



Republic of the Philippines  
**Department of Education**  
 REGION XI  
**SCHOOLS DIVISION OF PANABO CITY**

Office of the Schools Division Superintendent

**DIVISION MEMORANDUM**

CID – 2024 – 0579

To : Assistant Schools Division Superintendent  
 Chief of Curriculum Implementation Division (CID)  
 Chief of Schools Governance and Operations Division (SGOD)  
 Public Schools District Supervisors  
 Secondary Principals/School Heads  
 All Concerned

Subject : **CONFERENCE WITH SECONDARY SCHOOL PRINCIPAL/HEADS FOR THE PREPARATION OF THE 2024 NATIONAL READING MONTH CELEBRATION**

Date : October 25, 2024

Please be informed that there will be a conference on October 31, 2024 at 9:00 in the morning at SDO Training Center.

The primary goal of this conference is to discuss activities relative to the National Reading Month Celebration.

Expenses like meals, snacks, supplies, traveling and other incidental expenses incurred in this activity shall be charged to **MOOE FUNDS** subject to usual auditing and accounting rules and regulations.

Immediate dissemination of this memorandum is desired.

  
**JINKY B. FIRMAN Ph.D., CESO VI**  
 Schools Division Superintendent

**RELEASED**

**OCT 28 2024**

Encls: As stated  
 jep/iep

RECORDS SECTION SDO PANABO CITY  
 BY 



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