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Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

October 31, 2024

DIVISION MEMORANDUM

No. 0222, s. 2024

**OFFICER-IN-CHARGE, OF THE OFFICE OF THE SCHOOLS DIVISION
SUPERINTENDENT**

To: **AILENE B. AÑONUEVO, PhD.**
Chief Education Supervisor-SGOD

1. In view of the official travel of the undersigned to attend the 51st Founding Anniversary and 2024 Lifelong Learning for Leadership Congress (2024 CESCON) at PICC Complex, Pasay City, Metro Manila on **November 4-7, 2024**, please be advised of your designation as Officer-In-Charge, Office of the Schools Division Superintendent, on the said dates.
2. In this regard, you may sign/approve routinary communications where the undersigned basically affixes her signature, **except** financial documents, exclusive of Personnel Services, to be signed by **Janwario E. Yamota**, Chief Education Supervisor, Curriculum Implementation Division.
3. Other policy-determining matters/communications processed/prepared shall be referred/forwarded to the undersigned for appropriate action.
4. Be advised to submit to the undersigned, upon her return, the consolidated report in matrix form of all acted communications/documents for review and/or information.


JINKY B. FIRMAN PhD, CESO VI
Schools Division Superintendent

RELEASED

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RECORDS SECTION-SDO PANABO CITY

BY



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