



18497

Republic of the Philippines  
**Department of Education**  
REGION XI  
SCHOOLS DIVISION OF PANABO CITY

---

Office of the Schools Division Superintendent

**DIVISION MEMORANDUM**

CID - 2024 - **0581**

To : Assistant Schools Division Superintendent  
Chief, Curriculum Implementation Division (CID)  
Chief, Schools Governance and Operations Division (SGOD)  
Education Program Supervisors  
Public Schools District Supervisors  
School Heads of Nanyo Central Elementary School and Little Panay National High School

Subject : **QUARTERLY REGIONAL PLANNING/EVALUATION CONFERENCE OF ADM EDUCATION PROGRAM SUPERVISORS CUM ENHANCEMENT OF ADM ONE-STOP SHOP SCHOOL'S COFFEE TABLE**

Date : October 28, 2024

---

Pursuant to the Regional Memorandum No. CLMD-2024-682 re: **Quarterly Regional Planning/Evaluation Conference of ADM Education Program Supervisors Cum Enhancement of ADM One-Stop Shol Schools' Coffee Table** at Sunny Point Hotel, Ma-a, Davao City on **October 29-30, 2024**, the following are the participants to the activity:

| Name                | Position      | School/Station                    |
|---------------------|---------------|-----------------------------------|
| Johanna P. Linterna | Principal III | Nanyo Central Elementary School   |
| Glenn A. Patriarca  | Principal I   | Little Panay National High School |

The first meal shall be dinner on October 28, 2024 (Day 0) while the last meal shall be PM snacks on October 30, 2024.

Meals, activity materials, and accommodation shall be charged against OSEC-11-23-2567, while travel and other incidental expenses shall be charged against local funds, subject to the usual accounting and auditing rules.

Immediate dissemination of this Memorandum is desired.

  
**JINKY B. FIRMAN PhD., CESO VI**  
Schools Division Superintendent

**RELEASED**

Enc. as stated  
doc://CID/Jey/ybm

**CCT 28 2024**

October 22, 2024

REGIONAL MEMORANDUM  
CLMD-2024-682

QUARTERLY REGIONAL PLANNING/EVALUATION CONFERENCE OF ADM  
EDUCATION PROGRAM SUPERVISORS CUM ENHANCEMENT  
OF ADM ONE-STOP SHOP SCHOOLS' COFFEE TABLE

To: Schools Division Superintendents

1. Pursuant to the Department of Education's commitment to the MATATAG four-point agenda, particularly on the provision of quality and accessible education to all, including those who are disadvantaged and at risk of dropping out, the Department of Education Regional Office XI through the Curriculum and Learning Management Division (CLMD) will conduct the Quarterly Regional Planning/Evaluation Conference of ADM Education Program Supervisors Cum Enhancement of ADM One-Stop Shop Schools' Coffee Table on October 29 - 30, 2024, at Sunny Point Hotel.
2. The activities aim to:
  - a. present the ADM Accomplishment Reports of SDO Davao City and Davao del Sur;
  - b. discuss the mapping and monitoring activities of ADM Supervisors;
  - c. collate the names of ADM tablet recipients;
  - d. come up with the enhanced ADM One-Stop Shop Coffee Table, and
  - e. other matters analogous to the ADM program implementation.
3. The participants are advised to bring laptop, charger, and extension cord. The SDO ADM EPS shall bring the final list of ADM Tablets recipients. (See Enclosure)
4. Meals, activity materials, and accommodation shall be charged against OSEC-11-23-2567, while travel and other incidental expenses shall be charged against local funds, subject to the usual accounting and auditing procedures.
5. The attendance of the participants shall be on official business. Failure to attend shall be required to submit a letter endorsed by the Office of the Schools Division Superintendent, to justify the absence and to ensure appropriateness of government expenditure.
6. Should there be any clarification on this Memorandum, contact Ma. Cielo D. Estrada, Regional ADM Focal Person at [macielo.estrada@deped.gov.ph](mailto:macielo.estrada@deped.gov.ph).
7. Immediate dissemination of this Memorandum to the concerned is desired.

