



Republic of the Philippines
Department of Education
 Region XI
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

DIVISION ORDER

No. 0344 s. 2024

SCHOOL REASSIGNMENT

To: **JAY C. ALARCON**
 Teacher II

1. In view of your approved request for transfer, you are hereby reassigned to teach at **Gredu Elementary School**, this Division, effective immediately.
2. As such, you are directed to report to **Ms. Leonora D. Cañete**, School Principal of said school, for your work orientation and for further instruction.
3. Further, you are instructed to clear yourself from all financial obligations and property accountabilities in your current work station and submit to this Office such necessary documents certifying compliance for such.
4. Please be guided accordingly.


JINKY B. FIRMAN, PhD, CESO VI
 Schools Division Superintendent

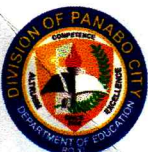
Enclosed: as stated
 OSDS/sds/ncm

cc:
 ASDS/SGOD/CID/Admin. Office/
 HRMO/Budget Officer/Accountant/
 Records/Cashier/File/Waterfall ES/Gredu ES

RELEASED

OCT 24 2024

RECORDS SECTION SDO PANABO CITY
 BY 



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