

DO Record



Republic of the Philippines
Department of Education
Region XI
Schools Division of Panabo City

14577

SEP 26 2024
5:23

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2024-0483

To: Assistant Schools Division Superintendent
Chief Education Supervisor (SGOD)
Chief Education Supervisor (CID)

Attention:

Arlen Jumamoy

Principal I

Subject: **PARTICIPATION TO THE FINALIZATION WORKSHOP ON THE CPPD WRITESHOP OUTPUTS FOR SCHOOL LEADERS**

Date: September 26 2024

Attached is Regional Memorandum HRDD-2024-231 dated September 19, 2024 re: **Participation to the Finalization Workshop on the CPPD Writeshop Outputs for School Leaders**, contents of which are self-explanatory.

The identified participant from this division is **Arlen Jumamoy**, Principal I of Quezon National High School is requested to register online through: <https://bit.ly/CPDDCFinalization>.

The board and lodging of the participant shall be charged against NEAP HRD while transportation, per diem, and other incidental expenses shall be charged to Regional Office/Schools Division Office/local funds, subject to the usual accounting, budgeting, and auditing rules and regulations.

For your guidance and compliance.

JINKY B. FIRMAN PhD, CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

Enclosed: As stated.

SGOD/ABA/HRD/KSD

For the SDS
AILENE B. ANONUEVO, Ph.D.
Chief Education Supervisor, SGOD
Incharge of the Division

RELEASER

SEP 27 2024

RECORDS SECTION - SDO PANABO CITY
BY



Schools Division Office of Panabo City
City Hall Drive, Brgy. JP Laurel, Km 31, Panabo City
Tel. Nos. (084) 823 1469, (084) 628 4066
Email: panabocity.division@deped.gov.ph

RECORDS

24-38269



24-14577

Republic of the Philippines
Department of Education
DAVAO REGION

Office of the Regional Director

REGIONAL MEMORANDUM

HRDD-2024-231

To : Assistant Regional Director
Division Superintendents of Panabo City and Davao Oriental

Subject: PARTICIPATION TO THE FINALIZATION WORKSHOP ON THE
CPPD WRITESHOP OUTPUTS FOR SCHOOL LEADERS

Date : September 19, 2024

This has reference to DM-OUHROD-2024-1845 on the Finalization Workshop on the Career Progression Professional Development (CPPD) Curriculum and Courses Writeshop Outputs for School Leaders dated September 16, 2024, be informed that the conduct of the activity is scheduled on September 30-October 4, 2024 at NEAP, Marikina City. The participants of the activity are:

Participants	Position	Office
Dr. Nancy P. Sumagaysay	Chief Education Supervisor	SDO-Davao Oriental
Arlen Jumamoy	Principal I	SDO-Panabo City

The participants may confirm their attendance through <https://bit.ly/CPDCFinalization> on or before September 23, 2024. They are advised to check in on September 29, 2024, 5 o'clock in the afternoon and check out on October 4, 2024, 3 o'clock in the afternoon.

The board and lodging of the participants shall be charged against NEAP Human Resource Development (HRD) Funds while transportation, per diem, and other incidental expenses shall be charged to Regional Office/Schools Division Office/local funds, subject to the usual accounting, budgeting, and auditing rules and regulations.

Immediate dissemination of this Memorandum is directed.

ALLAN G. FARNAZO
Director IV

Enclosed: As Stated.
ROH3/glv

RELEASER

By: _____
Date: Sept. 20, 2024
38269



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Department of Education

OFFICE OF THE UNDERSECRETARY
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

DEPARTMENT OF EDUCATION BOXI

MEMORANDUM
DM-OUHROD-2024-1845

RECORDS SECTION

RECEIVED
By: _____
Date: 9-17-24 38 u9 8:37

TO : **Regional Directors
Schools Division Superintendents
School Heads
All Others Concerned**

[Handwritten signature of Wilfredo E. Cabral]

FROM : **WILFREDO E. CABRAL**
*Regional Director
Officer-in-Charge, Office of the Undersecretary for Human Resource
and Organizational Development*

SUBJECT : **FINALIZATION WORKSHOP ON THE CAREER PROGRESSION
PROFESSIONAL DEVELOPMENT (CPPD) CURRICULUM AND
COURSES WRITESHOP OUTPUTS FOR SCHOOL LEADERS**

DATE : 16 September 2024

1. In line with efforts to support the professional development and career advancement of school leaders in congruence with established standards and competencies, a series of writeshops was conducted on the formulation of the Career Progression Professional Development (CPPD) Curriculum and Courses for School Leaders. The outputs of these writeshops were validated from July to August 2024.
2. Following this, the **Finalization Workshop** will be held on **30 September - 04 October 2024** at **NEAP Marikina**.
3. The objectives of the workshop are as follows:
 - a. Review and integrate the findings from the validation activity into the draft CPPD program outline;
 - b. Complete the CPPD program outline for school leaders across all career stages; and
 - c. Develop an initial plan for the implementation phase of the program.
4. For reference, attached are the **Program of Activities (Enclosure 1)**, **List of Program Management Team Members (Enclosure 2)** and the **List of Expected Participants (Enclosure 3)**.
5. The identified participants are requested to confirm their attendance through the registration link <https://bit.ly/CPPDCFfinalization> on or before **23 September 2024**. In case the identified personnel will not be able to attend, we request the

submission of a justification letter containing the names and contact details of the alternate representatives through the email addresses provided below.

6. The participants are advised to check in on 29 September 2024, 5:00 p.m. and check out on 04 October 2024, 3:00 p.m. Please see the meal schedule below.

