM/lji

**RELEASED**

**JAN 07 2025**



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