



Republic of the Philippines  
Department of Education  
Region XI  
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

January 27, 2025

**Division Memorandum**

No. 0030 s. 2025

**ADDITIONAL SCHEDULE FOR THE MEDICAL AND DENTAL CHECK UP,  
AND SCREENING AND ACCREDITATION OF QUALIFIED COACHES AND  
ATHLETES FOR THE 2025 PANABO CITY ATHLETIC ASSOCIATION  
(PCAA) MEET**

TO: Assistant Schools Division Superintendent  
Chief Education Supervisor (SGOD)  
Chief Education Supervisor (CID)  
Education Program Supervisors (EPS)  
Public School District Supervisors (PSDS)  
Public Elementary and Secondary School Heads  
Private Elementary and Secondary Schools  
Division Screening and Accreditation Committee  
All Others Concerned

1. To accommodate those events who are yet to submit their requirements for the PCAA meet, the conduct of the medical and dental check-up and screening will be **extended** and conducted on **January 28, 2025 and February 3, 2025** at **Salvacion Elementary School**.
2. All coaches should finalize their documents and submit their respective galleries during the extended screening period.
3. All delegation heads are reminded to submit their respective **Master list** of all their athletes who will participate during the City Meet **on or before February 3, 2025**, to the screening committee.
4. Travel and other incidental expenses are chargeable against Division/Local MOOE funds subject to the usual accounting and auditing rules and procedures.
5. Immediate and wide dissemination of this Memorandum is highly directed.

  
**JINKY B. FIRMAN, PhD., CESO VI**  
Schools Division Superintendent  
**RELEASED**

**JAN 27 2025**