



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2024-0664

To: **BASILIO P. MANA-AY JR., CESO VI**
Assistant Schools Division Superintendent
AILENE B. ANONUEVO, PHD
Chief Education Supervisor, SGOD
JANWARIO E. YAMOTA
Chief Education Supervisor, CID
EDUCATION PROGRAM SUPERVISORS
PUBLIC SCHOOLS DISTRICT SUPERVISORS
ALL DIVISION OFFICE PERSONNEL
ALL CONCERNED

Subject: **ADDITIONAL INFORMATION IN THE CONDUCT OF THE CAPABILITY BUILDING ON COMPREHENSIVE SKILLS DEVELOPMENT SERIES: MASTERING SPREADSHEET APPLICATIONS, MULTIMEDIA EDITING AND BUSINESS CORRESPONDENCE**

Date: December 17, 2024

Please be informed that the venue for the **CONDUCT OF THE CAPABILITY BUILDING ON COMPREHENSIVE SKILLS DEVELOPMENT SERIES: MASTERING SPREADSHEET APPLICATIONS, MULTIMEDIA EDITING AND BUSINESS CORRESPONDENCE on December 19-20, 2024**, shall be at Emilia Healing Resort at Brgy. San Jose, Peñaplata, IGACOS.

Please see attached final list of participants for your reference.

All other provisions stated in Division Memorandum SGOD-2024-0637 remain in force.

Please be guided accordingly.


JINKY B. FIRMAN PhD, CESO VI
Schools Division Superintendent

Enclosed: As stated.
SGOD/aba

RELEASED

DEC 18 2024



Schools Division of Panabo City
City Hall Compound, Panabo City
Tel. No. (084) 823-1469
Email: panabocity.division@depd.gov.ph

RECORDS SECTION - SDO PANABO CITY
BY 

DepEd Panabo:
Empowering Champions in Education
through Journeying, Blending and Fostering commitment in providing quality education, MATATAG for all.



DIVISION PERSONNEL

ATTENDEES TO THE CAPDEV ON DEC.19-20, 2024

EMILIA HEALING RESORT, PEÑAPLATA, IGACOS

No	Surname	First Name	MI	STATION/DIVISION
1	FIRMAN	JINKY	B	OSDS
2	MANA-AY	BASILIO JR	P	
3	VILLANUEVA	ANNALENE	D	
4	SEPARIS	GLENN	B	
5	DUJALI	TYRON	O	
6	ESTIMADA	ROSALIE	D	
7	GACUS	RAUL	E	
8	JAYOMA	KATHRYN GAE	D	
9	JUANICH	MAYA FLAMINDA	G	
10	MAGNO	NEO CARLO	R	
11	PAGAGAO	NORPINANG	N	
12	AMOGUIS	IONE JEAN	B	
13	ANISCAL	REX	C	
14	BUCAN	JENECES GRACE	L	
15	DELA GENTE	ROLLYN MARIE	M	
16	HINGPIT	RIZA	L	
17	JADULCO	JOHN DARWIN	M	
18	MATULIN	MAY JERRYLEN	T	
19	MIJARES	PETER JR.	B	
20	RADO	GIZELLE	I	
21	RETES	CARMINA	D	
22	DISCAYA	MA. APRIL JOIE	P	
23	JUMALON	JENNIFER	B	
24	MALABAD	CHELSEE GWEN	D	
25	ZAFRA	MIRA	U	
26	DUMALAG	JESSA	A	
27	BAWI-IN	JOHN OSLEC	F	
28	BOJA	APPLE DYAN	E	
29	BUNGABONG	JANEZ	L	
30	CABOTE	DEARLY MAE	B	
31	LAPASA	SHEILA MAE	C	
32	MONTEFOLKA	JEZZRIEL	R	
33	PEDRAL	KATHLEEN FAYE	D	
34	SAGOT	MARY JOY	C	
35	SALADAS	CHADEE RUSS	G	
36	TABIGUE	EVANGELINE	T	
37	TACULIN	EMMA	M	
38	UYANGUREN	KIM	D	
39	VERALLO	ROWENA	B	
40	ANDRADE	JENYBELLE	P	
41	ARELLANO	LYNGELOU	R	
42	BAWI-IN	JOI OLIVER	F	
43	BIGAY	VANESSA	C	
44	LAÑA	MARY GRACE	G	
45	MORFE	GERALDINE	V	
46	TUSIAS	JIJIE ROSE	A	
47	MONTAJES	MARIEL	A	
48	CAMPO	SHERNNY MAY	C	

