



Republic of the Philippines  
**Department of Education**  
**REGION XI**  
**SCHOOLS DIVISION OF PANABO CITY**

*Office of the Schools Division Superintendent*

**DIVISION MEMORANDUM**

SGOD-2024-0641

To: **BASILIO P. MANA-AY JR., CESO VI**  
 Assistant Schools Division Superintendent  
**AILENE B. ANONUEVO, PhD**  
 Chief Education Supervisor (SGOD)

Subject: **ADDENDUM TO THE CONDUCT OF THE DIVISION INSTRUCTIONAL LEADERSHIP TRAINING: PRESENTATION OF PIP AND WAP** (Division Memorandum CID-2024-0671)

Date: December 2, 2024

This has reference to Division Memorandum CID-2024-0671 re Conduct of the Division Instructional Leadership Training: Presentation of PIP and WAP on December 2-3, 2024, **MARIA EZCELMAY CABAYLO, NURSE II** is hereby instructed to attend the said training as a Nurse on Duty in lieu of Lilannie L. Somoso, Education Program Specialist II.

All other provisions stated in the Division Memorandum CID-2024-0671 remain enforced.

For your information and guidance.

*For and in the Absence of the SDS:*

*[Signature]*  
**BASILIO P. MANA-AY JR., CESO VI**  
 Assistant Schools Division Superintendent  
 Officer In Charge *[Signature]*

**RELEASED**

**DEC 02 2024**

RECORDS SECTION SDO PANABO CITY  
 BY *[Signature]*



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