



14575

Republic of the Philippines  
Department of Education  
Region XI  
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

**DIVISION MEMORANDUM**

SGOD-2024-0470

To : Assistant Schools Division Superintendent  
Chief, Curriculum Implementation Division (CID)  
Chief, Schools Governance and Operations Division (SGOD)  
Project Development Officer I  
School Head of Panabo City NHS  
Attention: **NENITA CARREDO**  
Registered Guidance Counselor

Subject: **PARTICIPANTS IN THE DEVELOPMENT OF LESSON EXEMPLAR ADDRESSING BULLYING IN SCHOOLS BASED ON THE TEACHING MANUAL ON CHILDREN'S RIGHTS**

Date: September 23, 2024

Attached is Regional Memorandum ESSD-2024-395 re: **PARTICIPANTS IN THE DEVELOPMENT OF LESSON EXEMPLAR ADDRESSING BULLYING IN SCHOOLS BASED ON THE TEACHING MANUAL ON CHILDREN'S RIGHTS**, on October 7-11, 2024, at Davao City (exact venue to be announced).

Participants to the said activity are the following:

1. **GLADY C. NOEL** – PDO I/LRP Focal
2. **NENITA CARREDO** – Registered Guidance Counselor

Travelling and other incidental expenses shall be charged against local funds subject to the usual accounting and auditing rules and regulations.

Further details and other information are provided in the enclosures.

For your information and guidance.

**JINKY B. FIRMAN Phd, CESO VI**  
Schools Division Superintendent

**RELEASED**

For the SDS  
**AILENE B. ANONUEVO, Ph.D.**  
Chief Education Supervisor, SGOD  
Incharge of the Division

Encl: as stated.  
SGOD/aba/gcn

**SEP 24 2024**

RECORDS SECTION SDO PANABO CITY

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DepEd Panabo:  
Empowering Champions in Education  
through Journeying, Blending and Fostering commitment in  
providing quality education, MATATAG for all.

Recd/1.



38162

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Republic of the Philippines  
**Department of Education**  
DAVAO REGION

**Office of the Regional Director**

**REGIONAL MEMORANDUM**  
ESSD-2024-395

To : Schools Division Superintendents  
Panabo City and Davao City

**Subject : PARTICIPANTS IN THE DEVELOPMENT OF LESSON EXEMPLAR  
ADDRESSING BULLYING IN SCHOOLS BASED ON THE TEACHING  
MANUAL ON CHILDREN'S RIGHTS**

**Date : September 30, 2024**

Herewith is the communication dated August 30, 2024 from **Atty. Revsec A. Escobedo**, Undersecretary for Operations, titled "Program Design and Guidelines on the Development of Lesson Exemplar Addressing Bullying in School Based on the Teaching Manual on Children's Rights on October 7-11, 2024 at Davao City (exact venue is to be announced.)

In line with this, the following are requested to attend:

Names	Designation	Office
1. Gladys C. Noel	PDO I/ LRP Focal Person	Division of Panabo City
2. Marites B. Chan	Principal I	Vicenta C. Nograles NHS, Division of Davao City
3. Nenita Carredo	Registered Guidance Counselor	Panabo City NHS, Division of Panabo City

Travelling and other incidental expenses shall be charged to LRPO downloaded funds and/or local funds subject to the usual accounting and auditing rules and regulations.

Immediate and wide dissemination of this Memorandum is desired.

DEPARTMENT OF EDUCATION

RECORDS SECTION

**RELEASED**

By:

Sept. 20, 2024  
38162

ALLAN G. FARNAZO

Director IV

Enclosed: As stated

ROB/beth



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Republika ng Pilipinas

**Department of Education**

**OFFICE OF THE UNDERSECRETARY FOR OPERATIONS**

**MEMORANDUM**

**OM-OUOPS-2024-\_\_\_\_\_**

**FOR** : **ALLAN G. FARNAZO, CESO IV**  
Regional Director, DepEd Region XI

**FROM** : **ATTY. REVSEE A. ESCOBEDO**  
Undersecretary for Operations

**SUBJECT** : **PROGRAM DESIGN AND GUIDELINES ON THE USE  
OF THE DOWNLOADED FUND FOR THE  
DEVELOPMENT OF LESSON EXEMPLAR  
ADDRESSING BULLYING IN SCHOOLS BASED ON  
THE TEACHING MANUAL ON CHILDREN'S RIGHTS**

**DATE** : **August 30, 2024**

This is to formally submit the Guidelines on the Utilization of the Program Support Funds relative to the Learner Rights and Protection Office (LRPO) program on the Orientation on the Implementation of the Teaching Manual on Children's Rights, in line with the OUOPS Memorandum dated March 5, 2024, titled *Guidelines on Utilization of Program Support Funds for Additional Fund the Regional Operations relative to the Learner Rights and Protection Programs, Projects, and Activities*.

