



**Republic of the Philippines**  
**Department of Education**  
**REGION XI**  
**SCHOOLS DIVISION OF PANABO CITY**

Office of the Schools Division Superintendent

**DIVISION MEMORANDUM**  
 CID - 2024 - 0521

**To** : Assistant Schools Division Superintendent  
 : Chief ES, Curriculum Implementation Division  
 : Chief- Schools Governance and Operation Division

**Subject** : **CONDUCT OF TRAINING- WORKSHOP ON DATABASE MANAGEMENT OF INDIGENOUS PEOPLES EDUCATION PROGRAM IMPLEMENTATION**

**Date** : September 27, 2024

The Department of Education (DepEd) Panabo City Division through the Curriculum Implementation Division (CID) in coordination with the Schools Governance and Operation Division (SGOD) will conduct a three-day Division Training- Workshop on Database Management of Indigenous Peoples Education (IPED) Program implementation on October 14-16, 2024 at Ritz Hotel, Bo. Obrero, Davao City.

The list of participants is found in enclosure No.1. School Heads of the concerned schools are advised to assign an Officer-In-Charge to perform the task while attending the training.

The training aims to:

- a) review the performance of the IPED Program vis-a-vis the LIS/ BEIS in School Year 2022-2023 and the Beginning School Year 2024-2025.
- b) empower the School Heads on the enhancements implemented by the Planning Service- EMISD and IPED Program implementors in terms of data collection, interpretation, analysis, and dissemination; and
- c) provide technical assistance to the School Heads in the implementation of the system enhancements and database management techniques.

Meals and accommodation of the participants and technical working group/ top management and the training team are chargeable against the current Division IPED Program Support Fund 2024, while travel expenses of the Division Personnel shall be charged to Division MOOE. Travel expenses of the School Heads, School Registrar, and Administrative officer shall be charged to the school MOOE or any local funds, all subject to the usual accounting and auditing rules and regulations.

Participants are requested to observe the official hours of attendance for this training. Registration time is 1:00 p.m. They are also requested to bring their laptops, extension wires, and the enrollment data of their IP learners in their respective schools by grade/year level, sex, gender, and tribe. The first meal to be served is PM snacks for Day- 1.

Immediate dissemination of this Memorandum is desired.

**JINKY B. FIRMAN, CESO VI**  
 OIC, Schools Division Superintendent

Enclosed as stated:  
 CID/je/enm

**RELEASED**  
**SEP 27 2024**



Enclosure No. 1

LIST OF PARTICIPANTS

IPED Database Management Training

Oct. 14-16, 2024

Ritz Hotel, Davao City

No.	Name	Position	Office	Role
1	JINKY B. FIRMAN PhD, CESO VI	OIC, SCHOOLS DIVISION SUPERINTENDENT	OSDS	Top Management
2	BASILIO P. MANA-AY JR., CESO VI	ASSISTANT SCHOOLS DIVISION SUPERINTENDENT	OSDS	Top Management
3	JANWARIO E. YAMOTA	CHIEF EDUCATION SUPERVISOR	CID	Top Management/Speaker
4	AILENE B. ANONUEVO PhD	CHIEF EDUCATION SUPERVISOR	SGOD	Top Management/Speaker
5	CHONALYN C. DOCTORA	SCHOOL PRINCIPAL II	A. O. Floirendo NHS	Participant
6	ALFREDO O. OGUE, JR.	SCHOOL PRINCIPAL I	A.O. Floirendo ES	Participant
7	DANTE G. MILLANES	PRINCIPAL I	Antonio O. Floirendo ES II	Participant
8	ULYSES T. MACATOL	HEAD TEACHER II	Buenavista ES	Participant
9	MARJORIE S. BALDESTAMON	SCHOOL PRINCIPAL II	Cabili ES	Participant
10	BEHNJO S. MARTIN	PRINCIPAL I	Cagangohan NHS	Participant
11	JONALYN D. BADUA	HEAD TEACHER IV	Concordia A. Sison ES	Participant
12	JANETH E. GOMEZ	PRINCIPAL I	Consolacion ES	Participant
13	REYNALDO B. MORALES	HEAD TEACHER IV	Dalisay Village ES	Participant
14	RUEL B. RAMOS	PRINCIPAL II	Datu Abdul E/S	Participant
15	ROSIENES D. DIORDA	HEAD TEACHER I	Desiderio F. Dalisay Sr. NHS	Participant
16	MICHAEL S. RUBINO	SCHOOL-IN-CHARGE	Don Manuel A. Javellana NHS	Participant
17	ELSIE M. CARBALLO	PRINCIPAL III	Dona Nenita R. Floirendo ES	Participant
18	ERIC C. PAQUERA	PRINCIPAL II	Glecerio L. Dondoy CES	Participant
19	LEONORA D CAÑETE	PRINCIPAL II	Gredu ES	Participant
20	JOCELYN B. ADA	PRINCIPAL I	J.P Laurel ES	Participant
21	JOY D. COZO	PRINCIPAL I	Kasilak ES	Participant
22	RONILO G. REVAMONTE	PRINCIPAL I	Kasilak NHS	Participant
23	ANECITA S. DESIERTO	SCHOOL HEAD	Katipunan ES	Participant



