



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

No. 0001, series 2025

To: Assistant Schools Division Superintendent
Chief Education Supervisor, CID and SGOD
Public Schools District Supervisors
School Heads
All Concerned

Subject: **NEW PNPKI BULK PROCESSING FOR DEPED**


Date: January 3, 2025

Attached is the Regional Memorandum ORD 2024-101 regarding the New PNPKI Bulk Processing for DepEd. This memorandum mandates all DepEd personnel to apply for PNPKI, prioritizing those assigned to serve in the upcoming local elections. The DICT has updated the application requirements, eliminating the need for consolidated, completed, and signed application forms, provided that applicants are vetted and certified by an authorized DepEd Human Resource or Administrative Officer.

You may use the following links for the uniform application template and submission folder:

1. <https://tinyurl.com/PANABOPNPKITEMPLATE> - PNPKI Application Template
2. <https://tinyurl.com/PANABOPNPKI2025> - Submission Folder

For wide dissemination and compliance.


JINKY B. FIRMAN, PhD, CESO VI
Schools Division Superintendent

RELEASED

JAN 03 2025

RECORDS SECTION SDO PANABO CITY
BY 

OSDS/ICTU/tod



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Republic of the Philippines
Department of Education
DAVAO REGION

70169

October 17, 2024

REGIONAL MEMORANDUM
ORD-2024-101

NEW PNPKI BULK PROCESSING FOR DEPED

To: Schools Division Superintendents

1. Herewith is the letter from Jeffrey Ian C. Dy, Undersecretary for Infostructure Management-Cybersecurity and Upskilling of DICT, dated October 3, 2024, relative to the **New PNPKI Bulk Processing for DepEd** and DepEd Memorandum on "Application of DepEd Field Offices for PNPKI Digital Certificate" issued October 26, 2023, the DICT has revised the requirements for the bulk processing of applications by removing the need to submit consolidated, completed, and signed application forms, provided that the applicants are vetted and certified by the DepEd authorized Human Resource or Administrative Officer.
2. The Regional and Division PNPKI focal person will only be required to submit the following documents to the respective PNPKI Team for immediate processing:
 - a. Excel Encoding Form for bulk applications (<https://tinyurl.com/pnpki-bulk-template-2024>); and
 - b. Vetting Certification, attesting that all applicants are bona fide DepEd personnel and that all information in the Excel Encoding Form is accurate and truthful (<https://tinyurl.com/pnpki-waiving-doc-cert-2024>).
3. For any clarifications or concerns regarding the PNPKI application process, SDOs may coordinate with the Digital Certificate Division via info.pnpki@dict.gov.ph.
4. For immediate dissemination and compliance.

DEPARTMENT OF EDUCATION - DAVAO
RECORDS SECTION

RELEASED

By: _____

Date: _____

ALLAN G. FARNAZO
Director IV

Encl: As stated.
ORD/ICT2/jcw

40169



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October 3, 2024

HON. REVSEE A. ESCOBEDO

Undersecretary

Governance and Field Operations

Department of Education

Subject: New PNPKI Bulk Processing for DepEd

Dear Undersecretary Escobedo:

Greetings from the Department of Information and Communications Technology (DICT)!

This pertains to the new PNPKI applications under the bulk processing arrangement, including the waiver of certain requirements and the conduct of the online verification process for DepEd personnel who will serve as members of the electoral board. This initiative is in support of the use of their digital signatures for the 2025 National and Local Elections within the COMELEC's Automated Election System.

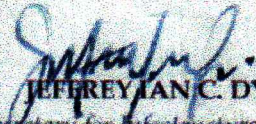
In relation to the DepEd Memorandum "Application of DepEd Field Offices for PNPKI Digital Certificate" issued 26 October 2023, the DICT has revised the requirements for the bulk processing of applications by removing the need to submit consolidated, completed, and signed application forms, provided that the applicants are vetted and certified by the DepEd authorized Human Resource or Administrative Officer.

The focal person will only be required to submit the following documents to the respective PNPKI Team for immediate processing:

1. Excel Encoding Form for bulk applications; and
2. Vetting Certification, attesting that all applicants are bona fide DepEd personnel and that all information in the Excel Encoding Form is accurate and truthful.

For any clarifications or concerns regarding the PNPKI application process, your office may coordinate with the Digital Certificate Division via the email address info.pnpki@dict.gov.ph. We appreciate your continued support.

Sincerely yours,


JEFFREY IAN C. DY
*Undersecretary for Infrastructure Management,
Cybersecurity and Upskilling*

Copy Furnished:

Commission on Elections