



24-13848
Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

CID - 2024 - 490

To : Chief, Curriculum Implementation Division (CID)
Education Program Supervisors -
Division Focal in Campus Journalism in English and Filipino

Subject : **FEEDBACK ON THE LEAST MASTERED SKILLS IN
CAMPUS JOURNALISM EVENTS CUM CAPACITY BUILDING
OF DIVISION CAMPUS JOURNALISM FOCAL**

Date : September 16, 2024

Relative to the herein Regional Memorandum No. CLMD-2024-550, please be informed of the **Capacity Building for Division Focal in Campus Journalism** on September 26-27, 2024 at Almeja Azul, Adecor, Samal Island, Davao del Norte.

Expected to attend are as follows:

1. **Maria Perpetua Angelita G. Suelto** -EPS-English/Division Journalism Focal
2. **Peter A. Mijares** - EPS-Filipino/Division Journalism Focal

The details of the activity are in the attached memorandum.

Travel and other incidental expenses incurred by the participants will be charged to local funds while meals and board and lodging shall be charged against the downloaded funds with SARO #2959 (DPCJ), all subject to the usual accounting and auditing rules and regulations.

Immediate dissemination of this memorandum is desired.

For and in the absence of the SDS:

[Signature]
BASILIO P. MANA-AY, JR. CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge

RELEASED

SEP 16 2024

RECORDS SECTION-SDO PANABO CITY

[Signature]



Republic of the Philippines
Department of Education
DAVAO REGION

Office of the Regional Director

REGIONAL MEMORANDUM

CLMD-2024-550

To : Schools Division Superintendents

Subject : FEEDBACK ON THE LEAST MASTERED SKILLS IN CAMPUS
JOURNALISM EVENTS CUM CAPACITY BUILDING OF DIVISION
CAMPUS JOURNALISM FOCAL

Date : September 11, 2024

To address the least mastered skills in campus journalism in improving the overall quality and impact of journalism, this Office will be implementing targeted strategies to continually assess progress in campus journalism program which will enhance the effectiveness and professionalism of journalists. Thus, Capacity Building for Division Focal in Campus Journalism will be conducted on **September 26-27, 2024** at **Island Garden City of Samal** and the venue will be announce later (TBA).

The objectives and methodology are:

1. Feedback Collection: Gather feedback from participants, mentors, and evaluators on performance and areas needing improvement.
2. Performance Reviews: Review reports and recordings of past journalism events to identify recurring issues.

Participants to this training are the CLMD Chief Education Program Supervisor, Regional EPS English and Filipino, Division Focal in Campus Journalism in English and Filipino. Substitution is not allowed. Be advised to bring laptop, prepare wifi modem and result of winners from 2022- 2024 for identification of least mastered skills and a five-minute presentation per division of accomplishments on the promotion and development of campus journalism.

Travel and other incidental expenses incurred by the participants, will be charged to local funds while meals, board and lodging will be charge to downloaded funds with SARO # 2959 (DPCJ) and honorarium for the speakers (online) charge to Trust Funds, subject to the usual accounting and auditing rules and regulations.

First meal will be served on September 26, snacks AM, and last meal on September 27, lunch.

Immediate dissemination and strict compliance of this Memorandum to all concerned is directed.

RELEASED

By:

38091

Sept. 13, 2024

ALLAN G. BARNAZO

Director IV



Republic of the Philippines
Department of Education
DAVAO REGION

Office of the Regional Director

Part I – OPENING PROGRAM

Part II - Matrix for Evaluating Feedback on Least Mastered Skills (September 26-27, 2024)

Activity	Objective	Target Skill	Evaluation Criteria	Responsible Person	Timeline	Resources Needed	Outcome Indicators
1. Feedback Collection	Gather detailed feedback on skill mastery	All identified least mastered skills	Comprehensive feedback report	Focal in Campus Journalism	1 week before the activity	Feedback forms, survey tools	Feedback report completed
2. Skill Gap Analysis	Analyze feedback to identify specific gaps	Skill-specific gaps	Detailed analysis report	Focal in Campus Journalism	1 week before the activity	Data analysis software	Skill gaps clearly identified
3. Capacity Building Workshops	Address specific skill gaps through workshops	Identified least mastered skills	Participant feedback, skill assessment	Expert Trainers	September 26-27, 2024	Workshop materials, trainers	Improved skill levels post-workshop
4. Hands-On Practice Sessions	Provide practical experience and application	Practical skills	Participant performance assessment	Workshop Facilitators	Ongoing	Practice materials, mentors	Enhanced practical skills
5. Peer Review Sessions	Facilitate peer reviews for skill improvement	Review and critique skills	Quality of feedback and improvement	Peer Review Coordinator	2 weeks	Peer review guidelines	Constructive feedback provided
6. Mentorship Program	Offer one-on-one guidance and support	Personalized skill development	Progress tracking, mentor feedback	Assigned Mentors	3 months	Mentorship resources	Measurable skill improvement