



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

October 24, 2024

Division Memorandum

No. 0219, s. 2024

**CORRIGENDUM TO DIVISION MEMORANDUM NO. 0216, S. 2024 RE: SCHEDULE
OF OPEN ASSESSMENT FOR THE QUALIFIED APPLICANTS FOR SCHOOL
PRINCIPAL II, HEAD TEACHER II, PROJECT DEVELOPMENT OFFICER I,
ADMINISTRATIVE OFFICER II, ADMINISTRATIVE ASSISTANT II, AND
ADMINISTRATIVE AIDE VI POSITIONS**

To: **BASILIO P. MANA-AY JR., CESO VI**, Assistant Schools Division Superintendent
AILENE B. AÑONUEVO, SGOD Chief Education Supervisor
RAUL E. GACUS, Administrative Officer V
NEO CARLO R. MAGNO, Administrative Officer IV
ANA LIZA M. MENDOZA, Senior Education Program Specialist, NEU President
CARMINA D. RETES, Administrative Officer II, Secretariat
ALTERNATE MEMBERS
QUALIFIED APPLICANTS
ALL CONCERNED

1. Due to conflict of schedule of activities, please be advised that the schedule of open assessment for the qualified applicants for **Administrative Assistant II** and **Administrative Aide VI** positions shall be moved from October 24, 2024 to October 30, 2024. The venue will be at the Panabo City Division Office – Training Center.
2. Applicants are advised to bring their pertinent documents in hard copy.
3. Attached is the list of qualified applicants.
4. Immediate and wide dissemination of this Memorandum is desired.


JINKY B. FIRMAN, PhD, CESO VI
Schools Division Superintendent

Encl.: as stated
OSDS/bpmj/cdr

RELEASED

OCT 29 2024

RECORDS SECTION, SDO PANABO CITY
BY 



Schools Division Office of Panabo City
City Hall Drive, Brgy. JP Laurel, Km 31, Panabo City
Tel. Nos. (084)823 1469, (084) 628 4066
Email: panabocity.division@deped.gov.ph



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**SCHEDULE OF OPEN ASSESSMENT FOR THE QUALIFIED APPLICANTS FOR
ADMINISTRATIVE ASSISTANT II AND ADMINISTRATIVE AIDE VI POSITIONS**

No.	Position Applied	Application Code	Schedule	Time
1	Administrative Assistant II	4485MCV	October 30, 2024	9:00am - 5:00pm
2	Administrative Assistant II	9420ROE		
3	Administrative Assistant II	2334GBC		
4	Administrative Assistant II	1407LLP		
5	Administrative Aide VI	4337RMP		
6	Administrative Aide VI	0972MCC		
7	Administrative Aide VI	7502CCN		
8	Administrative Aide VI	8504FTG		
9	Administrative Aide VI	7820JPF		
10	Administrative Aide VI	0552JFP		
11	Administrative Aide VI	9599SAO		
12	Administrative Aide VI	5190SSP		
13	Administrative Aide VI	3877GDT		
14	Administrative Aide VI	9420ROE		
15	Administrative Aide VI	5161EDP		
16	Administrative Aide VI	7649KSR		
17	Administrative Aide VI	2855JGL		
18	Administrative Aide VI	JRV		
19	Administrative Aide VI	8533JSA		
20	Administrative Aide VI	4570HLC		



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No.	Position Applied	Application Code	Schedule	Time
21	Administrative Aide VI	9238JGY	October 30, 2024	9:00am - 5:00pm
22	Administrative Aide VI	8901EMS		
23	Administrative Aide VI	2334GBC		
24	Administrative Aide VI	6944JAO		
25	Administrative Aide VI	9917EJE		
26	Administrative Aide VI	4877MCH		
27	Administrative Aide VI	3889ROC		



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