



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF PANABO CITY

September 27, 2024

DIVISION MEMORANDUM

No. 0192, s. 2024

**REITERATION ON THE ENCODING IN LEARNER INFORMATION SYSTEM (LIS)
FOR BEGINNING OF SCHOOL YEAR (BOSY) 2024-2025**

To: Assistant Schools Division Superintendent
 Chief, Curriculum Implementation Division
 Chief, Schools Governance and Operations Division
 Public Elementary and Secondary School Heads and LIS Coordinators
 Private Elementary and Secondary School Heads and LIS Coordinators
 Alternative Learning System - Panabo
 All Public Schools' Teacher-Advisers
 All Concerned

1. Attached is Regional Memorandum No. PPRD-2024-116 re: Reiteration on the Encoding in LIS for BOSY 2024-2025, contents of which are self-explanatory.
2. This is to remind all public and private schools to facilitate all pending transfers in the LIS within the maximum period of thirty (30) days, facilitate the approval of pending enrolment issues, facilitate the proper tagging of learners (complete address, recipient of 4Ps, ALIVE program, SNED program, SBFP program, ESC, and SHS Voucher) and facilitate the submission of appropriate correction forms for all system and teachers' errors committed during the encoding in the LIS.
3. For any further question, we will be glad to assist through the Planning and Research Section. Attention: Ker Denzel Infiesto at mobile number 09078585372.
3. For strict compliance.


JINKY B. FIRMAN PhD, CESO VI
 OIC, Schools Division Superintendent

Encl: As stated
 SGOD/aba/kdgj

RELEASED

OCT 01 2024

RECORDS SECTION-SDO PANABO CITY
 BY 



Schools Division Office of Panabo City
 City Hall Drive, Brgy. JP Laurel, Km 31, Panabo City
 Tel. Nos. (084)8231469, (084) 628 4066
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Empowering Champions in Education
 through Journeying, Blending and Fostering commitment in
 providing quality education, MATATAG for all.



24-14649

Republic of the Philippines
Department of Education
DAVAO REGION

Office of the Regional Director

REGIONAL MEMORANDUM

PPRD-2024-116

To : Schools Division Superintendents
All Others Concerned

Subject: REITERATION ON THE ENCODING ON LEARNER INFORMATION
SYSTEM (LIS) FOR BEGINNING OF SCHOOL YEAR
(BOSY) 2024-2025

DATE : September 20, 2024

Collection of accurate, timely and correct data, specifically, in providing the official number of enrolled learners in the schools gathered through the information systems of the Department of Education (DepEd) are vital to support evidence-based policies, decision making, programs and projects in the basic education.

With this, the DepEd through the Planning Service - Education Management Information System Division (PS-EMISD) and Information and Communications Technology Service (ICTS), opened the Learner Information System (LIS) to capture and record the learners officially enrolled in the school for the School Year 2024-2025 including the tagging for the Alternative Delivery Mode (ADM), Body Mass Index (BMI), School-Based Feeding Program (SBFP), Education Service Contracting (ESC) and Senior High School Quality Voucher Recipient (SHS QVR) of each learner.

Private schools, State Universities and Colleges (SUCs), Local Universities and Colleges (LUCs), and Philippine School Overseas (PSOs) offering Basic Education in the country and abroad commenced the encoding and updating of the learner's data in the LIS on June 10, 2024.

While the public elementary and secondary schools, and Alternative Learning System Community Learning Centers (ALS CLCs) commenced the encoding and updating of the learner's data in the LIS on August 27, 2024. Moreover, public schools shall intensify the Child Finding or Mapping activities in their localities to ensure that all school-age learners are enrolled in the school pursuant to DepEd Order 23 s. 2022 "Child Find Policy for Learners with Disabilities Towards Inclusive Education".

Likewise, the deadline of the abovementioned encoding and updating in the LIS will be on **October 31, 2024**, and this shall be applicable to schools and ALS CLCs. The Regional Planning Officers (RPOs) and Division Planning Officers (DPOs) shall provide technical assistance to schools that encounter difficulty in encoding BOSY enrollment in the LIS and monitor the participation of schools under their respective jurisdiction.



Republic of the Philippines
Department of Education
DAVAO REGION

Office of the Regional Director

For further inquiries and clarifications on this matter, contact Cherry Ann D. Into, Education Program Supervisor of Policy Planning and Research Division, at (082) 224-0750.

Immediate dissemination of this Memorandum is highly desired.

ALLAN G. FARNAZO
Director IV

Enclosure: As Stated

ROP2/cadi

DEPARTMENT OF EDUCATION
RECORDS SECTION
RELEASED

By: _____
Time: _____
7.00 AM 38530
Sgt. 23, 2024



Address: F. Torres St., Davao City (8000)
Telephone Nos.: (082) 291-1665; (082) 221-6147
Email Address: region11@deped.gov.ph
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Date: 9-10-24
Time: 3:30 PM
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Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY FOR ADMINISTRATION

TO

MINISTER, BASIC, HIGHER AND TECHNICAL EDUCATION,
BARMM
REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS
REGIONAL PLANNING OFFICERS
DIVISION PLANNING OFFICERS
PUBLIC AND PRIVATE ELEMENTARY AND SECONDARY
SCHOOL HEADS
ALL OTHERS CONCERNED

FROM

ATTY. MEL JOHN I. VERZOSA
Undersecretary for Administration

SUBJECT

ENCODING ON LEARNER INFORMATION SYSTEM (LIS)
FOR BEGINNING OF SCHOOL YEAR (BOSY) 2024-2025

DATE

11 September 2024

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For any clarifications, please do not hesitate to contact the Planning Service – Education Management Information System Division (PS-EMISD) through telephone number: 8635-3958 or email address: ps.emisd@deped.gov.ph.

For compliance and dissemination.