



Republic of the Philippines  
Department of Education  
Region XI  
SCHOOLS DIVISION OF PANABO CITY

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Office of the Schools Division Superintendent

**DIVISION MEMORANDUM**  
**SGOD 2024-0486**

To : Assistant Schools Division Superintendent  
Chief of the Schools Governance and Operations Division  
Chief of the Curriculum Implementation Division  
Elementary and Secondary School Heads  
Division BERF Grantees  
All concerned

Subject: **SUBMISSION OF TOP 3 COMPLETED STUDIES UTILIZED AT THE REGIONAL OR AT THE SCHOOLS DIVISION OFFICE**

Date: September 27, 2024

Attached is Regional Memorandum PPRD-2024-117 titled *Submission of Top 3 Completed Studies Utilized at the Region or at the Schools Division Office* and content of which is self-explanatory.

The following researchers to submit their documents showing that their research studies have been utilized in the school and in the district/division level, to wit:

- Marjorie Cristele Semine – Teacher, AO Floirendo NHS
- Dhan Febmar Cajegas – Teacher, Panabo City NHS
- Renette Martinez – Teacher, Panabo City NHS

As such, an orientation conference shall be conducted on September 30, 2024 @ 3:30 in the afternoon via google meet with this link: <https://meet.google.com/rww-abzc-twp> and the deadline of submission shall be on October 8, 2024.

At the outset, all Division BERF Grantees are requested to utilize the result of the research study conducted. For technical assistance you can coordinate with Mr. Erick S. Dalumpines, SEPS for Planning and Research.

For information and compliance.

  
**JINKY B. FIRMAN, PhD, CESO VI**

Assistant Schools Division Superintendent  
Officer In Charge  
Office of the Schools Division Superintendent

RELEASED

OCT 01 2024

RECORDS SECTION SDO PANABO CITY  
BY 

Enclosed as Stated  
SGOD/ABA/ESD



Schools Division Office of Panabo City  
City Hall Drive, Brgy. JP Laurel, Km 31, Panabo City  
Tel. Nos. (084)8231469, (084) 628 4066  
Email: panabocity.division@deped.gov.ph

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providing quality education, MATATAG for all.

Record file



Republic of the Philippines

Department of Education  
DAVAO REGION

24-15197

Office of the Regional Director

REGIONAL MEMORANDUM

PPRD-2024-117

To : Schools Division Superintendents

Subject: SUBMISSION OF TOP 3 BERF COMPLETED STUDIES UTILIZED  
AT THE REGION OR AT THE SCHOOLS DIVISION OFFICE

Date : September 23, 2024

In line with the issuance of DepEd Memorandum DM-HROD-2023-00617 known as the DepEd RO and SDO Office Functions version 3.0, this Office through the Policy Planning and Research Division in close coordination with Quality Assurance Division has issued Regional Memorandum on the Adoption of Regional Monitoring and Evaluation Tool on Research Management, PPRD -2023-021.

As part of the implementation guidelines, each SDO is requested to submit top 3 completed research under Basic Education Research Fund (BERF) that have been utilized either at the SDO and or regional level. Submissions should follow the prescribed template provided in Annex A.

To ensure proper documentation and verification, SDOs are required to provide access to relevant materials through Google Drive or Microsoft OneDrive link. These documents must be complete and readily accessible for review.

Submissions must be consolidated, verified and signed by the Schools Division Superintendent and email to [region11@deped.gov.ph](mailto:region11@deped.gov.ph), copy furnished [pprd.region11@deped.gov.ph](mailto:pprd.region11@deped.gov.ph).

For further inquiries and clarifications on this matter, contact Cherry Ann D. Into, Education Program Supervisor of Policy Planning and Research Division, at (082) 224-0750.

Immediate dissemination of this Memorandum is highly desired.

Enclosure: As Stated

ROP2/cadi

DEPARTMENT OF EDUCATION  
RECORDS SECTION  
RELEASED

ALLAN G. FARNAZO  
Director IV

By: *[Signature]*  
Date: Sept. 26, 2024  
35697



Republic of the Philippines  
Department of Education  
DAVAO REGION

Office of the Regional Director  
Annex A

TOP 3 BERF COMPLETED STUDIES UTILIZED  
AT THE REGION OR AT THE SCHOOLS DIVISION OFFICE

Funding Year	Title	Thematic Area	Proponent	School	MOV (documents that provide evidence of research completion and utilization such as but not limited to: (1) memos or reports showing research application; (2) feedback or evaluation from stakeholders; (3) photos or videos of utilization; (4) digital documents as required)

Prepared by:

SEPS for Planning and Research

Noted by:

SGOD Chief

Approved by:

SDS

Date:

