



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

OSDS-2024-00143

To : Assistant Schools Division Superintendent
Division Accountant
Division Budget Officer
Planning Officer
All Bookkeepers of Secondary School Implementing Units

Subject : **CONDUCT OF DBM-DEPED FULL-TIME DELIVERY UNIT CONFERENCE**

Date : October 11, 2024

Attached herewith is Regional Memorandum no. FD-2024-039 dated October 4, 2024 relative to the **Conduct of DBM-DEPED Full-Time Delivery Unit Conference on October 16, 2024 at 8:00 am to 5:00 pm** in Davao del Sur (venue to be announced later).

The following personnel shall attend this conference together with the undersigned, to wit:

1. Basilio P. Mana-ay Jr., CESO VI, Assistant Schools Division Superintendent
2. Glenn B. Separis, Accountant III
3. Rosalie D. Estimada, Budget Officer
4. Ker Denzel G. Infiesto, Planning Officer III
5. Rubilyn N. Deirit, ADAS III/Bookkeeper, Panabo City NHS
6. Yvony C. Cubijano, ADAS III/Bookkeeper, Southern Davao NHS
7. Hannah Mae Y. Tabuno, ADAS III/Bookkeeper, San Vicente NHS
8. Merlyn C. Cortez, ADAS III/Bookkeeper, Don Manuel Javellana NHS
9. Raquel D. Alegria, ADAS III/Bookkeeper, AO Floirendo NHS

Travel and incidental expenses are chargeable against Division/School MOOE or local funds, all subject to the usual accounting and auditing rules and regulations.

For your guidance and compliance.


JINKY B. FIRMAN PhD, CESO VI
Schools Division Superintendent

RELEASED

OCT 15 2024

OSDS/gbs/mcs

RECORDS SECTION SDO PANABO CITY

BY



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DepEd Panabo:
Empowering Champions in Education
through Journeying, Blending and Fostering commitment in
providing quality education, MATATAG for all.





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Republic of the Philippines
Department of Education
DAVAO REGION

Office of the Regional Director

REGIONAL MEMORANDUM

FD-2024-039

To : Assistant Regional Director
Schools Division Superintendents
Chiefs of Finance Division, Administrative Division
and Policy, Planning and Research Division

Subject : CONDUCT OF DBM-DEPED FULL-TIME DELIVERY UNIT CONFERENCE

Date : October 4, 2024

The DBM-DepEd Full-Time Delivery Unit (FDU) Conference will be conducted on October 16, 2024 at 8:00 am to 5:00 p.m. in Davao del Sur at a venue to be announced later. The participants of the activity are the following:

Regional Office

1. Regional Director and Assistant Regional Director
2. RO Finance Division Personnel
 - Chief Administrative Officer
 - Supervising Administrative Officer
 - Budget Officers
 - Accountants
 - Administrative Assistants
3. Policy, Planning and Research Division
 - Chief Education Supervisor
 - Education Program Supervisor
 - Planning Officer
4. Administrative Division
 - Chief Administrative Officer
 - Supervising Administrative Officer
 - 1 AD staff

Schools Division Offices

- Schools Division Superintendent / Assistant Schools Division Superintendent
- Budget Officer
- Accountant
- Planning Officer

Secondary School Implementing Units

- Bookkeeper



Republic of the Philippines
Department of Education
DAVAO REGION

Office of the Regional Director

The topics to be discussed are the following:

1. Agency Performance Report
2. DBM Circular Letter No. 2024-13 and Other Budgetary Updates
3. Budgetary Issues and Concerns
4. Personnel and Other Administrative Matters

Traveling expenses of the participants will be charged against their respective local funds while payment for meals and venue shall be charged against the Regional Office MOOE funds downloaded to the Division of Davao del Sur.

For information and strict compliance.

ALLAN G. FARNAZO
Director IV

ROB2/kcd

DEPARTMENT OF EDUCATION
RECORDS SECTION
RELEASE

By: *[Signature]* **Oct. 07, 2024**
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