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Republic of the Philippines  
**Department of Education**  
REGION XI  
SCHOOLS DIVISION OF PANABO CITY

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Office of the Schools Division Superintendent

**DIVISION MEMORANDUM**

**CID – 2024 – 0707**

To : Chief of Curriculum Implementation Division (CID)  
Public School District Supervisors  
Public Elementary and Secondary School Heads  
Kauswagan National High School  
All concerned

Subject : **ATTENDANCE TO THE INVITATION FOR EMPOWERED 2024: YEAR-END EVALUATION, TEACHERS RETREAT, CAPABILITY BUILDING, GENDER AND DEVELOPMENT INTEGRATION, AND STRATEGIC PLANNING OF KAUSWAGAN NATIONAL HIGH SCHOOL**

Date : December 18, 2024

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Enclosed is of Letter of Invitation from Kauswagan National High School dated December 12, 2024 relative to the conduct of their EmpowerED 2024: Year-End Evaluation, Teachers Retreat, Capability Building, Gender and Development Integration, and Strategic Planning for all teachers and non-teaching staff of the above-mentioned school on December 20-21, 2024 at Samui Vacation House, Kitaotao, Bukidnon.

This activity aims to shed light for the teachers as regards to relevant topics to be tackled on this event and provide deep understanding about Homeroom Guidance Program implementation and GAD concepts. Moreover, this gathering gives significance insights in fostering and nurturing supportive academic environment for the learners. Thus, this will be the best avenue to discuss the DM-OUCI-2021-346 entitled “Revised Implementation of Homeroom Guidance during Crisis Situation for SY 2021-2022.

**Dr. Elden D. Orbeta**, Education Program Supervisor, is hereby directed to attend the above-mentioned activity. Moreover, travel and incidental expenses incurred in the conduct of this activity shall be chargeable against Division/local funds subject to the usual accounting and auditing rules and regulations.

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CID/jey/edo



Schools Division Office of Panabo City  
City Hall Compound, Km 31, Panabo City  
Telephone No: (084) 823-1469  
Email: [panabocity.division@deped.gov.ph](mailto:panabocity.division@deped.gov.ph)

**DepEd Panabo: Empowering Champions in Education**  
through Journeying, Blazing and Fostering commitment in providing quality education, MATATAG for all.





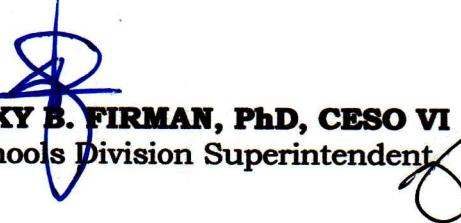
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Office of the Schools Division Superintendent

Participants to this training shall be on Official Business. Further, this office grants Compensatory Overtime Credit (COC) for the non-teaching participants for the service rendered during Saturday, Sunday or Holiday per Deped No. 53, s. 2003.

For your information and guidance.

  
**JINKY B. FIRMAN, PhD, CESO VI**  
Schools Division Superintendent

**R E L E A S E D**

**DEC 18 2024**

RECORDS SECTION, SDO PANABO CITY  
BY 

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REGION XI  
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KAUSWAGAN NATIONAL HIGH SCHOOL  
KAUSWAGAN, PANABO CITY

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December 12, 2024

**JINKY B. FIRMAN PhD, CESO VI**  
Schools Division Superintendent  
Panabo City Division

Thru:  
**JANWARIO E. YAMOTA**  
Chief Education Supervisor

Ma'am,

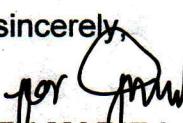
In line with our upcoming program, "EmpowerED 2024: Year-End Evaluation, Teachers' Retreat, Capability Building, Gender and Development Integration, and Strategic Planning," we aim to provide our teachers with the necessary knowledge and understanding of Gender and Development (GAD) concepts, which are essential for fostering an inclusive, equitable, and empowering learning environment. As such, we are seeking an expert resource speaker who can effectively deliver a session on this vital topic.

We would like to respectfully request the presence of **Elden D. Orbeta, PhD, Education Program Supervisor**, Education Program Supervisor to be the resource speaker for the Gender and Development (GAD) topic during this event. Given his extensive experience and expertise in GAD, we believe he would provide valuable insights and guidance to our teachers.

The activity will take place on December 20-21 at Samui Homestay, Kitaotao Bukidnon and we anticipate that the session on GAD will greatly enhance our teachers' understanding and help them integrate gender-sensitive practices into their classrooms and professional interactions.

Thank you very much for your kind attention to this request.

Yours sincerely,

  
**JENNITH MARIE L. JOROLAN**  
Principal  
Kauswagan National High School



Kauswagan National High School  
Address: Prk. B, Barangay Kauswagan, Panabo City  
Contact Number: 09057233933  
Email: kauswagan.nhs@deped.gov.ph

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KAUSWAGAN, PANABO CITY

December 12, 2024

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Schools Division Superintendent  
Panabo City Division

Thru:  
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*[Signature]*  
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