DIVISION PERSONNEL

ATTENDEES TO THE CAPDEV ON DEC.19-20, 2024

EMILIA HEALING RESORT, PEÑAPLATA, IGACOS

No	Surname	First Name	MI	STATION/DIVISION
49	LAMPON	MOIRA YSOBELLE		
50	JUEN	MARIANNE	P	
51	TOTECA	SUE ANNE	D	
52	VILLANUEVA	RONEL	B	
53	CASONA JR.	RODRIGO	B	
54	PARREÑO	JEKYLL	B	
55	AÑONUEVO	AILENE	B	SGOD
56	VALENCIA	ERIC	S	
57	DALUMPINES	ERICK	S	
58	DELIGENCIA	KENNETH	S	
59	MENDOZA	ANA LIZA	L	
60	INFIESTO	KER DENZEL	G	
61	JAYOMA	RONMAR	F	
62	SOMOSO	LILANNIE	L	
63	RESUEÑO	HERNANI JR.		
64	CHOI	ARLENE	L	
65	CABALLERO	ANDROLA MARIE	B	
66	LLANA	MAE ANN	N	
67	BARABAT	DESIREE LOREN	L	
68	CABAYLO	MARIA EZCELMAY	S	
69	CENIZA	JOHN CARLO	L	
70	FLORES	MARIA SUSETE	B	
71	KADILE	ELTON	L	
72	SUMAYA	CRIS JOHN	M	
73	ESTIMADA	MOOLIE JANE	A	
74	ISLETA	LEA JANE	M	
75	LECONG	MA. SARAH	B	
76	NOEL	GLADY	C	
77	YAMOTA	JANWARIO	E	CID
78	AGUILAR	DJHOANE	T	
79	ARADO	CAROLYN	M	
80	FIRMAN	RAMIL JACKY	P	
81	MANGUILIMOTAN	YLCY	B	
82	MIJARES	PETER	F	
83	ORBETA	ELDEN	D	
84	VISILLAS	JOHN	B	
85	BITANG	AVELINO	D	
86	PETALCORIN	IRYHN	E	
87	DEOCAMPO	REYNALDO	C	
88	MANGINSAY	MARISSA	Y	
89	MAPUTOL	ESTRELLA	N	
90	MARTINEZ	JOYLYN	B	
91	PASQUITO	ANTONIO JR	R	
92	REVILLA	MARY ANN	M	
93	SUELTO	MA. PERPETUA ANGELITA	G	
94	TUAZON	MARIA NENITA	G	
95	CANDELASA	ROSEBETH	C	

DIVISION PERSONNEL

ATTENDEES TO THE CAPDEV ON DEC.19-20, 2024

EMILIA HEALING RESORT, PEÑAPLATA, IGACOS

No	Surname	First Name	MI	STATION/DIVISION
96	MAGNO	JOY	S	
97	RAGANAS	JULIET	D	
98	OMAPAS	ARJAN JAY II	L	GIP - CID OFFICE
99	ZARATE	MAY	H	
100	AGUILON	ARMANDO JR.	O	
101	BRIGOLE	EVELYN	G	Job Order
102	CARISMA	JENNELYN	A	
103	CUÑADO	JAYNARD	K	
104	FLORES	RYAN		
105	GACUS	ALVIN	C	
106	JABAN	JHONNA	L	
107	LAURITO	CRESENCIO	C	
108	MIJARES	JISSELLE	C	
109	OMAPAS	ARJAN JAY II	L	
110	YANGKE	YOLLY	S	
111	CABERO JR.	DIOMEDES	S	COA STAFF
112	UNIFORME	MARIAN	V	COA STAFF
113	OBUTA	RAMONCHITO JR	A	PERMANENT (NEW) - CASHIER SEC
114	ESCOTO	REGINE	O	PERMANENT (NEW)- CID
115	GONZALES	ROVIE		GIP - ADMIN OFFICE

