



**Republic of the Philippines**  
**Department of Education**  
**REGION XI**  
**SCHOOLS DIVISION OF PANABO CITY**

Office of the Schools Division Superintendent

**DIVISION MEMORANDUM**

CID – 2024-0597

**To** : Assistant Schools Division Superintendent  
 : Chief ES, Curriculum Implementation Division  
 : Chief- Schools Governance and Operation Division  
 : Concerned Public Schools District Supervisors  
 : Concerned Education Program Supervisor and Elementary School Heads

**Subject** : **CONDUCT OF TRAINING- WORKSHOP ON THE DEVELOPMENT OF LESSON EXEMPLARS INTEGRATING INDIGENOUS KNOWLEDGE SYSTEM AND PRACTICES (IKSP's)**

**Date** : November 4, 2024

The Department of Education (DepEd) Schools Division of Panabo City through the Curriculum Implementation Division (CID) in coordination with the Schools Governance and Operation Division (SGOD) will conduct a three-day Division Training- Workshop on Developing Lesson Exemplars integrating the Indigenous Knowledge System and Practices on November 7-9, 2024 at Panabo City Government Employees Multi-Purpose Cooperative. The list of participants and activity matrix are found in the enclosures. School Heads of the concerned schools are advised to assign an Officer-in-Charge to perform the task while attending the training and make necessary arrangements for the teacher-participants so that classes will not be disrupted.

The training aims to:

- provide educators with practical strategies and tools to effectively incorporate IKSP in their lesson exemplars ensuring that the practices of Indigenous Cultural Communities (ICCS) are presented accurately.
- promote collaboration and dialogue among the participants, encouraging the sharing of ideas and experiences to enrich the learning process and;
- empower Indigenous Cultural Communities by involving them in the development process and ensuring that their voices and perspectives are at the center of creating the lesson exemplars.

Meals of the participants, technical working group, and the training team are chargeable against the continuing Division IPED Program Support Fund 2024, while travel expenses of the School Heads, and teachers shall be charged to the school MOOE or any local funds, all subject to the usual accounting and auditing rules and regulations.



Schools Division of Panabo City  
 City Hall Compound, Panabo City  
 Tel. No. (084) 823-1469  
 Email:

**DepEd Panabo:**  
**Empowering Champions in Education**  
 through Journeying, Blending and Fostering commitment in  
 providing quality education, MATATAG for all.





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This office informs the granting of service credits to teachers for the services rendered on the dates that fall on summer vacation/Saturday and Sunday in line with their participation in this activity, subject to the existing CSC and CSC-DBM Joint Circular No. 2, s. 2024, or non-monetary remuneration for the overtime services rendered and Compensatory Overtime Credit (COC) for non-teaching personnel.

Participants are requested to observe the official hours of attendance for this training. Registration time is 8:A.M. They are also requested to bring their laptops, extension wires, and the MELCS / MATATAG Learning Competencies. The first meal to be served is AM snacks for Day- 1.

For your guidance and compliance.

**JINKY B. FIRMAN, CESO VI**  
Schools Division Superintendent

For the SJS  
**ILENE B. ANONUEVO, Ph.D.**  
Education Supervisor, SGOD  
In charge of the Division

**RELEASED**

**NOV 05 2024**

RECORDS SECTION: SDO PANABO CITY  
BY:

Enclosed as stated:  
CID/jey/enm



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Enclosure No. 1

**LIST OF PARTICIPANTS**

**CONDUCT OF TRAINING- WORKSHOP ON THE DEVELOPMENT OF  
 LESSON EXEMPLARS INTEGRATING INDIGENOUS KNOWLEDGE  
 SYSTEM AND PRACTICES (IKSP's)**

Date: November 7-9, 2024

<b>Name of Participants</b>	<b>School/ Section</b>	<b>Designation</b>
1. Carmelita W. Ubaldo	Rizal Elementary School	Master Teacher- I
2. Rowena Villahermosa	Dalisay Village Elementary	Teacher - 1
3. Sherlita Bayamban	Tagurop Elementary School	Teacher- 1
4. Elvie Cervantes	Rodrigo Mabitad Elem.	Teacher- I
5. Margie A. Recomba	Rizal Elem	
6. Ana Marie O. Bungabong	Rizal Elementary	Teacher- I
7. Jessa Mae Verzano	Tibungol Elem. School	Teacher- 1
8. Jennifer Basinang	Rizal Elem.	Teacher- III
9. Unayssa Marie Jayoma	San Vicente Elem.	Teacher- III
10. Leah Grace M. Lao	Rizal Elementary	Master Teacher
11. Myla B. Pelpinosas	Cabili Elem. School	Master Teacher
12. Bernalyn S. Opoy	Rizal Elementary	Teacher- 1
13. Deasy V. Mendoza	Tagurop Elementary School	Teacher- I
14. Mirasol V. Diana	Tibungol Elementary	Master Teacher- I
15. Winnyl A. Martinez	Nanya Central Elementary	Teacher- 1
16. Aivan Mahumot	Panabo City National High School	Teacher - 1
17. Jonamea Peque	Panabo City National High School	Teacher - 1
18. Redelyn Melindo	Panabo City National High School	Teacher - 1
19. Harvey Cataylo	Panabo City National High School	Teacher - 1
20. Anie Salve Escovilla	Panabo City National High School	Teacher - II
21. Joanalle P. Pama	Southern Davao National High School	Teacher- 1
22. Dianne H. Jacinto	Southern Davao NHS	Teacher- I
Training Team		
23. Joylyn B. Martinez	SDO- Panabo City	PSDS- Panabo South-2



