



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF PANABO CITY

14303

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

OSDS-2024-041

To : Assistant Schools Division Superintendent/Bids and Awards Committee Chair
Chief Education Supervisor, Schools Governance Operations Division
Chief Education Supervisor, Curriculum Implementation Division
All Division Section Heads
All Division Program Owners
All Division Bids and Awards Committee Regular Members
All Division Bids and Awards Committee Secretariat Members
All concerned

Subject: **REMINDER FOR THE DEADLINE SUBMISSION OF PROCUREMENT DOCUMENTS TO THE DIVISION BAC**

Date: October 8, 2024

As the fiscal year-end 2024 is nearly approaching, and to ensure that all funds and procurements are properly implemented within the designated timeline, this is to formally remind all concerned offices/divisions that the **deadline for the submission of procurement documents to the Bids and Awards Committee (BAC)** is on **October 15, 2024**.

Please ensure that all required documents are completed, signed, and submitted to the BAC Secretariat on the said deadline.

For your information and guidance.


JINKY B. FIRMAN PhD, CESO VI
Schools Division Superintendent

SGOD/BPM/lji

RELEASED

CCT 08 2024

RECORDS SECTION SDO PANABO CITY
BY 