APPROVED:


JINKY B. FIRMAN PhD, CESO VI
 Schools Division Superintendent



20-22024

Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
SGOD-2024-0637

To: **BASILIO P. MANA-AY JR., CESO VI**
Assistant Schools Division Superintendent
AILENE B. ANONUEVO, PHD
Chief Education Supervisor, SGOD
JANWARIO E. YAMOTA
Chief Education Supervisor, CID
EDUCATION PROGRAM SUPERVISORS
PUBLIC SCHOOLS DISTRICT SUPERVISORS
DIVISION PERSONNEL

Subject: **CAPABILITY BUILDING ON COMPREHENSIVE SKILLS**
DEVELOPMENT SERIES: MASTERING SPREADSHEET
APPLICATIONS, MULTIMEDIA EDITING AND BUSINESS
CORRESPONDENCE

Date: December 2, 2024

Please be informed that the conduct of the *Capability Building on Comprehensive Skills Development Series: Mastering Spreadsheet Applications, Multimedia Editing and Business Correspondence* shall be on **December 19-20, 2024**, at 9:00 o'clock in the morning of day 1. Exact venue shall be announced later.

Participants in this activity are the Non-Teaching and Teaching Related Personnel assigned at the Division Office. Please see the attached list of participants.

Travel and other incidental expenses relative to this activity are chargeable against the Division MOOE Funds while food and hotel accommodation are chargeable against the HRTD INSET funds subject to the usual accounting and auditing rules and regulations.

Please be guided accordingly.

For and in the Absence of the SDS:

BASILIO P. MANA-AY JR., CESO VI
Assistant Schools Division Superintendent
Officer In Charge

RELEASED

Enclosed: As stated.
SGOD/aba

DEC 02 2024



Schools Division of Panabo City
City Hall Compound, Panabo City
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Through Journeying, Blending and Fostering commitment in
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Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF PANABO CITY

List of Participants

DIVISION PERSONNEL

No	Surname	First Name	MI
Office of the Schools Division Superintendent (OSDS)			
1	FIRMAN	JINKY	B
2	MANA-AY	BASILIO JR	P
3	VILLANUEVA	ANNALENE	D
4	SEPARIS	GLENN	B
5	DUJALI	TYRON	O
6	ESTIMADA	ROSALIE	D
7	GACUS	RAUL	E
8	JAYOMA	KATHRYN GAE	D
9	JUANICH	MAYA FLAMINDA	G
10	MAGNO	NEO CARLO	R
11	PAGAGAO	NORPINANG	N
12	AMOGUIS	IONE JEAN	B
13	ANISCAL	REX	C
14	BUCAN	JENECES GRACE	L
15	DELA GENTE	ROLLYN MARIE	M
16	HINGPIT	RIZA	L
17	JADULCO	JOHN DARWIN	M
18	MATULIN	MAY JERRYLEN	T
19	MLJARES	PETER JR.	B
20	RADO	GIZELLE	I
21	RETES	CARMINA	D
22	DISCAYA	MA. APRIL JOIE	P
23	JUMALON	JENNIFER	B
24	MALABAD	CHELSEE GWEN	D
25	ZAFRA	MIRA	U
26	VILLANUEVA	RONEL	B
27	DUMALAG	JESSA	A
28	BAWI-IN	JOHN OSLEC	F
29	BOJA	APPLE DYAN	E
30	BUNGABONG	JANEZ	L
31	CABOTE	DEARLY MAE	B
32	LAPASA	SHEILA MAE	C
33	MONTEFOLKA	JEZZRIEL	R
34	PEDRAL	KATHLEEN FAYE	D
35	SAGOT	MARY JOY	C
36	SALADAS	CHADEE RUSS	G
37	TABIGUE	EVANGELINE	T