The LRPO in partnership with the Geneva Office for Human Rights (GO-HRE) developed the Teaching Manual on Children's Rights. The said Manual provides a clear and achievable activity for teaching children about human rights, especially their duties and responsibilities in exercising these rights, specifically to address issues on bullying. With this in mind, the LRPO shall conduct this orientation to train teaching and non-teaching personnel to teach children about human rights. The Program Support Funds has been downloaded in DepEd Region IX. This Memorandum is issued to serve as guidance for the funds' utilization.

DepEd through the LRPO is tasked to promote the rights of the learners anchored in the DepEd's Rights Based Education<sup>1</sup>, embodying DepEd's strong resolve to respect, protect, fulfill, and promote the rights of children in basic education. In ensuring the operationalization of its implementation, LRPO for this Batch shall lead in assisting the regions in crafting lesson exemplars that will focus in addressing the issues of bullying in schools, development of empathy/kindness among learners, and advocating their rights.

Relatedly, t

The following activities may be included in the use of the PSF:

1. The PSF is intended to be used in support of the Program, specifically for:

<sup>1</sup> DepEd Order No. 31, s. 2022 or the Child Rights Policy: Adopting the Rights-Based Education Framework in Philippine Basic Education

- a. Accommodation and food of participants, resource speakers, and technical working groups
- b. Use of hall for plenary session with Wi-fi capability, and conducive to discussion

2. The PSF may be used for Program Management Expenses:
  - a. For coordination and monitoring of the conduct of the orientation
  - b. Procurement of supplies and materials needed for the program, such as but not limited to:
    - i. Certificate holder
    - ii. Short bond papers
    - iii. Certificate paper
    - iv. Meta cards
    - v. Marker
    - vi. Manila papers
    - vii. ID holders
    - viii. Other items analogous thereto
3. Eligible expenses in support of the planning, preparation, and conduct of the orientation:
  - i. Communication expenses of the LRPO Central Office technical working group and LRP Regional Focal and Alternate Focal ensuring the conduct of the orientation;
  - ii. Travel expenses to be used by the Resource Speakers and LRP Technical Working Group;
  - iii. Payment of honorarium and tokens for the invited resource person,
  - iv. Meals for the LRP technical working group, invited resource persons, medical/health personnel, participants, and personnel from the Geneva Office for Human Rights Education.
  - v. Board and lodging for the LRP technical working group, invited resource persons, medical/health personnel, and participants;
  - vi. Payment on the rental fee of the venue hall, including the lights and sound system for productions, projector, chairs and tables, and other particulars;
  - vii. Other expenses related to the conduct of the orientation on the scheduled date/s.

Enclosed are the program design including OUOPS Memorandum earlier mentioned, for your reference.

Thank you very much.



Republic of the Philippines  
**Department of Education**  
LEARNER RIGHTS AND PROTECTION OFFICE

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**PROGRAM DESIGN**

**DEVELOPMENT OF LESSON EXEMPLARS ADDRESSING  
BULLYING IN SCHOOLS BASED ON THE  
TEACHING MANUAL ON CHILDREN'S RIGHTS**

**I. RATIONALE**

Pursuant to Department of Education (DepEd) Order (DO) No. 31, s. 2022 or the *Child Rights Policy: Adopting the Rights-Based Education Framework in Philippine Basic Education*, which embodies DepEd's strong resolve to respect, protect, fulfill, and promote the rights of children in basic education, the DepEd Learner Rights and Protection Office (LRPO) partnered with the Geneva Office for Human Rights (GO-HRE) to conduct an Orientation on the developed Teaching Manual on Children's Rights.

Educating our learners of their rights is part of the three (3) dimensions of the DepEd's Rights-Based Education, *to wit*:

- Right to Access to Education
- Right to Quality Education
- Right to Respect and Well-being in the Learning Environment

These dimensions are interrelated and interconnected, recognizing that learners are rights holders and not mere passive objects but are instead persons with rights and responsibilities. Part of the RBE emphasizes the right of every learner to quality education, this highlights the importance of enabling our learners to achieve their full potential through:

- a. A curriculum that enables our learners to acquire the basic knowledge, skills, values, and attitudes, equipping them to face all of life's challenges, build meaningful relationships, and be productive citizens.
- b. Application of the child-rights approach in teaching and assessment
- c. Provide equipment, training materials, and technological resources of highest quality, developmentally appropriate and adequate.