24	MAC DONALD P. JABONILLO	SIC	Katualan ES	Participant
25	JENNITH MARIE L. JOROLAN	SCHOOL PRINCIPAL I	Kauswagan NHS	Participant
26	EMILY A. IBO	HEAD TEACHER III	Kiotoy ES	Participant
27	IRIS G. SEPARIS	HEAD TEACHER IV	Licanan ES	Participant
28	RUBBIE G. LABANON	PRINCIPAL I	Little Panay ES	Participant
29	GLENN A. PATRIARCA	PRINCIPAL I	Little Panay NHS	Participant
30	ARNEL T. DUROPAN	PRINCIPAL II	Lorenzo T. Concepcion IS	Participant
31	ROBERTO C. CANDELASA JR.	HEAD TEACHER IV	Mabunao ES	Participant
32	RONILO B. LABRADOR	HEAD TEACHER I	Mabunao NHS	Participant
33	NIDA M. COMPUESTO	HEAD TEACHER II	Malativas ES	Participant
34	JAYSON B. JUEN	HEAD TEACHER I	Malativas NHS	Participant
35	EDARLINA C. BITANG	SCHOOL IN-CHARGE	Manay NHS	Participant
36	CYRUS C. CACHUELA	PRINCIPAL I	Manuel A. Javellana ES	Participant
37	ANA LYN S. NANOL	PRINCIPAL I	Namuag ES	Participant
38	JOHANNA P. LINTERNA	PRINCIPAL II	Nanyo CES	Participant
39	GABRIEL S. ALFONSO	SCHOOL PRINCIPAL II	Nanyo NHS	Participant
40	LOVELY KAREN C. MELENCION	TEACHER II	Narciso B. Galapin ES	Participant
41	FELECIANO S. CATBAGAN	PRINCIPAL III	New Visayas CES	Participant
42	OSCAR G. PALES	MASTER TEACHER III	P. Changco ES	Participant
43	RAMELYN F. ANTALAN	PRINCIPAL II	Panabo CES SPED Center	Participant
44	MANUEL M. ESPERANZA	PRINCIPAL III	Panabo City NHS	Participant
45	MYRNA E. PURIFICACION	PRINCIPAL II	Panabo City SHS	Participant
46	ARLEN A. JUMAMOY	SCHOOL PRINCIPAL I	QUEZON NHS	Participant
47	ROSEMARIE S. PATRIARCA	PRINCIPAL IV	Rizal ES	Participant
48	JYWELL C. PACAÑA	PRINCIPAL II	Rodrigo D. Mabitad Sr. ES	Participant
49	ELSIE O. IÑIGO	HEAD TEACHER I	Roxas ES	Participant
50	MYLENE S. CASTILLO	PRINCIPAL III	Salvacion ES	Participant
51	LIZLE Y. DELOS REYES	PRINCIPAL II	San Francisco ES	Participant
52	HELEN MAY T DELADA	HEAD TEACHER II	San Pedro ES	Participant
53	ANNA MAE T. FUENTES	HEAD TEACHER I	San Roque ES	Participant
54	JULIUS I. SUELTO	PRINCIPAL III	San Vicente ES	Participant



