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Republic of the Philippines  
**Department of Education**  
REGION XI  
SCHOOLS DIVISION OF PANABO CITY

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

SGOD-2024-0490

To : Assistant Schools Division Superintendent  
Chief of the Schools Governance and Operations Division

Subject : **REQUEST FOR RESOUC E SPEAKERS IN THE CONDUCT OF  
CONTINGENCY PLANNING FORMULATION WORKSHOP**

Date : September 30, 2024

Attached is Regional Memorandum No. ESSD-2024-399, dated September 20, 2024, re: *Request for Resource Speakers in the Conduct of Contingency Planning Formulation Workshop*, which will be conducted on **October 16-19, 2024, at Crisbelle Crown Center, Digos City.**

Anent this, Hernani A. Resueño Jr, Project Development Officer II is hereby requested to attend the activity as resource speaker on the dates mentioned above.

Board and lodging, supplies and materials shall be charged against DPRP funds of the inviting Office, while travelling and other incidental expenses of the resource speakers will be chargeable against respective DRRM downloaded funds subject to the usual accounting and auditing rules and regulations.

For your preferential attention.

  
**JINKY B. FIRMAN PhD, CESO VI**  
Schools Division Superintendent

**RELEASED**

**CCT 09 2024**

RECORDS SECTION-SDO PANABO CITY  
BY 

Enclosed: As Stated  
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Republic of the Philippines  
**Department of Education**  
DAVAO REGION

**Office of the Regional Director**

REGIONAL MEMORANDUM  
ESSD-2024-399

To : Schools Division Superintendents  
Tagum City and Panabo City  
Chief Education Supervisor -ESSD

Subject : REQUEST FOR RESOURCE SPEAKERS IN THE CONDUCT OF  
CONTINGENCY PLANNING FORMULATION WORKSHOP

Date : September 20, 2024

Herewith is the basic communication dated September 18, 2024 from Dr. Melanie P. Estacio, CESO VI, Schools Division Superintendent, Digos City Division regarding the request for resource speakers in the conduct of "Contingency Planning Formulation Workshop" at Crisbelle Crown Center, Digos City on October 16-19, 2024.

In this connection, the following Region and Division DRRM Coordinators shall participate as resource speakers:

Office	Name	Designation
Regional Office	John Arnel P. Villacorte	Project Development Officer II
Tagum City	Marjun T. Dawal	Project Development Officer II
Panabo City	Hernane A. Resueño	Project Development Officer II

Board and lodging, supplies and materials shall be charged against DPRP funds of the inviting Office while traveling and other incidental expenses will be chargeable to their respective DRRM downloaded funds subject to the usual accounting and auditing rules and regulations.

Immediate dissemination of this Memorandum is desired.

DEPARTMENT OF EDUCATION  
RECORDS SECTION  
**RELEASED**

**ALLAN G. FARNAZO**  
Director IV

Enclosed: As stated,  
ROE6/jav

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Republic of the Philippines  
**Department of Education**  
DIGOS CITY DIVISION

DEPARTMENT OF EDUCATION ROXI  
RECORDS SECTION

Office of the Schools Division Superintendent

September 18, 2024

**ALLAN G. FARNAZO**  
Director IV  
DepEd Regional Office

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Sir:

In adherence to RA 10121 re: Philippine Disaster Risk Reduction and Management Act of 2010. The Division Office through the School Governance and Operations Division- Disaster Risk Reduction Management (DRRM) Services will spearhead a four-day Division and School Development of Contingency Plans on **October 16-19, 2024**, at **Crisbelle Crown Center, Digos City** to be participated by the Division personnel and School Heads.

Anent herewith, we would like to request **Mr. John Arnel Villacorte** - Regional DRRM Coordinator, **Mc Adrian Nouve Cobero** - PDO II - Davao Oriental Division, **Mr. Marjun T. Dawal** - PDO II - Tagum City Division, and **Hernani A. Resueno** - PDO II - Panabo City Division as our Resource Speakers during the activity.

Should you have any concerns regarding the request, you may contact our Division DRRM Coordinator **Jayzon T. Cardines** at this number **09333515964** or through his email [jayzon.cardines@deped.gov.ph](mailto:jayzon.cardines@deped.gov.ph).

Very truly yours,

**DR. MELANIE P. ESTACIO, CESO VI**  
Schools Division Superintendent

For and in the absence of the OIC-SDS

*[Signature]* 9/18/24  
**SOLLIE B. OLIVER, JD, MATE**  
Chief ES, SGOD  
Officer-In-Charge

24-70453  
DATE: *[Signature]* TIME: 7:59  
BY: *[Signature]*



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