



Republic of the Philippines

Department of Education

Region XI

SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

OSDS-2024-0139

To : **NEO CARLO R. MAGNO**, Administrative Officer IV - HRMO

Subject: **INVITATION TO THE KNOWLEDGE SHARING, UPDATES ON CSC POLICIES, RULES AND REGULATIONS, AND REGULAR MEETING**

Date : October 7, 2024

You are hereby advised to attend the knowledge sharing, updates on CSC policies, rules and regulations, and regular meeting on October 10, 2024 at the LGU of Panabo, Panabo City, Davao del Norte.

A registration fee in the amount of One Thousand Pesos (Php 1,000.00) will be collected to defray the necessary expenses for the activity. Such fee and travel expenses related to the attendance of the abovementioned activities shall be charged to local funds, subject to the usual accounting and auditing rules and regulations.

For strict compliance.

JINKY B. FIRMAN, Ph.D, CESO VI
Schools Division Superintendent

Enclosed: as stated
OSDS/ncm

RELEASED

CCT 07 2024

RECORDS SECTION, SDO PANABO CITY
BY



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FOR : THE HONORABLE PROVINCIAL GOVERNOR,
ALL HONORABLE CITY AND MUNICIPAL MAYORS,
HEADS OF NATIONAL GOVERNMENT AGENCIES,
GOVERNMENT FINANCING INSTITUTIONS,
GOVERNMENT-OWNED AND CONTROLLED CORPORATIONS, DEPED
DISTRICTS AND SCHOOLS, STATE UNIVERSITIES AND COLLEGES,
LOCAL WATER DISTRICTS AND OTHER GOVERNMENT ENTITIES WITHIN
DAVAO DEL NORTE

ATTENTION : HUMAN RESOURCE MANAGEMENT OFFICERS,
ADMINISTRATIVE OFFICERS AND OTHER HUMAN RESOURCE
MANAGEMENT PRACTITIONERS

SUBJECT : INVITATION TO THE KNOWLEDGE SHARING, CIVIL SERVICE
COMMISSION UPDATES, AND REGULAR MEETING

DATE : SEPTEMBER 24, 2024

We wish to inform you that the Council of Human Resource Management Practitioners of Davao del Norte will conduct the following activities to be held in the **Local Government Unit of Panabo City on 10 October 2024 at 8:00 o'clock in the morning**, to wit:

1. Knowledge Sharing on HR Best Practices (Hosts: **LGU Panabo City, DepEd Division of Panabo, DNSC, and Panabo Water District**)
2. Civil Service Commission Updates
3. Regular Meeting

In this regard, may we respectfully request for your usual support and collaboration by allowing your Human Resource Management Officers, Administrative Officers, and other Human Resource Management Practitioners to participate in the said activities.

There will be a Registration Fee of **One Thousand Pesos (P1,000.00)** to defray expenses including input materials and certificates. Moreover, it will be greatly appreciated if confirmation of attendance will be received by the Secretariat on or before 04 October 2024 through mobile no. (0920-974-5783), email address phrmo@davaodelnorte.gov.ph and/or through the CHRMP Chatgroups.

Thank you for the continued support and collaboration.

Very truly yours,


EDWIN A. PALERO, MPA, MHRM
President, CHRMP - DavNor

Noted by:


DIR. RUBY A. ESPAÑOLA
Director II, Civil Service Commission
Davao del Norte Field Office