55	RUSTICO P. HERNANDEZ, JR.	SCHOOL PRINCIPAL III	San Vicente NHS	Participant
56	ANBELL G. ELERIA	PRINCIPAL II	Sindaton ES	Participant
57	JEANNE S. BAJAO	HEAD TEACHER I	Sindaton NHS	Participant
58	ROSSELLE N. PASAPORTE	PRINCIPAL III	Southern Davao ES	Participant
59	MARIVENE P. ESPINOSA	SCHOOL PRINCIPAL IV	Southern Davao NHS	Participant
60	EDRALIN A. GUMILAN	HEAD TEACHER I	Sta. Cruz ES	Participant
61	JULIUS B. JUAN	HEAD TEACHER IV	Sto. Niño ES	Participant
62	MARIA TERESA S. AMORA	HEAD TEACHER III	Tagurot ES	Participant
63	CHRISTY M. PANTONIAL	PRINCIPAL I	Teofanis G. Gerona, Sr. ES	Participant
64	EDGARDO D. PAMUGAS III	HEAD TEACHER II	Tibungol ES	Participant
65	JEMIMA R. DEIPARINE	PRINCIPAL II	Valentin N. Daquio ES	Participant
66	WINSTON MARK C. COQUILLA	HT-II	Waterfall ES	Participant
67	HAYDEE U. LACIA	REGISTRAR I	Panabo City Senior High Sch	Participant
68	CHERRYL N. CALONIA	REGISTRAR I	San Vicente NHS	Participant
69	JAMAICA A. ALIVIADO	ADMINISTRATIVE OFFICER II	Rizal ES	Participant
70	MARK DONNEL D. CUBERO	ADMINISTRATIVE OFFICER II	A.O. Floirendo ES	Participant
71	JUN ERNIE D. IGCASAMA	ADMINISTRATIVE OFFICER II	Glecerio L. Dondoy CES	Participant
72	AILEEN Y. PORTRIAS	ADMINISTRATIVE OFFICER II	New Visayas CES	Participant
73	ROSEBETH C. CANDELASA	EDUCATION PROGRAM SPECIALIST	Alternative Learning System	Participant
74	ESTRELLA N. MAPUTOL	PUBLIC SCHOOLS DISTRICT SUPERVISOR	CID	Speaker
75	JOHN B. VISILLAS	EDUCATION PROGRAM SUPERVISOR	CID	Speaker
76	ERICK S. DALUMPINES	SENIOR EDUCATION PROGRAM SPECIALIST	SGOD	Speaker
77	KER DENZEL G. INFUESTO	PLANNING OFFICER III	SGOD	Speaker
78	KENNETH S. DELIGENCIA	SENIOR EDUCATION PROGRAM SPECIALIST	SGOD	L&D Monitor
79	MARIA EZCELMAY S. CABAYLO	NURSE II	SGOD	PMT/Medic-on-standby
80	SHELLA LU M. DELA CERNA	STATISTICIAN I	RO XI - PPRD	Speaker





