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Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2024-0569

To : Assistant Schools Division Superintendent
Chief of the Schools Governance and Operations Division

Subject : **REQUEST FOR INSTRUCTOR FOR RAPID DAMAGE
ASSESSMENT AND NEEDS ANALYSIS (RDANA) TRAINING**

Date : November 5, 2024

Attached is a letter from the Office of Civil Defense XI, signed by Ednar G. Dayanghirang, Regional Director, re: *Request for Instructor for Rapid Damage Assessment and Needs Analysis (RDANA) training*, which will be conducted by the Division of Tagum City on **November 6-8, 2024, at the Waterfront Hotel and Resort, Lanang, Davao City.**

Anent this, **Hernani A. Resueño Jr, Project Development Officer II** is requested to attend to the said activity as instructor and facilitator on the date mentioned above.

Travel and other allowable expenses incurred during the activity shall be chargeable against the downloaded DRRM Funds subject to the usual accounting and auditing rules and regulations.

For your guidance and compliance.

JINKY B. FIRMAN PhD, CESO VI
Schools Division Superintendent

For the SDS
AILENE B. AÑONUEVO, Ph.D.
Chief Education Supervisor, SGOD
Incharge of the Division

RELEASED

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RECORDS SECTION, SDO PANABO CITY
BY 

Enclosed: As Stated
SGOD/aba/har



Schools Division of Panabo City
City Hall Compound, Panabo City
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REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF NATIONAL DEFENSE
OFFICE OF CIVIL DEFENSE XI
LDL BUILDING, C.P. GARCIA HIGHWAY, COMMUNAL, DAVAO CITY



JINKY B. FIRMAN, PhD, CESO VI
Schools Division Superintendent, Panabo City Division
Department of Education XI
City Hall Compound, J.P. Laurel St.
Panabo City, Davao del Norte

Dear **Dr. Firman**:

Greetings!

This is in reference to the request for Technical Assistance of the Department of Education - Tagum City Division on the conduct of the **Rapid Damage Assessment and Needs Analysis (RDANA) Training** scheduled on **06-08 November 2024** at **Waterfront Hotel and Resort, Lanang, Davao City**. The training will provide the participants the knowledge, skills and attitude required in utilizing the RDANA as a method to prescribe the life-saving interventions for communities affected by disasters.

In line with this, we would like to request **Mr. Hernane A. Resueño**, Project Development Officer II (DRRM Focal) to be one of the instructors and facilitators during this activity.

I have designated Mr. Marvin D. Samson, our CBTS Head to coordinate with your office regarding this request. He may be reached through his mobile number: 09292465622 and/or (082) 297-7915 or through our official email address: region11@ocd.gov.ph.

Thank you and our warmest regards.

Very truly yours,

DIR. EDNAR GEMPESAW DAYANGHIRANG
Regional Director

SERVING THE NATION, PROTECTING THE PEOPLE

Capacity Building and Training Section
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