



Republic of the Philippines

# Department of Education

Region XI  
SCHOOLS DIVISION OF PANABO CITY

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**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

OSDS-2024-0153

To : **NEO CARLO R. MAGNO**, Administrative Officer IV - HRMO

Subject: **INVITATION TO THE LEARNING SESSION, KNOWLEDGE SHARING, UPDATES ON CSC POLICIES, RULES AND REGULATIONS, AND REGULAR MEETING**

Date : November 4, 2024

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You are hereby advised to attend the learning session, knowledge sharing, updates on CSC policies, rules and regulations, and regular meeting on November 8, 2024 at the LGU of New Corella, Davao del Norte.

A registration fee in the amount of One Thousand Pesos (Php 1,000.00) will be collected to defray the necessary expenses for the activity. Such fee and travel expenses related to the attendance of the abovementioned activities shall be charged to local funds, subject to the usual accounting and auditing rules and regulations.

For strict compliance.

**JINKY B. FIRMAN, Ph.D, CESO VI**  
Schools Division Superintendent

For and in the absence of the SDS:

  
**AILENE B. ANONUEVO, Ph.D**  
Officer-In Charge

Enclosed: as stated  
OSDS/ncm

**RELEASED**

**NOV 05 2024**

RECORDS SECTION - SDO PANABO CITY

BY



Schools Division Office of Panabo City  
City Hall Drive, Brgy. JP Laurel, Km 31, Panabo City  
Tel. Nos. (084)823 1469, (084) 628 4066  
Email: panabocity.division@deped.gov.ph



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FOR : THE HONORABLE PROVINCIAL GOVERNOR,  
ALL HONORABLE CITY AND MUNICIPAL MAYORS,  
HEADS OF NATIONAL GOVERNMENT AGENCIES,  
GOVERNMENT FINANCING INSTITUTIONS,  
GOVERNMENT-OWNED AND CONTROLLED CORPORATIONS, DEPED  
DISTRICTS AND SCHOOLS, STATE UNIVERSITIES AND COLLEGES,  
LOCAL WATER DISTRICTS AND OTHER GOVERNMENT ENTITIES WITHIN  
DAVAO DEL NORTE

ATTENTION : HUMAN RESOURCE MANAGEMENT OFFICERS,  
ADMINISTRATIVE OFFICERS AND OTHER HUMAN RESOURCE  
MANAGEMENT PRACTITIONERS

SUBJECT : INVITATION TO THE LEARNING SESSION, KNOWLEDGE SHARING,  
CIVIL SERVICE COMMISSION UPDATES, AND REGULAR MEETING

DATE : OCTOBER 21, 2024

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We wish to inform you that the Council of Human Resource Management Practitioners of Davao del Norte will conduct the following activities to be held in the Local Government Unit of New Corella on 08 November 2024 at 8:00 o'clock in the morning, to wit:

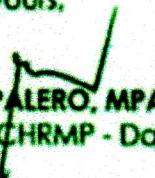
1. Learning Session
2. Knowledge Sharing on HR Best Practices (Hosts: LGU Carmen, LGU New Corella, New Corella Water District and DPWH)
3. Civil Service Commission Updates
4. Regular Meeting

In this regard, may we respectfully request for your usual support and collaboration by allowing your Human Resource Management Officers, Administrative Officers, and other Human Resource Management Practitioners to participate in the said activities.

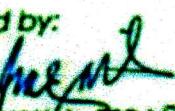
There will be a Registration Fee of One Thousand Pesos (P1,000.00) to defray expenses including input materials and certificates. Moreover, it will be greatly appreciated if confirmation of attendance will be received by the Secretariat on or before 04 November 2024 through mobile no. (0920-974-5783), email address [phrmo@davaodelnorte.gov.ph](mailto:phrmo@davaodelnorte.gov.ph) and/or through the CHRMP Chatgroups.

Thank you for the continued support and collaboration.

Very truly yours,

  
EDWIN A. PALERO, MPA, MHRM  
President, CHRMP - DavNor

Noted by:

  
DIR. RUBY A. ESPAÑOLA  
Director II, Civil Service Commission  
Davao del Norte Field Office