



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF PANABO CITY

September 19, 2024

DIVISION MEMORANDUM

No. 0179, s. 2024

ADDENDUM TO DIVISION MEMORANDUM NO. 0165, S. 2024 (REQUEST FOR COMPLIANCE OF THE DATA REQUEST OF DSWD)

To: Assistant Schools Division Superintendent
 Chief, Curriculum Implementation Division
 Chief, Schools Governance and Operations Division
 Public and Private Elementary and Secondary School Heads
 Public and Private Elementary and Secondary LIS Coordinators

1. This has reference to Division Memorandum No. 0165, s. 2024 or the Request for Compliance of the Data Request of DSWD. Pursuant to the said memorandum, this office reiterates the deadline for the compliance of data request on **September 25, 2024**.

2. The list of involved 4Ps learners can be accessed through <https://bit.ly/3XsEdoL> involving public and private schools. It is observed that most of the data needs are not yet populated. Hence, the fast-tracking of data input from concerned schools.

3. The following instructions must be adhered to by the concerned public schools in addition to the specified instructions indicated in the abovementioned Division Memorandum:

I. For Barangays having two (2) or more public elementary schools with learners aged 5 to 12 not linked to any school (school is blank) and linked to a school outside the Division of Panabo City:

BARANGAY	ROW NUMBERS CONCERNED	CONCERNED SCHOOL TO ENCODE THE DATA
San Francisco	5,030 to 5,098	Panabo Central ES SPED Center
	5,099 to 5,166	Rizal ES
	5,167 to 5,232	San Francisco ES
San Vicente	5,585 to 5,919	San Vicente ES
	5,920 to 6,062	Antonio O. Floirendo ES II
Sindaton	6,269 to 6,319	Sindaton ES



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BARANGAY	ROW NUMBERS CONCERNED	CONCERNED SCHOOL TO ENCODE THE DATA
Sindaton	6,320 to 6,369	Concordia A. Sison ES
Tibungol	6,701 to 6,723	Tibungol ES
	6,724 to 6,745	P. Changco ES

5. All other provisions of said Division Memorandum remain enforced.
6. For any further question and technical assistance, we will be glad to assist through the Planning and Research Section. Attention: Ker Denzel Infiesto at mobile number 09078585372.
7. For strict compliance.

JINKY B. FIRMAN PhD, CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

Encl: As stated
SGOD/aba/kdgi

RELEASED

SEP 19 2024

RECORDS SECTION, SDO PANABO CITY
BY



Republic of the Philippines
Department of Education
 REGION XI
SCHOOLS DIVISION OF PANABO CITY

September 3, 2024

DIVISION MEMORANDUM

No. 01165, s. 2024

REQUEST FOR COMPLIANCE OF THE DATA REQUEST OF DSWD


To: Assistant Schools Division Superintendent
 Chief, Curriculum Implementation Division
 Chief, Schools Governance and Operations Division
 Public and Private Elementary and Secondary School Heads
 Public and Private Elementary and Secondary LIS Coordinators

1. Attached is request letter of the Department of Social Welfare and Development (DSWD) on the compliance of providing the specific Learner Reference Number (LRN) of 6,982 4Ps children for updating in the Pantawid Pamilya database.
2. The list of involved 4Ps learners can be accessed through <https://bit.ly/3XsEdoL> involving public and private schools.
3. Specific instructions on inputting the LRN are as follows:
 - I. For Barangays with one (1) public elementary and one (1) public secondary school:**
 - a. Access the Google Sheet link.
 - b. Filter the 'Barangay' column.
 - c. Look for the 'School_Name' column and the corresponding school concerned.
 - d. If the learner has no corresponding school linked to or the school linked to is not from Panabo City Division nor from the said barangay, look for the age of the learner and follow these steps:
 - d.1. For learners aged 5 to 12, the corresponding public elementary school of that barangay shall input the LRN.
 - d.2. For learners aged 13 and above, the corresponding public secondary school of that barangay shall input the LRN.
 - II. For Barangays with two (2) or more public elementary schools and two (2) or more public secondary schools:**
 - a. Access the Google Sheet link.



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- b. Filter the 'Barangay' column.
- c. Filter the 'School_Name' column, look for the corresponding elementary or secondary school and input the LRN of the learners involved.
- d. For learners with no corresponding school linked to or the school linked to is not from Panabo City Division nor from the said barangay, look for the age of the learner and follow these steps:
 - d.1. For learners aged 5 to 12, the corresponding public elementary school of that barangay shall input the LRN.
 - d.2. For learners aged 13 and above, the corresponding public secondary school of that barangay shall input the LRN.
4. **In getting the LRN, current school facility, and current grade level, concerned school shall follow these steps:**
 - a. Log-in in the LIS.
 - b. Go to 'Enrol Learner' facility in the List of Classes.
 - c. Search the name of the learner and copy the LRN indicated.
 - d. Go to the 'Preview' facility and copy the school where the learner is enrolled in SY 2024-2025 and the current grade level.
 - e. If the learner is not currently enrolled yet in the LIS, kindly input NDA.
5. **Deadline of accomplishing the Google Sheet link will be on September 25, 2024.**
6. For any further question and technical assistance, we will be glad to assist through the Planning and Research Section. Attention: Ker Denzel Infiesto at mobile number 09078585372.
7. For strict compliance.


JINKY B. FIRMAN PhD, CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

RELEASED

Encl: As stated
SGOD/aba/kdgi

SEP 03 2024



Schools Division Office of Panabo City
City Hall Drive, Brgy. JP Laurel, Km 31, Panabo City
Tel. Nos. (084)8231469, (084) 628 4066
Email: panabocity.division@deped.gov.ph

RECORDS SECTION - SDO PANABO CITY
BY: 
DepEd Panabo:
Empowering Champions in Education
through Advancing, Blending and Fostering commitment in
providing quality education, MATATAG for all