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF PANABO CITY

38	TACULIN	EMMA	M
39	UYANGUREN	KIM	D
40	VERALLO	ROWENA	B
41	ANDRADE	JENYBELLE	P
42	ARELLANO	LYNGELOU	R
43	BAWI-IN	JOI OLIVER	F
44	BIGAY	VANESSA	C
45	LAÑA	MARY GRACE	G
46	MORFE	GERALDINE	V
47	TUSIAS	JIJIE ROSE	A
48	MONTAJES	MARIEL	A
49	CAMPO	SHERNNY MAY	C
50	LAMPON	MOIRA YSOBELLE	
51	JUEN	MARIANNE	P
52	TOTECA	SUE ANNE	D
53	CASONA JR.	RODRIGO	B
54	PARREÑO	JEKYLL	B

School Governance & Operations Division (SGOD)

1	AÑONUEVO	AILENE	B
2	LUMA	KEREN	T
3	VALENCIA	ERIC	S
4	DALUMPINES	ERICK	S
5	DELIGENCIA	KENNETH	S
6	MENDOZA	ANA LIZA	L
7	INFIESTO	KER DENZEL	G
8	JAYOMA	RONMAR	F
9	LUMANDONG	ERNA	O
10	SOMOSO	LILANNIE	L
11	RESUEÑO	HERNANI JR.	
12	CHOI	ARLENE	L
13	CABALLERO	ANDROLA MARIE	B
14	LLANA	MAE ANN	N
15	BARABAT	DESIREE LOREN	L
16	CABAYLO	MARIA EZCELMAY	S
17	CENIZA	JOHN CARLO	L
18	FLORES	MARIA SUSETE	B
19	KADILE	ELTON	L
20	SUMAYA	CRIS JOHN	M
21	ESTIMADA	MOOLIE JANE	A
22	ISLETA	LEA JANE	M
23	LECONG	MA. SARAH	B



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF PANABO CITY

24	NOEL	GLADY	C
Curriculum Implementation Division (CID)			
1	YAMOTA	JANWARIO	E
2	AGUILAR	DJHOANE	T
3	ARADO	CAROLYN	M
4	CARLOM	JAIME	V
5	FIRMAN	RAMIL JACKY	P
6	MANGUILIMOTAN	YLCY	B
7	MLJARES	PETER	F
8	ORBETA	ELDEN	D
9	VISILLAS	JOHN	B
10	BITANG	AVELINO	D
11	PETALCORIN	IRYHN	
12	DEOCAMPO	REYNALDO	C
13	MANGINSAY	MARISSA	Y
14	MAPUTOL	ESTRELLA	N
15	MARTINEZ	JOYLYN	B
16	PASQUITO	ANTONIO JR	R
17	REVILLA	MARY ANN	M
18	SUELTO	MA. PERPETUA ANGELITA	G
19	TUAZON	MARIA NENITA	G
20	CANDELASA	ROSEBETH	C
21	MAGNO	JOY	S
22	RAGANAS	JULIET	D
23	ZARATE	MAY	H
24	AGUILON	ARMANDO JR.	O
Job Order			
1	BRIGOLE	EVELYN	G
2	CABERO JR.	DIOMEDES	S
3	CARISMA	JENNELYN	A
4	CUÑADO	JAYNARD	K
5	FLORES	RYAN	
6	GACUS	ALVIN	C
7	JABAN	JHONNA	L
8	LAURITO	CRESENCIO	C
10	MLJARES	JISSELLE	C
11	OMAPAS	ARJAN JAY II	L
12	UNIFORME	MARIAN	V
13	YANGKE	YOLLY	S