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## ACTIVITY PROPOSAL

<b>Division/Section/Unit:</b>	CID-IPED and SCOD-Planning & Research	<b>Date Prepared:</b>	Aug. 20, 2024
<b>Title of the Activity:</b>	<b>Training-Workshop on Database Management of Indigenous Peoples Education Program Implementation for School Heads</b>		
<b>Type:</b>	<input type="radio"/> <b>Joint/Central Led</b>	<input type="radio"/> <b>Region Led</b>	<input checked="" type="radio"/> <b>Division Led</b>
<b>Rationale/Context:</b> During the Data Management and Information Training Workshop (DMIT) held last November 2023 at General Santos City, the Planning Service-EMISD they have introduced system enhancements in the Learner Information System and Basic Education Information System. These system enhancements are crucial for efficiently operationalizing data management in the Division Office, schools, and learning centers, particularly in implementing the Indigenous Peoples Education (IPED) program. Part of implementing the IPED program is the real time monitoring of the population of IP enrollees in the SDO including the programs, projects, and activities (PPAs) conducted by the schools. Innovations in the database management of IP data are needed for the efficient data collection, interpretation, analysis, and dissemination for the crafting of PPAs, hence this training workshop was proposed.			
<b>Strategic Objectives:</b> All School Heads will be trained on the implementation of the LIS/BEIS enhancements particularly for the IPED program implementation. Specific objectives are the following:  <b>Objectives:</b> a. to review the performance of the IPED program vis-à-vis the LIS/BEIS in SY 2022-2023 and the Beginning of School Year 2023-2024. b. to empower the School Heads on the enhancements implemented by the Planning Service-EMISD and IPED Program Implementors in terms of data collection, interpretation, analysis, and dissemination; and c. to provide technical assistance to the School Heads in the implementation of the system enhancements and database management techniques.			





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METHODOLOGY		PERSONS INVOLVED		
Program of Activities:				
-Review of IPED program implementation guidelines		Janwario E. Yamota		
-Lectures and re-echoing of the Planning Service-EMISD system enhancements		Ker Denzel G. Infiesto		
-Workshops on the IPED tagging in the LIS and the resolution of LIS pending issues		Ker Denzel G. Infiesto		
-Workshops on database management and information networking or IPED		Erick S. Dalumpines		
-Lectures in the new BEIS Forms to be used in SY 2023-2024, particularly on IPED program data		Ker Denzel G. Infiesto		
-Presentation of the significant accomplishments and milestones of the IPED program		Estrella N. Maputol		
-Presentation of initial IPED Database		Erick S. Dalumpines		
Date of the Activity	Participants of the Activity	Suggested Venue		
October 14-16, 2024	SDO Top Management: 4 School Heads: 62 LIS Coordinators: 6 ALS Personnel: 2 PMT and Training Speakers: 6 Total No. of Participants: 80	Davao City (TBA)		
ESTIMATED COST				
Item Expenditures	Unit Cost	No. of Participants Required	No. of Days Required	Total
Meals and snacks	2,000	80	3 days, 2 nights	320,000
Supplies and Materials	10,600			10,600
TOTAL				330,600
Source of Funds: IPED Current Funds (OSDS)				



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DepEd Panabo:  
**Empowering Champions in Education**  
through Journeying, Blending and Fostering commitment in  
providing quality education, MATATAG for all.







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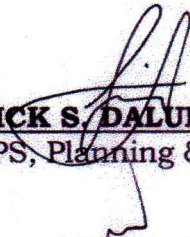
**EXPECTED OUTPUT**

School Heads and LIS/BEIS Coordinators are empowered in the implementation of the IPED program vis-à-vis LIS/BEIS enhancements for efficient data and systems management.

Real-time database that will be used for IPED data management.

Prepared by:

  
**ESTRELLA N. MAPUTOL**  
PSDS/Division IPED Focal

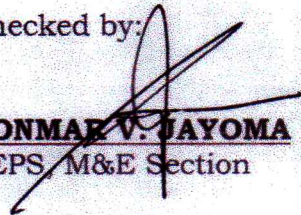
  
**ERICK S. DALUMPINES EdD**  
SEPS, Planning & Research Section

**KER DENZEL G. INFUESTO**  
Planning Officer III

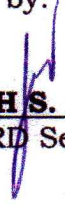
Allotment Available:

  
**ROSALIE D. ESTIMADA**  
Budget Officer

Checked by:

  
**RONMAR V. JAYOMA**  
SEPS, M&E Section

Reviewed by:

  
**KENNETH S. DELIGENCIA**  
SEPS, HRD Section

Recommending Approval:

  
**JANWARIO E. YAMOTA**  
Chief, SGOD

Approved:

  
**JINKY B. FIRMAN PhD, CESO VI**  
OIC, Schools Division Superintendent