



25-27284

Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

January 28, 2025

DIVISION MEMORANDUM

No. 0031, s. 2025

11TH DIVISION MANAGEMENT COMMITTEE (MANCOM) MEETING

To : Assistant Schools Division Superintendent
Chief ES, Schools Governance and Operations Division
Chief ES, Curriculum Implementation Division
Education Program Supervisors
Public Schools District Supervisors
Elementary and Secondary School Heads/Principals
Section/Unit Heads, SDO
All concerned

1. Please be advised to attend the **11th Division Management Committee (MANCOM) Meeting on January 31, Friday from 8:00 AM to 5:00 PM**, venue shall be announced thru a separate memorandum.
2. This meeting shall be hosted by the Panabo Central District, and the following personnel shall take charge of the following, to wit:
 - a. Hall Preparations/Restoration:
 - Panabo Central District
 - b. Secretariat/Minutes of the Meeting:
 - Elsie O. Iñigo – HT I/Asst. to the Principal
 - c. Registration and Attendance:
 - Dearly Mae B. Cabote – ADAS III
 - Kim Uyanguren – ADAS III
 - Moira Ysobelle U. Lampon – ADA VI
 - d. Audio/Powerpoint Presentations:
 - Peter B. Mijares, Jr. – PDO II
 - e. Moderator/MANCOM Host:
 - Myla P. Bergonia – MT II/Asst. to the Principal
3. Enclosed are the Program of Activities, Agenda of the Meeting, and List of Participants.
4. No registration fee shall be collected. Meals and snacks shall be charged against the Division MOOE and School MOOE. Travel and other incidental expenses shall be charged against the local funds or other sources of funds, all subject to the usual accounting and auditing rules and regulations.



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5. Immediate dissemination of this memorandum is desired.


JINKY B. FIRMAN, PhD, CESO VI
Schools Division Superintendent

RELEASED

JAN 28 2025

RECORDS SECTION SDO PANABO CITY

BY 

Enclosed: as stated.
OSDS/jbf/dmbc



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AGENDA OF THE MEETING

11th Division Management Committee (MANCOM) Meeting

January 31, 2025 8:30 am – 5:00 pm

1. Results of ELLNA & NAT 6 & 12
2. Intensified School Monitoring (SOS & PSDSs on Field)
3. Reading Matters
 - Training for all K-3 Teachers
 - Final Reading Evaluation
4. D.O. 20, s. 2024
5. Senior High School Program Updates
6. PCAA & DAVRAA
7. Enhanced K12 Phase 2
8. Status of New Construction, Repair & Other Projects – c/o Engr. Valencia
9. Other Matters



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11th Division Management Committee (MANCOM) Meeting
PROGRAM OF ACTIVITIES

January 31, 2025 8:30 am – 5:00 pm

Time	Agenda Particulars	Details Discussant
8:30 am – 8:45 am	Part 1 Preliminaries - National Anthem - Opening Prayer - DepEd Panabo City Hymn - DepEd Policy Statement - Welcome Message	AVP - Tyron O. Dujali – ITO I Jemima Deiparine – Principal II AVP AVP ASDS Basilio P. Mana-ay Jr., CESO VI
8:45 am – 9:00 am	Acknowledgement of participants/Checking of Attendance	Dr. Raul E. Gacus
9:00 am – 5:00 pm	Part 2 - Call to Order - Reading and approval of the Minutes of the previous meeting. - Business arising from the minutes. Part 3 MANCOM Meeting Proper AGENDA: - SDS Hour – Updates and guidance - ASDS Time – Updates and guidance - Updates from Chiefs and Section Heads - Other matters Part 4 - Adjournment - Closing Prayer	SDS Jinky B. Firman, PhD, CESO VI Secretariat Division MANCOM Participants SDS Jinky B. Firman, PhD, CESO VI ASDS Basilio P. Mana-ay Jr., CESO VI Chiefs / Section Heads Jocelyn Ada – Principal I
Moderator/MANCOM Host		Myla P. Bergonia – MT II/Asst. to the Principal

