



**Republic of the Philippines**  
**Department of Education**  
**REGION XI**  
**SCHOOLS DIVISION OF PANABO CITY**

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

CID – 2024 - 0634

**To :** Assistant Schools Division Superintendent  
 Chief, Curriculum Implementation Division (CID)  
 Chief, Schools Governance and Operations Division (SGOD)  
 Education Program Supervisor-SPJ Focal  
 Public Schools District Supervisors  
 Concerned Public Elementary and Secondary School Heads

**Subject :** **VIRTUAL MEETING OF CAMPUS JOURNALISM AND SPECIAL PROGRAM IN JOURNALISM (SPJ) FOCAL PERSONS**

**Date :** November 15, 2024

Kindly be informed of the Virtual Meeting of Campus Journalism and Special Program in Journalism (SPJ) Focal Person on **November 18, 2024 at 1:00 p.m** thru the given link in the herein memorandum.

The participants from this division are as follows:


**Maria Perpetua Angelita G. Suelto**, Division SPJ/  
 Division Campus Journalism Focal-English  
**Peter A. Mijares Sr.**, Division Journalism Focal Filipino

To reiterate, in pursuant to Division Memorandum all implementing schools which are mandated to submit the documents for the application to offer SPJ is hereby advised to comply as soon as possible.

For immediate dissemination and compliance.

  
**JINKY B. FIRMAN PhD, CESO VI**  
 Schools Division Superintendent

**RELEASED**

**NOV 15 2024**  
 Enclosed : As stated  
 CID-Jey/11/15/24  
 BY 



Republic of the Philippines  
**Department of Education**  
DAVAO REGION

24-20570

November 11, 2024

REGIONAL MEMORANDUM  
CLMD-2024-774

**VIRTUAL MEETING OF CAMPUS JOURNALISM AND SPECIAL  
PROGRAM IN JOURNALISM (SPJ) FOCAL PERSONS**

To: Schools Division Superintendents

1. This Office through the Curriculum and Learning Management Division (CLMD) shall hold a Virtual Meeting of Campus Journalism and Special Program in Journalism (SPJ) Focal Persons on **November 18, 2024, Monday, at 1:00 o'clock in the afternoon.**
2. The virtual meeting has the following agenda:
  - a.) Masters Class for School Paper Advisers set on November 27-29, 2024;
  - b.) Status of the application of schools to offer Special Program in Journalism; and
  - c.) Modules and Activity Sheets
  - d.) Report on SDO Monitoring of SPJ implementing schools
3. Virtual Meeting is through <https://bit.ly/DavaoJournalism>. Participants are advised to be in the virtual platform 15 minutes before the meeting time
4. Immediate dissemination of this Memorandum is desired.

**ALLAN G. FARNAZO**  
Director IV

ROC11/jmp

DEPARTMENT OF EDUCATION  
RECORDS SECTION

**RELEASED**

By: *[Signature]*

Date: *[Signature]*

Time: *[Signature]*

*Nov. 14, 2024*  
*4:16 PM*



24-15819

Republic of the Philippines  
**Department of Education**  
REGION XI  
**SCHOOLS DIVISION OF PANABO CITY**

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

CID - 2024 - 0530

To : Assistant Schools Division Superintendent  
Chief, Curriculum Implementation Division (CID)  
Chief, Schools Governance and Operations Division (SGOD)  
Education Program Supervisor-SPJ Focal  
Public Schools District Supervisors

Subject : **SUBMISSION OF DOCUMENTS TO THE REGIONAL ONLINE APPLICATION SYSTEM (OAS) TO SECURE CERTIFICATE OF SPECIAL ORDER TO OFFER SPECIAL PROGRAM IN JOURNALISM (SPJ)**

Date : October 3, 2024

Aiming for the proper implementation of Special Program in Journalism, this Division calls for the submission of documents for **Regional Online Application System (OAS) to Secure Certificate of Special Order to Offer Special Program in Journalism (SPJ)** on or before October 30, 2024.