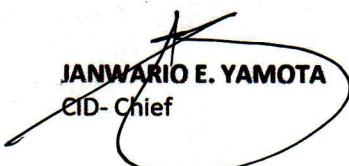
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24. Estrella N. Maputol	SDO- CID Panabo City	PSDS/ Div. IPED Focal Person
25. Peter A. Mijares	SDO- CID Panabo City	EPS- Filipino
26. Jemaima R. Deparine	Valentin Daquio Elem. School	Principal - II
27. Edgardo D. Pamugas	Tibungol Elem.	Head Teacher- II
28. Christy M. Pantonial	T. G. Gerona Elem.	Principal - I
29. Jonalyn D. Badua	Concordia Sison Elem.	Head Teacher- IV
30. Dhjoane C. Aguilar	SDO- CID Panabo City	SDO – CID, LR Manager
31. Mylene S. Castillo	Salvacion Elementary	Principal - III
32. Ronmar V. Jayoma RN, MMPA	SDO-SGOD- Panabo City	Senior Education Specialist, SMME
33. Kenneth S. Deligencia	SDO-SGOD- Panabo City	Senior Education Specialist HRDS
34. Janwario E. Yamota	SDO- CID Panabo City	Chief- CID
35. Antonio R. Pasquito Jr.	SDO- CID Panabo City	Public Schools District Supervisor
36. Jhon. B. Visillas	SDO -CID Panabo City	EPS – Araling Panlipunan

Prepared By:

  
**ESTRELLA N. MAPUTOL**  
 PSDS

Noted:

  
**JANWARIO E. YAMOTA**  
 CID- Chief



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Enclosure No. 2

**Training Matrix**

**CONDUCT OF TRAINING- WORKSHOP ON THE DEVELOPMENT OF LESSON EXEMPLARS INTEGRATING INDIGENOUS KNOWLEDGE SYSTEM AND PRACTICES (IKSPs)**

**Venue:** Panabo City Government Employees Multi-Purpose Cooperative

**Date:** November 7-9, 2024

Date/ Time	Activities	Responsible Person	Methods
<b>Day-1 Nov. 7, 2024</b>			
7:30- 8:00	Arrival of Participants		
8:00- 8:20	Opening Program	Management Assigned	
8:20- 8:45	Overview	Estrella N. Maputol PSDS	Lecture
8:45- 9:00	Health Break/ snacks		
9:00-10:00	Perspective, Policies & Concepts Related to IP Education (DO 62 s, 2011)	Estrella N. Maputol - PSDS	Lecture
10:00- 11:30	Contextualization DO 32, s. 2015 Presentation of IKSP/ILS & Indigenization Principles	Edgardo D. Pamugas Head Teacher – II- Tibungol Elem. School	Lecture
11:30-12:00	Workshop on Interfacing: Development Stages & Phases of the Agricultural Cycle ( Exercise 1-2 ( Walkthrough)	Estrella N. Maputol- PSDS	Lecture/ Workshop
12:00-1:00	Lunch Break		
1:00- 2:30	DepEd Order No. 42, s. 2016	Antonio R. Pasquito Jr PSDS- Panabo Central	Lecture
2:30-2:40	Health Break		
2:40- 4:30	Workshop Towards Interfacing: Workshop 3 & 4 (Identifying Knowledge, Values and Practices)	Mylene S. Castillo- Principal – 111 – Salvacion Elementary School	Lecture/ Workshop
4:30 -onwards	Wrap up ( Home Sweet Home)		



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**Training Matrix**

**Day 2- November 8, 2024**

Date/ Time	Activities	Responsible Person	Methods
7:30 - 8:00	Arrival of Participants- (MOL )	Secondary Group	MOL
8:00 - 10:00	Contextualization Towards Interface Contextualization Teamatic Teaching	Christy M. Pantonial Principal- I T. G. Gerona Elem. School	Lecture/ Workshop
10:00 - 10:15	Health Break/		
10:15- 12:00	Development of Lesson Exemplars	PSDS/ School Heads/ Writers	Workshop
12:00-1:00	Lunch Break		
1:00- 2:30	Development of Lesson Exemplars (Continuation)		Workshop
2:30- 5:00	Presentation & critiquing	Evaluators Assigned	
Day 3- November 9, 2024	<b>Saturday</b>		
7:30-8:00	Arrival of Participants		
8:00-8: 30	Management of Learning	Supervisors and Evaluators Group	
8:30- 9:50	Continuation of the Development of Lesson Exemplars	By learning areas	
9:50- 10:05	Health/ Snack Break		
10:05- 12:00	Continuation of the Development of Lesson Exemplars	By learning areas and writers	
12:00-1:00	Lunch Break		
1:00- 2:00	Continuation of the Development of Lesson Exemplars	By learning areas and writers	
2:00- 3:00	Presentation and Critiquing		
3:00-4:00	Closing Program		
4:00-onwards	Home Sweet Home		

Prepared By:

*Deejay*  
**ESTRELLAN. MAPUTOL**  
 PSDS? Division/ IPED Focal Person

Noted:

*JANWARO E. YAMOTA*  
**Chief- CID**