LIST OF PARTICIPANTS

1	Jinky B. Firman, PhD, CESO VI	SDS	SDS
2	Basilio P. Mana-ay, Jr., CESO VI	ASDS	ASDS
3	Ailene B. Añonuevo PhD	SGOD	CHIEF ES
4	Yamota, Janwario E.	CID	CHIEF ES
5	Atty. Annalene A. Dacumos-Villanueva	OSDS	ATTY. III
6	Glenn B. Separis, CPA, CESE	OSDS	ACCT. III
7	Tyron O. Dujali	OSDS	ITO I
8	Raul E. Gacus	OSDS	AO V
9	Rosalie D. Estimada	OSDS	AO V
10	Neo Carlo R. Magno	OSDS	AO IV
11	Kathryn Gae D. Jayoma	OSDS	AO IV
12	Norpinang N. Pagagao	OSDS	AO IV
13	Maya Flaminda Juanich	OSDS	AO IV
14	Aguilar, Djhoane C.	CID	EPS
15	Arado, Carolyn M.	CID	EPS
16	Firman, Ramil Jacky P.	CID	EPS
17	Carlom, Jaime C.	CID	EPS
18	Manguilimotan, Ylcy B.	CID	EPS
19	Mijares, Peter A.	CID	EPS
20	Orbeta, Elden D.	CID	EPS
21	Suelto, Maria Perpetua Angelita G.	CID	EPS
22	Visillas, John B.	CID	EPS
23	Pasquito, Antonio Jr R.	CID	PSDS
24	Bitang, Avelino D.	CID	PSDS
25	Tuazon, Maria Nenita G.	CID	PSDS
26	Manginsay, Marissa Y.	CID	PSDS
27	Deocampo, Reynaldo C.	CID	PSDS
28	Martinez, Joylyn B.	CID	PSDS
29	Petalcorin, Iryhn	CID	PSDS
30	Raganas, Juliet	CID	Guidance Coor
31	Keren T. Luma	SGOD	EPS
32	Erick S. Dalumpines	SGOD	SEPS
33	Kenneth S. Deligencia	SGOD	SEPS
34	Ana Liza M. Mendoza	SGOD	SEPS
35	Ronmar V. Jayoma	SGOD	SEPS
36	Dr. Arlene L. Choi	SGOD	MEDICAL OFFICER III
37	Engr. Eric S. Valencia	SGOD	ENGR. III
38	Ker Denzel G. Infiesto	SGOD	PLANNING OFFICER III
39	Erna O. Lumandong	SGOD	EPS II
40	Hernani A. Resueño Jr.	SGOD	PDO II
41	Aguilon, Armando Jr. O.	CID	DIO
42	Peter B. Mijares, Jr.	CID	PDO II
43	Cabote, Dearly Mae B.	OSDS	ADAS III
44	Uyanguren, Kim	OSDS	ADAS III
45	Lampon, Moira Ysobelle	OSDS	ADA VI