REBONFAMIL R. BAGUIO  
Director III  
Officer In-Charge  
Office of the Regional Director

RO05/mde

Record



Republic of the Philippines  
Department of Education  
DAVAO REGION

24-18429

October 22, 2024

REGIONAL MEMORANDUM  
CLMD-2024-682

QUARTERLY REGIONAL PLANNING/EVALUATION CONFERENCE OF ADM  
EDUCATION PROGRAM SUPERVISORS CUM ENHANCEMENT  
OF ADM ONE-STOP SHOP SCHOOLS' COFFEE TABLE

To: Schools Division Superintendents

1. Pursuant to the Department of Education's commitment to the MATATAG four-point agenda, particularly on the provision of quality and accessible education to all, including those who are disadvantaged and at risk of dropping out, the Department of Education Regional Office XI through the Curriculum and Learning Management Division (CLMD) will conduct the Quarterly Regional Planning/Evaluation Conference of ADM Education Program Supervisors Cum Enhancement of ADM One-Stop Shop Schools' Coffee Table on October 29 - 30, 2024, at Sunny Point Hotel.
2. The activities aim to:
  - a. present the ADM Accomplishment Reports of SDO Davao City and Davao del Sur;
  - b. discuss the mapping and monitoring activities of ADM Supervisors;
  - c. collate the names of ADM tablet recipients;
  - d. come up with the enhanced ADM One-Stop Shop Coffee Table, and
  - e. other matters analogous to the ADM program implementation.
3. The participants are advised to bring laptop, charger, and extension cord. The SDO ADM EPS shall bring the final list of ADM Tablets recipients. (See Enclosure)
4. Meals, activity materials, and accommodation shall be charged against OSEC-11-23-2567, while travel and other incidental expenses shall be charged against local funds, subject to the usual accounting and auditing procedures.
5. The attendance of the participants shall be on official business. Failure to attend shall be required to submit a letter endorsed by the Office of the Schools Division Superintendent, to justify the absence and to ensure appropriateness of government expenditure.
6. Should there be any clarification on this Memorandum, contact Ma. Cielo D. Estrada, Regional ADM Focal Person at [macielo.estrada@deped.gov.ph](mailto:macielo.estrada@deped.gov.ph).
7. Immediate dissemination of this Memorandum to the concerned is desired.

DEPARTMENT OF EDUCATION RUMI

RECORDS SECTION

**RELEASED**

REBONFAMIL R. BAGUIO

Director III

Officer In-Charge

Office of the Regional Director

RO05/mcde

Address: F. Torres St., Davao City (8000)

Telephone Nos.: (082) 291-1665; (082) 221-6147

Email Address: [region11@deped.gov.ph](mailto:region11@deped.gov.ph)

Website: [www.depedroxi.ph](http://www.depedroxi.ph)





Republic of the Philippines  
**Department of Education**  
DAVAO REGION

Enclosure

**Number of Participants**

| <b>SDO</b> |                  | <b>ADM EPS</b> | <b>School Head-writer</b> | <b>TWG</b> | <b>Total</b> |
|------------|------------------|----------------|---------------------------|------------|--------------|
| 1          | CLMD             | 1              | 0                         |            | 1            |
| 2          | Davao City       | 1              | 1                         |            | 2            |
| 3          | Davao de Oro     | 1              | 2                         |            | 3            |
| 4          | Davao del Norte  | 1              | 0                         |            | 1            |
| 5          | Davao del Sur    | 1              | 0                         |            | 1            |
| 6          | Davao Occidental | 1              | 0                         |            | 1            |
| 7          | Davao Oriental   | 1              | 0                         |            | 1            |
| 8          | Digos City       | 1              | 1                         |            | 2            |
| 9          | IGACOS           | 1              | 0                         |            | 1            |
| 10         | Mati City        | 1              | 2                         |            | 3            |
| 11         | Panabo City      | 1              | 1                         |            | 2            |
| 12         | Tagum City       | 1              | 0                         |            | 1            |
| 13         | TWG              | 0              | 0                         | 2          | 2            |
| Total      |                  | 12             | 6                         | 2          | <b>20</b>    |

**Members of the TWG**

|   | <b>Name</b>      | <b>School</b>     | <b>SDO</b> |
|---|------------------|-------------------|------------|
| 1 | Lydia V. Ampo    | Mintal CHS        | Davao City |
| 2 | Stephanie Meurom | Tacunan NHS (ALS) | Davao City |

**Meal Schedule**

| <b>Title of Activity</b>  | <b>Day 0</b>     | <b>Day 1</b>     | <b>Day 2</b>     | <b>1<sup>st</sup> meal</b> | <b>Last meal</b> |
|---|------------------|------------------|------------------|----------------------------|------------------|
| Quarterly Regional Planning/Evaluation Conference of ADM Education Program Supervisors Cum Enhancement of ADM One-Stop Shop Schools' Coffee Table | October 28, 2024 | October 29, 2024 | October 30, 2024 | Dinner, on Day 0           | PM snacks Day 2  |

Prepared by:

MA. CIELO D. ESTRADA  
Education Program Supervisor  
In-charge in ADM