Schools listed below are hereby instructed to submit the said documents to **Maria Perpetua Angelita G. Suelto**, Division SPJ Focal for review, preparation of indorsement, and subsequent submission to the regional office, to wit:

NO	SCHOOL	PRINCIPAL
1	Panabo City NHS	Manuel M. Espreanza, Principal III
2	Panabo Central ESSC	Ramelyn F. Antalan, Principal IV
3	Rizal ES	Rosemarie S. Patriarca, Principal IV
4	San Vicente ES	Julius I. Suelto, Principal III

The Checklist of Requirements is attached for your reference.

For immediate dissemination and compliance.

  
**JINKY B. FIRMAN PhD, CESO VI**  
OIC, Schools Division Superintendent

**RELEASED**

**CCT 03 2024**

RECORDS SECTION-SDO PANABO CITY  
CID-jeys/paga



Schools Division of Panabo City  
City Hall Compound, Panabo City  
Tel. No. (084) 823-1469  
Email: panabocity.division@depd.gov.ph

DepEd Panabo:  
**Empowering Champions in Education**  
Through Journeying, Bonding and Fostering commitment in  
providing quality education, MATATAG for all.





Republic of the Philippines  
**Department of Education**  
DAVAO REGION

**EVALUATION SHEET**  
**APPLICATION FOR PUBLIC SCHOOLS IMPLEMENTING**  
**SPECIAL PROGRAM IN JOURNALISM (SPJ)**

Date: \_\_\_\_\_ School Year: \_\_\_\_\_  
Division: \_\_\_\_\_ School ID No: \_\_\_\_\_  
Name of School: \_\_\_\_\_  
Complete Address of School: \_\_\_\_\_  
Basic Education Program/Level: \_\_\_\_\_  
School Principal: \_\_\_\_\_ Contact Number: \_\_\_\_\_

**CHECKLIST OF REQUIREMENTS**

Description of Document/Requirement	Remarks
1. SDO Indorsement indicating the recommended action for the Regional Office	
2. Letter of Intent address to SDS	
3. Feasibility Study duly recommended/endorsed by SDS Contents: <input type="checkbox"/> Purpose and Objectives; <input type="checkbox"/> Narrative/Explanation of the need or demand for implementing SPJ; <input type="checkbox"/> Enrolment; <input type="checkbox"/> Profile of Prospective Learners; <i>(Name, LRN, Grade Level, Experiences and Other Related Trainings Attended)</i> <input type="checkbox"/> Profile of School Head; <i>(Name, Specialization, No. of Years of Experience as SH)</i> <input type="checkbox"/> Profile of Teachers; <i>(Name, Specialization, Subject Taught, Educational Background, Experiences and Other Related Trainings Attended)</i> <input type="checkbox"/> Class Program; <input type="checkbox"/> Grading System; <input type="checkbox"/> List of Awards from Division, Region, and National levels	
4. Admission Materials <input type="checkbox"/> Objective Test <input type="checkbox"/> Interview Questions <input type="checkbox"/> On the Spot Writing Exam <input type="checkbox"/> Others	
5. School Facilities <input type="checkbox"/> Newsroom <input type="checkbox"/> Computer Laboratory <input type="checkbox"/> Speech Laboratory <input type="checkbox"/> Audio Visual Room <input type="checkbox"/> Radio/Television Studio <input type="checkbox"/> SPJ Room	
6. List of available courseware in Journalism	
7. List of available tools and equipment to be utilized in the implementation of the program duly signed by the School Property Custodian	
8. List of Instructional References <i>(Print and Non-print materials)</i>	



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9. Duly notarized MOA with the Stakeholders	
10. Three-Year SPJ School Implementation Plan	
11. Organizational Structure of the Selection Committee	

**SUMMARY OF FINDINGS:**

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**RECOMMENDATIONS:**

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Evaluated by:

Conformed:

\_\_\_\_\_  
Evaluator/ Monitor

\_\_\_\_\_  
School Principal

Date: \_\_\_\_\_

Date: \_\_\_\_\_