46	Casona Jr., Rodrigo B.	OSDS	ADA IV
47	Cuñado, Jaynard K.	OSDS	ADA VI
48	Cyrus C. Cachuela	A.O Floirendo ES	Principal I
49	Elsie O. Iñigo	Roxas ES	Head Teacher I
50	Winston Mark Coquilla	Dalisay Village ES	Principal I
51	Anna Mae Fuentes	DMJ Memorial ES	Head Teacher I
52	Leonora Cañete	Nanyo CES	Principal II
53	Nida Compuesto	P. Changco ES	Head Teacher II
54	Rubbie Labanon	Rodrigo D. Mabitad ES	Principal I
55	Jonalyn D. Badua	Concordia Sison ES	Head Teacher IV
56	Janeth Gomez	Sindaton ES	Principal I
57	Julius Suelto	Southern Davao ES	Principal III
58	Edgardo Pamugas III	Tibungol ES	Head Teacher II
59	Ruel Ramos	Valentin Daquio ES	Principal III
60	Dante G. Millanes	A.O. Floirendo ES II	Principal I
61	Marjorie S. Baldestamon	Cabili ES	Principal II
62	Elsie M. Carballo	Doña Nenita ES	Principal III
63	Feleciano S. Catbagan	Gredu ES	Principal III
64	Ramelyn F. Antalan	Panabo Central ESS	Principal IV
65	Rosemarie S. Patriarca	Rizal ES	Principal IV
66	Myla P. Bergonia	Rizal ES	Master Teacher II/Asst. to the Principal
67	Mylene S. Castillo	Salvacion ES	Principal III
68	Lizle Y. Delos Reyes	San Francisco ES	Principal II
69	Helen May T. Delada	San Pedro ES	Head Teacher II
70	Jemima Deiparine	San Vicente ES	Principal II
71	Elsie Iñigo	San Vicente ES	HT I/Asst. to the Principal
72	Jocelyn Ada	Sto Niño ES	Principal I
73	Lovely Karen C. Melencion	Buenavista ES	Head Teacher I
74	Roselle N. Pasaporte	GL Dondoy ES	Principal IV
75	Joy Cozo	JP Laurel ES	Principal II
76	Mac Donald Jabonillo	Katualan ES	Head Teacher II
77	Ulyses Macatol	Kiotoy ES	Head Teacher II
78	Roberto C. Candelasa Jr.	Mabunao ES	Head Teacher IV
79	Christy Pantonial	NB Galapin ES	Principal I
80	Emily Ibo	San Roque ES	Head Teacher III
81	Maria Teresa S. Amora	Sta. Cruz ES	Head Teacher III
82	Arnel T. Duropan	LT Concepcion IS	Principal II
83	Florence Horteza	LT Concepcion IS	
84	Edralin Gumilan	Tagurot ES	Head Teacher I
85	Oscar Pales	Datu Abdul ES	Principal I
86	Johanna Linterna	New Visayas Central ES	Principal III
87	Eric Paquera	Little Panay ES	Principal II

88	Lulibeth Vidal	Little Panay ES	Master Teacher II/Asst. to the Principal
89	Julius Juen	Katipunan ES	Principal I
90	Ana Lyn S. Nanol	Namuag ES	Principal I
91	Anbella Eleria	TG Gerona ES	Principal II
92	Jywell Pacaña	Consolacion ES	Principal II
93	Alfredo Ogue	Malativas ES	Principal I
94	Reynaldo Morales	Licanan ES	Principal I
95	Iris G. Separis	Kasilak ES	Principal I
96	Sambay Luma	Waterfall ES	Master Teacher II/SIC
97	Chonalyn C. Doctora	A.O. Floirendo NHS	Principal II
98	Jeanne S. Bajao	A.O. Floirendo NHS	HT I/Asst. to the Principal
99	Arlen A. Jumamoy	Don Manuel Javellana NHS	Principal I
100	Jennith Marie L. Jorolan	Little Panay NHS	Principal I
101	Melchora Dumbase	Mabunao NHS	Teacher III/SIC
102	Rene Capuyan	Malativas NHS	Head Teacher III
103	Jayson Juen	Manay NHS	Head Teacher I
104	Manuel M. Esperanza	Panabo City National HS	Principal III
105	Elen Joy Sombilon	Panabo City National HS	Asst. Principal II
106	Myrna E. Purificacion	Panabo City SHS	Principal II
107	Edarlina Bitang	Panabo City SHS	Asst. Principal II
108	Carolyn Rubino	Quezon NHS	Principal II
109	Rosienes D. Diorda	Quezon NHS	HT I/Asst. to the Principal
110	Behnjo S. Martin	San Vicente NHS	Principal I
111	Michael Rubino	San Vicente NHS	HT I/Asst. to the Principal
112	Ronilo Labrador	Sindaton NHS	Head Teacher I
113	Marivene P. Espinosa	Southern Davao NHS	Principal IV
114	Sarah Jane Omblero	Southern Davao NHS	Asst. Principal II
115	Glenn Patriarca	Kauswagan NHS	Principal I
116	Ronilo G. Revamonte	Kasilak NHS	Principal I
117	Rustico Hernandez	Cagangohan NHS	Principal III
118	Ermelinda Torres	Desiderio F. Dalisay, Sr. NHS	Teacher III/SIC
119	Gabriel S. Alfonso	Nanyo NHS	Principal II