



Republic of the Philippines  
Department of Education  
REGION XI  
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

**DIVISION MEMORANDUM**

**No. 0183 s.2024**

To : Assistant Schools Division Superintendent  
Chief, Curriculum Implementation Division  
Chief, Schools Governance and Operations Division  
Public Schools District Supervisors  
All Public Secondary School Heads and Principals  
All Concerned

Subject: **COORDINATION MEETING OF SECONDARY SCHOOL  
HEADS, BSP AND GSP COORDINATORS**

Date: September 24, 2024

Please be informed that the Panabo City Secondary School Heads Association (PASSHA) shall conduct a **Coordination Meeting** on September 24, 2024, 9:00 AM to 5:00 PM, at Manay National High School in preparation for the upcoming division camporee and scouting activities.

This activity aims to:

- discuss the details of the upcoming activities ;
- finalize the technical working group, timekeepers, and judges to facilitate the preparations and conduct of the different events;
- discuss other relevant matters.

Participants in this activity are all secondary school heads/ principals, Division BSP Coordinator, Division GSP Coordinator, school BSP and GSP coordinators. School heads are reminded to arrange the classes of teachers involved in this activity subject to no-disruption-of-classes policy stipulated in **Deped Order No. 9 s. 2005** titled **"Instituting Measures to Increase Time-on-Task and Ensuring Compliance Therewith"**.

Transportation, meals and other expenses incurred in this activity shall be charged to available local funds, subject to the usual accounting and auditing rules and regulations.

For your guidance and information.

**JINKY B. FIRMAN, PhD, CESO VI**  
OIC-Schools Division Superintendent  
**RELEASED**

**SEP 24 2024**

For the SDS  
**AILENE B. ANONUEVO, Ph.D.**  
Chief Education Supervisor, SGOD  
Incharge of the Division  
*[Signature]*

RECORDS SECTION SDO PANABO CITY

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