Meals	29 Sep 2024 Sun	30 Sep 2024 Mon	01 Oct 2024 Tue	02 Oct 2024 Wed	03 Oct 2024 Thu	04 Oct 2024 Fri
Breakfast		✓	✓	✓	✓	✓
AM Snack		✓	✓	✓	✓	✓
Lunch		✓	✓	✓	✓	✓
PM Snack		✓	✓	✓	✓	✓
Dinner	✓	✓	✓	✓	✓	

7. The participants are reminded to bring their own laptops, chargers, extension cords, and other sources of internet connectivity (e.g., mobile data, pocket wifi, etc.).

8. The participants' board and lodging will be charged against NEAP HRD Fund while transportation, per diem, and other incidental expenses will be charged to Regional Office/Schools Division Office/local funds subject to the usual accounting and auditing rules and regulations.

9. For other questions and concerns, please coordinate with **Ms. Jhoanna Javier** or **Ms. Joy Magalona**, NEAP Professional Development Division, through email neap.pdd@deped.gov.ph / neap.od@deped.gov.ph or landline (02) 8715-9919.

10. For dissemination and appropriate action.

Enclosures:

Enclosure 1 - Program of Activities

Enclosure 2 - List of Program Management Team Members

Enclosure 3 - List of Expected Participants

Copy furnished:

OFFICE OF THE SECRETARY

[NEAP/JC Javier]



Republic of the Philippines
Department of Education
 NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

Enclosure 1

Program of Activities

Time	Day 0 September 29, 2024	Day 1 September 30, 2024	Day 2 October 1, 2024	Day 3 October 2, 2024 Breakfast	Day 4 October 3, 2024	Day 5 October 4, 2024
6:00 - 7:30				MOL	MOL	MOL
8:00 - 8:15		8:00 - 9:30 Registration	Continuation Workshop 1	Workshop 2 Revision and Standardization	Presentation and Critiquing of Outputs from Workshop 2	Finalization of Outputs
8:15 - 10:00						
10:00 - 10:30		9:30 - 10:00 Morning Break				
10:30 - 12:00		10:30 - 11:00 Opening Program <ul style="list-style-type: none"> - Philippine National Anthem - Ecumenical Prayer - Introduction of Participants - Welcome Remarks - Presentation of Objectives, Activity Matrix, and Norms - Levelling of Expectations - Kumbustahan 				
12:00 - 1:00						
1:00 - 3:00		1:00 - 2:00 Input Process: Recapitulation of Validation Phases Processes and Outputs Presenter: Arrival of Participants		Presentation and Critiquing of Outputs from Workshop 1 Presenter: 2:00 - 3:00 Presentation of the Results of the Quantitative Validation Data	of Program Outline Across Career Stages (Set 2) Revision of Workshop 1 and 2 Outputs	Closing Program



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3:00 - 3:30	Presenter: Mr. Lyndon Morales		
3:30 - 5:00	Workshop 1 Revision and Standardization of Program Outline Across Career Stages (Set 1)	Continuation Workshop 2	Afternoon Break Home Sweet Home
Officer of the Day 5:00 - 6:00	Joy S. Magalona	John Carlo Astilla Jhoanna C. Javier	Joy S. Magalona John Carlo Astilla
		Program Management Team Debriefing	



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Enclosure 2

List of Program Management Team Members

Program Management Team		
Number	Name	Region/Division/Office
1	Chief Marife T. Morcilla	NEAP - PDD
2	Asst. Chief Alexander Simagala	NEAP - PDD
3	John Carlo Astilla	NEAP - PDD
4	Joy S. Magalona	NEAP - PDD
5	Jhoanna C. Javier	NEAP - PDD
6	Adison C. Lozano	NEAP - PDD
7	Loverly Seda	NEAP - PDD
8	Katrina Gargoles	NEAP - PDD
9	Jojet T. Gabriel	NEAP - PDD
Resource Persons		
10	Lyndon Morales	3
11	Renato N. Felipe Jr.	NCR
12	Filmore R. Caballero	NCR
13	Lorna Medrano	CALABARZON
14	Irene Dayandante	5
15	Marylou Viasanta	5
Welfare Officer		
16	Nurse/Medical Officer	SDO Marikina



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Enclosure 3

List of Expected Participants

SCHOOL HEADS		
Number	Name	Region
1	Alvin Patrick Peñaflorida	NCR
2	Archie Azucenas	NCR
3	George Borromeo	NCR
4	Manolo Pena	NCR
5	Carina Untalasco	1
6	Rogelio G. Sison Jr.	3
7	Evelyn Navia	CALABARZON
8	Rowena Cambel	CALABARZON
9	Liezel Villanueva	CALABARZON
10	Mary Jane Gonzales	CALABARZON
11	Bernadette Sumagui	CALABARZON
12	Elisa Surwela	CALABARZON
13	Ma. Yvette Y. Suarez	MIMAROPA
14	Joe-Bren Consuelo	5
15	Ireno Dicen	5
16	Cristy Jabonillo	7
17	Aura Aguilar	8
18	Atty. Diana Flor Eco	8
19	Jeryl Casilao	9



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20	Dennis Caballes	10
21	Arlen Jumamoy	11
22	Ma. Leila Y. Tejada	12

SUPERVISORS

1	Ronald Vincent Salva	NCR
2	Ebenezer Beloy	NCR
3	Wilbert Balboa	NCR
4	Rolando Sotelo	3
5	Jay-Arr C. Tayao	3
6	Jeffrey G. Dela Cruz	3
7	Bryan Pobe	CALABARZON
8	Noel Anciano	CALABARZON
9	Lany Abainza	5
10	Sylvia Villanueva	8
11	Omar Hussin	10
12	Eva Edon	10
13	Nancy Sumagaysay	11