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Republic of the Philippines
Department Of Education
Region XI
Schools Division of Panabo

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2024-0424

To : Assistant Schools Division Superintendent
Chief of the Schools Governance and Operations Division
Chief of the Curriculum Implementation Division

Subject: **PHILIPPINE RED CROSS (PRC) BOARD OF DIRECTOR MEETING**

Date: September 3, 2024

Attached is letter of invitation from Philippine Red Cross (PRC) Office dated August 30, 2024 inviting the Schools Division Office to a Board of Director Meeting on September 5, 2024 at 9:00 in the morning. Venue of the meeting will be at Philippine Red Cross Office, Capitol Compound, Mankilam, Tagum City

Anent this, Maria Ezcelmay S. Cabaylo, the Red Cross focal person is directed to attend the said activity.

Travel and other incidental expenses shall be charged against the Division MOOE/ local funds subject to the usual accounting and auditing rules and regulations.

For your guidance and compliance.

JINKY B. FIRMAN PhD., CESO VI
Assistant Schools Division Superintendent
Officer In-Charge
Office of the Schools Division Superintendent

Enclosed.: As stated.
SGOD/ABA/memsc

RELEASED

SEP 04 2024

RECEIVED
DIVISION OF PANABO CITY
BY



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PHILIPPINE RED CROSS
Davao del Norte Chapter
Tagum City
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August 30, 2024

JINKY B. FIRMAN, PHD, CESO VI
Member – Board of Director
Philippine Red Cross – Davao del Norte



Dear Ms. Firman;

Please be inform that we are scheduled for a Board of Director Meeting on **September 5, 2024 Thursday at 9:00 AM** at Philippine Red Cross Office, Capitol Compound, Mankilam, Tagum City with the following agenda:

1. Chapter Audit Report
2. Resolution Recommending MS. LORLIE M. BUCAD – OIC to be the alternative signatory of Dir. Luzviminda C. Neri and Dir. Octavio R. Valle to be the alternative signatory of Dir. Harvey Leonardia effective September 15, 2024.
3. Resolution Recommending MS. LORLIE M. BUCAD to be the new subscriber of Smart Plan of the Red Cross, Davao del Norte Chapter.
4. Fund Raising c/o MS. JELLENE Q. PASTORAL – CSR – FR/RCY.
5. Awarding of Plaque of Appreciation to the Red Cross Staff Retirees.
6. Other Mathers.

Your presence in this meeting is earnestly requested or any representative.

Thank you very much.

Very truly yours,


TERESITA R. MACHETE, RN, RND
Chapter Administrator