The developed Teaching Manual on Children's Rights for Grade K-6 and Grades 7-12 reflects the rights-based approach to education. The same is aligned with the Universal Declaration of Human Rights (UDHR) and the United Nations Convention on the Rights of Children (UNCRC), as it provides a clear and achievable activity for

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teaching children about human rights, especially their duties and responsibilities in exercising these rights.

Moreover, the developed Teaching Manual on Children's Rights also reflects the tenets of DO No. 40, s. 2012 or the *DepEd Child Protection Policy*, and DepEd issued DO No. 55, s. 2013 or the *Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 10627 otherwise known as the Anti-Bullying Act of 2013*. These issuances are anchored on the goal of protecting our learners from all forms of abuse, violence, exploitation, and bullying, emphasizing DepEd's responsibility as duty-bearer to protect and promote learners' rights and protection.

Last May 13, 2024, after careful review of the Bureau of Learning Resources, the Office of the Undersecretary for Curriculum and Teaching has issued a Certification that the following Teaching Manuals as supplementary learning materials:

1. A Manual for Children's Right Primary
2. A Manual for Children's Right Secondary

A sample lesson exemplar was developed based on the lesson on combating bullying in schools in Teaching Manual on Children's Rights. This Orientation aims to develop more lesson exemplars as our participants go through and experience the use of the Manual.

## II. GOALS AND OBJECTIVES

The Orientation on the Implementation of the Teaching Manual on Children's Rights is intending to **achieve the following**:

- 1) Give the participants a first-hand experience of the use of the Teaching Manual on Children's Rights and how it can be discussed in **the** classroom.
- 2) Develop lesson exemplar for elementary and junior high school based on the Teaching Manual, specifically on the following topics:
  - i. Freedom from Bullying (No Bullying Allowed)
  - ii. Equal and Inalienable Human Rights (I Have Rights)
  - iii. Freedom of Expression (Words Make a Difference)
  - iv. Right to Education (Our Duty to Each Other)

These goals will be achieved through open discussion, actual application of the lesson components illustrated in the Manual itself. The development of the lesson exemplars will be by groups, with the assistance of the invited resource personnel who are educators and were the first DepEd personnel who pilot-tested the use of the Manual in their respective Division Office.

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### III. TARGET PARTICIPANTS

The Orientation on the Implementation of the Teaching Manual on Children's Rights aims to ensure that the Manual shall be discussed in the classroom and to develop lesson exemplars.

With these, we hope to invite the following personnel:

1. Regional or Division Learner Rights and Protection (LRP) Focal Person;
2. Education Program Supervisor for ESP
3. School Head; and

Moreover, we hope to invite school heads and/or guidance counselors from private schools, or member of coordinating council of private schools within the region or near the approved venue, for easy accessibility of the participants.

These participants are from the following regions:

REGION	TOTAL NUMBER OF PARTICIPANTS
I	3
II	3
III	3
IV A - CALABARZON	3
IV B - MIMAROPA	3
V	3
VI	3
VII	3
VIII	3
IX	3
X	3
XI	3 6 (private schools)
XII	3
CAR	3
CARAGA	3
NCR	3
<b>TOTAL</b>	<b>54</b>

### IV. PROPOSED DATE AND VENUE

Date	Proposed Activity	Tasking
April 22 - 25, 2024	Batch 1 - Luzon	LRPO and GO-HRE
August 6 - 9, 2024	Batch 2 - Visayas	LRPO and GO-HRE

