



Republic of the Philippines
Department of Education
 Region XI
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

OSDS-2025-0002

To : **RAUL. E GACUS**, Administrative Officer V
ROSALIE D. ESTIMADA, Budget Officer
GLENN B. SEPARIS, Accountant III
NEO CARLO R. MAGNO, Administrative Officer IV
JENECES GRACE L. BUCAN, Administrative Officer II/ ERF Handler
IONE JEAN B. AMOGUIS, Administrative Officer II / AAO
JOHN OSLEC F. BAWI-IN, Administrative Assistant III/ Alternate AAO
LEAH F. LIM, Administrative Assistant II/ PCNHS ERF Handler

Subject: **GSIS PREMIUM RECONCILIATION MEETING**

Date : January 6, 2025

Please be informed that GSIS Tagum Branch together with the GSIS personnel from their Head Office will conduct some briefing for interview regarding the premium reconciliation project, on January 6, 2025, Monday at the Division Training Center, Division Office of Panabo City at 1 PM. In line with this, you are hereby advised to attend.

For strict compliance.


JINKY B. TIRMAN, Ph.D, CESO VI
 Schools Division Superintendent

RELEASED

JAN 07 2025

RECORDS SECTION, SDO PANABO CITY
 BY 

Enclosed: as stated

OSDS/DPSU/jglb



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