



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

DIVISION ORDER

No. 0330 s., 2024

**DESIGNATION AS ACADEMIC HEAD
OF MABUNAO NATIONAL HIGH SCHOOL**

To: **CHARISSA MAE C. GEVERA**
Teacher II
Mabunao National High School

1. You are hereby designated as Academic Head of the school effective August 27, 2024.
2. As such, you are to discharge the duties and functions incumbent upon your designation and shall be directly responsible to this office on all matters affecting the curriculum and teaching of the school. This order shall remain enforced until revoked in writing by the Head of Office.
3. This order does not carry with it any remuneration nor priority in promotion and shall remain enforced until revoked in writing by the Head of Office.
4. For strict compliance.

Prepared by:

RONILO B. LABRADOR, MAEd
School Head

Conforme:

CHARISSA MAE C. GEVERA

Recommending Approval:

AVELINO D. BITANG, EdD
Public Schools District Supervisor

Approved by:

JINKY B. FIRMAN PhD, CESO VI
Schools Division Superintendent

RELEASED



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