October 7-10, 2024

Batch 3 - Mindanao

LRPO, DepEd  
Regional Office XI,  
and GO-HRE

## V. INDICATIVE PROGRAM

<b>Day 0 (October 7, 2024 Monday)</b>		
<b>Time</b>	<b>Activity</b>	<b>Person-in-Charge</b>
8:00-2:00PM	Arrival and Registration of Participants Lunch	
2:30-5:00PM	<b>Preliminaries</b> <ul style="list-style-type: none"><li>• Introduction of Participants</li><li>• Levelling of Expectations</li><li>• Objective of the Program</li><li>• House Rules</li><li>• Program Flow</li></ul> <b>Opening Message</b>	
5:00-6:00PM	Dinner	
<b>Day 1 (October 8, 2024 Tuesday)</b>		
8:00 AM	Registration	
8:00-8:15AM	<b>Opening Program</b> <ul style="list-style-type: none"><li>• National Anthem</li><li>• Prayer</li><li>• DepEd Quality Policy</li><li>• Welcome Message</li></ul>	
8:15-8:30AM	<b>Discussion on:</b> <ul style="list-style-type: none"><li>• Mandates and Functions of the DepEd Learner Rights and Protection Office</li><li>• DepEd's Rights-Based Education (RBE) and Importance of Teaching Human Rights to Children</li></ul>	
8:30-9:00AM	<b>Report on the Success of the Pilot Implementation of the Program</b> <ul style="list-style-type: none"><li>• Schools Division of Quezon City MARIETTA CABALLERO, Education Program Supervisor</li><li>• Schools Division of Escalante City ANJEANETTE A. CALUMPITA, Principal II</li><li>• Schools Division of Cagayan de Oro JEAN LOQUILLANO, PhD Associate Professor III, JOEL D. POTANTE, PhD Associate Professor V, College of Cagayan de Oro</li></ul>	
9:00-12:00AM	<b>Introduction to the Teaching Manual on Children's Rights</b> <ul style="list-style-type: none"><li>• Overview of the Teacher's Manual<ul style="list-style-type: none"><li>- Website Navigation</li><li>- Study Toolkit</li></ul></li><li>• COLEGA Lesson Components</li></ul>	

	<ul style="list-style-type: none"> <li>- Learn and Sing: Here We Are Together</li> <li>• Use of the Talking Stick</li> <li>- Lesson 1A Demonstration</li> <li>- Group Activity</li> <li>- Plenary Discussion</li> <li>- Lesson 1B</li> <li>- Group Activity</li> <li>- Plenary Discussion</li> </ul>	
12:00-1:00PM	<b>Lunch Break</b>	
1:00-1:30PM	<p><b>Overview of DepEd Order No. 55, s. 2013 or the Implementing Rules and Regulations of RA 10627 or the Anti-Bullying Act</b></p> <ul style="list-style-type: none"> <li>• Ensuring the application of the “Rights-Based Approach in Education”</li> </ul>	
1:30-1:45PM	<p><b>Crafting of Lesson Exemplars</b></p> <ul style="list-style-type: none"> <li>• Lesson 4 Freedom from Bullying <ul style="list-style-type: none"> <li>- Lesson 4A and 4B No Bullying Allowed</li> </ul> </li> <li>• Lesson 2 Equal and Inalienable Human Rights <ul style="list-style-type: none"> <li>- Lesson 2A and 2B I Have Rights</li> </ul> </li> <li>• Lesson 7 Freedom of Expression <ul style="list-style-type: none"> <li>- Lesson 7A and 7B Words Make a Difference</li> </ul> </li> <li>• Right to Education <ul style="list-style-type: none"> <li>- Lesson 10A I Get to Go to School</li> <li>- Lesson 10B Our Duty to Each Other</li> </ul> </li> </ul>	
1:45-1:50PM	<p><b>Groupings, Activity Mechanics, and Expected Results</b></p> <ul style="list-style-type: none"> <li>• Development of Lesson Exemplars</li> </ul>	
1:50-5:00PM	<b>Focus Group Discussion</b>	
<b>Day 2 (October 9, 2024 Wednesday)</b>		
8:00-8:15AM	Management of Learning and Synthesis	
8:15-8:45AM	<p><b>Facilitator Toolkit</b></p> <ul style="list-style-type: none"> <li>- Learn and Sing: I'll Walk with You</li> <li>- Guidelines and Teaching Tips</li> <li>- Video Guide for Teachers</li> </ul>	
8:45-11:45AM	<b>Preparation for Plenary</b> Presentation of the Developed Lesson Exemplars per Group	
1:00-5:00PM	<b>Presentation of the Developed Lesson Exemplars</b>	
<b>Day 3 (October 10, 2024 Wednesday)</b>		
8:00-8:15AM	Synthesis	
8:15-12:00AM	<p><b>Closing Program</b></p> <ul style="list-style-type: none"> <li>• Closing Message <ul style="list-style-type: none"> <li>- COLEGA</li> <li>- Response from Participants</li> </ul> </li> <li>• Plans Ahead</li> </ul>	

	<ul style="list-style-type: none"><li>- LRPO</li><li>• Awarding of Certificates</li><li>• Panatang Makabata</li></ul>	
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