



17286

Republic of the Philippines  
**Department of Education**  
Region XI  
**SCHOOLS DIVISION OF PANABO CITY**

Office of the Schools Division Superintendent

**DIVISION MEMORANDUM**

OSDS-2024- 0122

To : **MAYA FLAMINDA G. JUANICH**, Administrative Officer IV-Supply

Subject: **CONDUCT OF SEMINAR ON PROPERTY AND SUPPLY  
MANAGEMENT SYSTEM**


Date : September 10, 2024

You are hereby advised to attend the conduct of Seminar on Property and Supply Management System on October 22-25, 2024 at COA XI Regional Training Center, C.P Garcia Highway, Buhangin, Davao City.

Registration of P2,000.00 per day per participant as provided for under Department of Budget and Management National Budget Circular No. 563 dated April 22, 2016.

Travel and other incidental expenses related to the attendance of the abovementioned activity shall be charged against local funds, subject to existing budgeting, accounting and auditing rules and regulations.

For strict compliance.

  
**JINKY B. FIRMAN, CESO VI**  
OIC-Schools Division Superintendent

**RELEASED**

**SEP 11 2024**

RECORDS SECTION, SDO PANABO CITY  
BY 

Enclosed: as stated  
OSDS/mfg



Schools Division Office of Panabo City  
City Hall Drive, Brgy. JP Laurel, Km 31, Panabo City  
Tel. Nos. (084)8231469,(084) 628 4066  
Email: panabocity.division@deped.gov.ph





Republic of the Philippines  
**Department of Education**  
DAVAO REGION

Office of the Regional Director

**REGIONAL MEMORANDUM**

AD-2024-154

To : Assistant Regional Director  
Schools Division Superintendents  
Chief Administrative Officers  
All Others Concerned

Subject : INVITATION TO THE CONDUCT OF SEMINAR ON  
PROPERTY AND SUPPLY MANAGEMENT SYSTEM

Date : August 5, 2024

Herewith is the invitation from the Commission on Audit (COA) Regional Office No. XI, Regional Training Unit on the conduct of Seminar on the Property and Supply Management System (PSMS) on October 22-25, 2024 at COA XI Regional Training Center, C.P. Garcia Highway, Buhangin.

Anent to this, Regional and Division Supply Officers or any representative are invited to attend the PSMS at the discretion of the Regional Director and the Schools Division Superintendents.

For information and immediate dissemination.

**ALLAN G. FARNAZO**  
Director IV

Enclosed: As stated.

ROA/AMS/gdc

DEPARTMENT OF EDUCATION ROXI

RECORDS SECTION

**RELEASED**

By: *[Signature]*

Date: 08/07/24 Time: 2:58

*24-24500*









Republic of the Philippines  
**Department of Education**  
Region XI  
**SCHOOLS DIVISION OF PANABO CITY**

74-11972

Office of the Schools Division Superintendent

**DIVISION MEMORANDUM**

OSDS-2024- 0122

To : **MAYA FLAMINDA G. JUANICH**, Administrative Officer IV-Supply

Subject: **CONDUCT OF SEMINAR ON PROPERTY AND SUPPLY  
MANAGEMENT SYSTEM**


Date : September 2, 2024

You are hereby advised to attend the conduct of Seminar on Property and Supply Management System on October 22-25, 2024 at COA XI Regional Training Center, C.P Garcia Highway, Buhangin, Davao City.

Registration of P2,000.00 per day per participant as provided for under Department of Budget and Management National Budget Circular No. 563 dated April 22, 2016.

Travel and other incidental expenses related to the attendance of the abovementioned activity shall be charged against local funds, subject to existing budgeting, accounting and auditing rules and regulations.

For strict compliance.

  
**JINKY B. FIRMAN, CESO VI**  
OIC-Schools Division Superintendent

Enclosed: as stated  
OSDS/mfg



Schools Division Office of Panabo City  
City Hall Drive, Brgy. JP Laurel, Km 31, Panabo City  
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Republic of the Philippines  
**Department of Education**  
 DAVAO REGION

Office of the Regional Director

**REGIONAL MEMORANDUM**

AD-2024-154

6/22

To : Assistant Regional Director  
 Schools Division Superintendents  
 Chief Administrative Officers  
 All Others Concerned

Subject : INVITATION TO THE CONDUCT OF SEMINAR ON  
 PROPERTY AND SUPPLY MANAGEMENT SYSTEM

Date : August 5, 2024

Herewith is the invitation from the Commission on Audit (COA) Regional Office No. XI, Regional Training Unit on the conduct of Seminar on the Property and Supply Management System (PSMS) on October 22-25, 2024 at COA XI Regional Training Center, C.P. Garcia Highway, Buhangin.

Anent to this, Regional and Division Supply Officers or any representative are invited to attend the PSMS at the discretion of the Regional Director and the Schools Division Superintendents.

For information and immediate dissemination.

**ALLAN G. FARNAZO**  
 Director IV

Enclosed: As stated.

ROA/AMS/gdc

DEPARTMENT OF EDUCATION ROXI  
 RECORDS SECTION  
**RELEASED**

By: *[Signature]*  
 Date: 08/07/24 Time: 2:58  
 24-25500





REPUBLIC OF THE PHILIPPINES  
**COMMISSION ON AUDIT**  
**REGIONAL OFFICE NO. XI**  
C.P. Garcia National Highway, Buhangin, Davao City

**INVITATION LETTER**


Sir/Madam:

We are pleased to inform you that the Regional Training Unit, the training arm of the Commission on Audit Regional Office No. XI, will conduct a Seminar on the Property and Supply Management System (PSMS) on October 22-25, 2024 to be held at the COA XI Regional Training Center, COA Regional Office No. XI, C.P. Garcia Highway, Buhangin, Davao City.

Please be informed that the COA adopts the rates of registration of P2,000.00 per day per participant as provided for under Department of Budget and Management National Budget Circular No. 563 dated April 22, 2016. Total Registration Fee for this seminar is P8,000.00 (P2,000.00 per day x 4 days). Based on the said circular, such registration fee covers only training fees, honoraria of lecturers, cost of handouts, supplies, materials, meals, snacks and all other training related expenses. It does not include accommodation and billeting of participants.

Attendance to this seminar is highly encouraged. However, we would like to emphasize that this undertaking is on an invitation basis, meaning, if you are not agreeable as to the payment of the prescribed registration fee which covers only the expense as stated and on the venue of the seminar, you can choose not to attend the seminar. If interested, please fill out the form below and submit it to your Audit Team the soonest time possible.

Very truly yours,

  
FELIX ROY M. FERNANDEZ  
State Auditor V  
Officer-in-Charge

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**PRE-REGISTRATION FORM**

The Regional Director  
COA RO XI  
Davao City

Sir:

The following Personnel will attend the Seminar on the Property and Supply Management System on October 22-25, 2024.

	COMPLETE NAME	POSITION
1.	MALIA PLAMINBA G. JUANICH	AO-N-SUPPLY
2.		
3.		

(Please use separate sheet, if necessary)

Thank you.

\_\_\_\_\_  
(Signature over Printed Name of Agency Head)