



Republic of the Philippines
Department of Education
 REGION XI
 SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
CID-2024-0626

TO : Assistant Schools Division Superintendent
 Chief, Curriculum Implementation Division (CID)
 All Education Program Supervisors (EPS)
 All Public Schools District Supervisors (PSDS)
 Division Testing Coordinator
 All Public and Private Secondary School Heads concerned
 All Public and Private Secondary School Testing Coordinators
 All Public and Private Secondary School IT Coordinators

Subject : **WEEKLY FIELD MONITORING OF PISA PREPAREDNESS ACTIVITIES
 BY EDUCATION PROGRAM SUPERVISORS (EPS) AND PUBLIC
 SCHOOLS DISTRICT SUPERVISORS (PSDS)**

Date : November 14, 2024

In line with the Department of Education's commitment to improving global competencies and ensuring that our learners are prepared for the upcoming PISA post-test which will be scheduled on December 4-13, 2024, and the PISA March 2025 Examination, all Public Schools District Supervisors (PSDS) and Education Program Supervisors (EPS) are now directed to conduct weekly monitoring of each school's PISA preparedness starting on November 18, 2024, until March 2025.

Objectives:

1. Ensure that identified secondary schools are consistently implementing PISA-related preparatory tasks, including computer lab setup, orientation sessions, application of Higher-order Thinking Skills (HOTS) questions, and hands-on application exercises;
2. Track the effectiveness of sample tests using resources such as Khan Academy and other PISA-aligned platforms;
3. Provide immediate support and guidance to schools based on monitoring findings.

Monitoring visits are to be conducted weekly specifically every Thursday, PISA day. Your timely and thorough assessment of the 3 subjects will contribute significantly to our division's success in preparing students to meet international Science, English, and Mathematics standards.



Schools Division Office of Panabo City
 City Hall Compound, Km 31, Panabo City
 Telephone No: (084) 823-1469
 Email: panabocity.division@deped.gov.ph

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Further, attached is the weekly Monitoring Checklist for PISA preparedness and the list of Supervisors and their assigned schools. The completed checklist must be submitted to the Division Office through Juliet D. Raganas, Division Testing Coordinator every Friday for consolidation and review.

For your information, guidance, and immediate action.


JINKY B. FIRMAN, CESO VI
Schools Division Superintendent

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Enclosure 1: List of Supervisors and their assigned schools.

Names	Schools	No. of Actual Examinee in School
PSDS Avelino Bitang	A.O. Floirendo NHS	219
EPS John Visillas	Sindaton NHS	41
PSDS Avelino Bitang	Don Manuel A.Javellana NHS	179
PSDS Reynaldo Deocampo	Malativas NHS	39
PSDS Antonio Pasquito	Manay NHS	99
PSDS Marissa Manginsay	Panabo City NHS	1186
PSDS Irhyn Petalcorin	Little Panay NHS	78
EPS Elden Orbeta	Kasilak NHS	39
PSDS Joylyn Martinez	Cagangohan NHS	158
PSDS Antonio Pasquito	Desiderio Dalisay Sr. NHS	39
EPS Ramil Jacky Firman	Nanyo NHS	52
EPS Ramil Jacky Firman	Southern Davao National High School	296
EPS Ma. Angelita Suelto	San Vicente NHS	288
EPS Elden Orbeta	Kauswagan NHS	84
EPS Peter Mijares	Mabunao NHS	54
EPS Ma. Angelita Suelto	Quezon NHS	115
EPS Cai Arado	Lorenzo T. Concepcion Integrated School	27
EPS Djhoane Aguilar	Good Shepherd Baptist School	3
PSDS Estrella Maputol	Maryknoll College of Panabo	237
PSDS Marissa Manginsay	North Davao Colleges	176
PSDS Ma. Nenita Tuazon	Northern Paramedical and Technological College of Panabo	41
PSDS Mary Ann Revilla	Panabo Christian School	27
EPS Djhoane Aguilar	Panabo Faith Mission Academy	24
EPS Djhoane Aguilar	Panabo SDA Learning Center	21
PSDS Ma. Nenita Tuazon	Lifeword Montessori School, Inc.	9
PSDS Mary Ann Revilla	Francisco Adlaon Learning Institute	88
PSDS Estrella Maputol	Christian Academy of Lion Lamb Inc.	12
		3631

Prepared by:

JULIET D. RAGANAS RGC, LPT
Division Testing Coordinator



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Enclosure 2: Monitoring Checklist for PISA Preparedness

PISA-SCIENCE PROGRAM DIVISION MONITORING CHECKLIST
(Weekly Field Monitoring)

Name of School: _____

Date of Visit: _____

School Address: _____

School ID #: _____

Name of Testing Coordinator: _____

Number of Examinee			Actual Examinee			% of Actual Takers
Male	Female	Total	Male	Female	Total	

Instruction: Tick (/) next to the items if observed using the indicator below.

YES - if done **NO** - if not done

Indicators	Yes	No	Observations/Remarks
A. Resource Materials Gatherings			
a.1. Prepared HOTS Questions that emphasize critical thinking, problem-solving, and application			
a.2. Khan Academy sample Test practice compiled			
a.3. Other PISA-aligned Platform applied			
B. Test Environment			
b.1. The testing rooms are well-ventilated, well-lighted, and free from any kind of noise that may distract the examinee while taking the test.			
C. Computer Device Check			
c.1. Computer Lab set-up is computer software ready			
c.2. Testing software functional			
c.3. 100 MBPS internet connection			
c.4. 1:1 gadget per learner			
c.5. Students have active Khan Academy Accounts			
D. PISA Exam Readiness			
d.1. Ensure students have access to PISA-aligned subjects (Science, Math, English)			
d.2. Introduce students to the Khan Academy platform's navigation and features			
d.3. Khan Academy sample Test practice conducted			
d.4. Hands-on PISA Application			



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d.5. Set weekly targets based on PISA standards and monitor completion			
d.6. Technical support personnel are designated and trained to handle any issues during the test			
TOTAL nos. Of YES			

Score Interpretation:

Excellent (15): Everything was conducted smoothly, with no significant issues affecting the test or environment.

Very Good (11-14): Overall, the PISA-like test sessions were managed well, some minor problems occurred but did not hinder the entire process.

Satisfactory (5-10): The PISA-like test sessions were conducted, but there were several areas that could have been handled better.

Needs Improvement (1-4): Many issues were present, and attention to detail was lacking in important areas.

Additional Observations: (Issues/Concerns/incidents encountered)

Suggestions for Improvement:

Monitored by:

Conformed:

Supervisor

School Head

Date: _____



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