



Republic of the Philippines  
**Department of Education**  
 Region XI  
**SCHOOLS DIVISION OF PANABO CITY**

Office of the Schools Division Superintendent

September 11, 2024

**DIVISION ORDER**

No. 0294, series 2024

**DESIGNATION AS OFFICER-IN-CHARGE (OIC) FOR THE FOLLOWING: CID DIVISION MONITORING, EVALUATION AND ADJUSTMENT (DMEA) FOCAL PERSON, ALTERNATIVE DELIVERY MODE (ADM) FOCAL PERSON, NATIONAL LEARNING CAMP (NLC) AND CATCH-UP FRIDAYS FOCAL PERSON**

To : **JOHN B. VISILLAS**, Education Program Supervisor  
**YLCY B. MANGUILIMOTAN**, Education Program Supervisor

1. In the exigency of the service, you are hereby designated as **OIC for the following: CID DMEA Focal Person, ADM Focal Person, NLC and Catch-Up Fridays Focal Person** in lieu of Dr. Ylcy B. Manguilimotan who's on maternity leave starting September 1, 2024 to December 15, 2024.
2. As such, you are advised to perform the duties, functions and responsibilities attached to the said designation and rendered report to the undersigned.
3. This order does not carry with it any remuneration nor priority in promotion and shall remain enforced until revoked by the Head of Office.
4. Travel expenses incurred during the performance of the attached functions shall be chargeable against local funds, all subject to the usual accounting and auditing rules and regulations.
5. This designation shall take effect immediately.
6. For strict compliance.

Recommending Approval:

**JANWARIO E. YAMOTA**  
 Chief ES, CID

Approved:

**JINKY B. FIRMAN PhD, CESO VI**  
 OIC, Schools Division Superintendent

**RELEASED**

**SEP 12 2024**

CID/je/y/aga



RECORDS SECTION - SDO PANABO CITY  
 Schools Division Office of Panabo City  
 City Hall Compound, Panabo City  
 Tel. No. (084) 823-1469  
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**Department of Education**  
Region XI  
**SCHOOLS DIVISION OF PANABO CITY**

Office of the Schools Division Superintendent

September 12, 2024

**DIVISION ORDER**

No. \_\_\_\_\_, series 2024

**DESIGNATION AS OFFICER-IN-CHARGE (OIC) FOR EDUCATION PROGRAM  
SUPERVISOR (EPS) OF SCIENCE**

To : **CAROLYN M. ARADO**, Education Program Supervisor  
**YLCY B. MANGUILIMOTAN**, Education Program Supervisor

1. In the exigency of the service, you are hereby designated as **OIC for EPS of Science**, in lieu of Dr. Ylcy B. Manguilimotan who's on maternity leave starting September 1, 2024 to December 15, 2024.
2. As such, you are advised to perform the duties, functions and responsibilities attached to the said designation and rendered report to the undersigned.
3. This order does not carry with it any remuneration nor priority in promotion and shall remain enforced until revoked by the Head of Office.
4. Travel expenses incurred during the performance of the attached functions shall be chargeable against local funds, all subject to the usual accounting and auditing rules and regulations.
5. This designation shall take effect immediately.
6. For strict compliance.

Recommending Approval:

**JANWARIO E. YAMOTA**  
Chief ES, CID

Approved:

**JINKY B. FIRMAN PhD, CESO VI**  
OIC, Schools Division Superintendent

CID/je/aga



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