



Republic of the Philippines  
**Department of Education**  
 REGION XI  
**SCHOOLS DIVISION OF PANABO CITY**

September 3, 2024

**DIVISION MEMORANDUM**

No. 0165, s. 2024

**REQUEST FOR COMPLIANCE OF THE DATA REQUEST OF DSWD**

To: Assistant Schools Division Superintendent  
 Chief, Curriculum Implementation Division  
 Chief, Schools Governance and Operations Division  
 Public and Private Elementary and Secondary School Heads  
 Public and Private Elementary and Secondary LIS Coordinators

1. Attached is request letter of the Department of Social Welfare and Development (DSWD) on the compliance of providing the specific Learner Reference Number (LRN) of 6,982 4Ps children for updating in the Pantawid Pamilya database.
2. The list of involved 4Ps learners can be accessed through <https://bit.ly/3XsEdoL> involving public and private schools.
3. Specific instructions on inputting the LRN are as follows:

***I. For Barangays with one (1) public elementary and one (1) public secondary school:***

- a. Access the Google Sheet link.
- b. Filter the 'Barangay' column.
- c. Look for the 'School\_Name' column and the corresponding school concerned.
- d. If the learner has no corresponding school linked to or the school linked to is not from Panabo City Division nor from the said barangay, look for the age of the learner and follow these steps:

d.1. For learners aged 5 to 12, the corresponding public elementary school of that barangay shall input the LRN.

d.2. For learners aged 13 and above, the corresponding public secondary school of that barangay shall input the LRN.

***II. For Barangays with two (2) or more public elementary schools and two (2) or more public secondary schools:***


- a. Access the Google Sheet link.



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- b. Filter the 'Barangay' column.
- c. Filter the 'School\_Name' column, look for the corresponding elementary or secondary school and input the LRN of the learners involved.
- d. For learners with no corresponding school linked to or the school linked to is not from Panabo City Division nor from the said barangay, look for the age of the learner and follow these steps:
  - d.1. For learners aged 5 to 12, the corresponding public elementary school of that barangay shall input the LRN.
  - d.2. For learners aged 13 and above, the corresponding public secondary school of that barangay shall input the LRN.
4. **In getting the LRN, current school facility, and current grade level, concerned school shall follow these steps:**
  - a. Log-in in the LIS.
  - b. Go to 'Enrol Learner' facility in the List of Classes.
  - c. Search the name of the learner and copy the LRN indicated.
  - d. Go to the 'Preview' facility and copy the school where the learner is enrolled in SY 2024-2025 and the current grade level.
  - e. If the learner is not currently enrolled yet in the LIS, kindly input NDA.
5. Deadline of accomplishing the Google Sheet link will be on **September 25, 2024.**
6. For any further question and technical assistance, we will be glad to assist through the Planning and Research Section. Attention: Ker Denzel Infiesto at mobile number 09078585372.
7. For strict compliance.

  
**JINKY B. FIRMAN PhD, CESO VI**  
Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent

**RELEASED**

Encl: As stated  
SGOD/aba/kdgi

**SEP 03 2024**



Schools Division Office of Panabo City  
City Hall Drive, Brgy. JP Laurel, Km 31, Panabo City  
Tel. Nos. (084)8231469,(084) 628 4066  
Email: panabocity.division@deped.gov.ph





27 August 2024

**JINKY B. FIRMAN, Ed.D., CESO VI**  
Schools Division Superintendent  
DepEd Panabo City Division  
JP Laurel, Panabo City, Davao del Norte



Dear Dr. Firman:

Warmest greetings!

This letter is about the directive from the Honorable Secretary regarding the Massive Updating of the 4Ps Household Roster, as detailed in the Memorandum dated 6 July 2023.

To ensure the accurate and comprehensive capturing of Learners Reference Numbers (LRNs) for 4Ps children, the 4Ps National Program Management Office (NPMO) requested the Department of Education (DepEd) to issue a Memorandum Order instructing School Division Offices (SDOs) to provide the LRNs of 4Ps beneficiaries. In response, DepEd issued a Memorandum Order titled "Request to Update Data of Pantawid Pamilyang Pilipino Program (4Ps) Beneficiaries," a copy of which is attached to this letter.

Currently, the Panabo City Division still has **6,982 4Ps children** without LRNs that require immediate updating in the Pantawid Pamilya database.

The DSWD Provincial Operations Office is open to any suggestions or recommendations on methods and strategies that could facilitate easier access to the LRNs of these children. Our goal is to meet the deadline of **September 30, 2024**, ensuring that all monitored children have their LRNs recorded in the Pantawid Pamilya Information System Version 3 (PPISv3).

In light of this, we respectfully request the DepEd Division Office to assist in the provision of LRNs for our 4Ps-monitored children. The list of these children can be accessed here: <https://bit.ly/PanaboCityNoLRN>

For further concerns or clarifications, please contact Mr. **Daniel B. Tutor, LPT, MAT-GC**, Systems Coordinator, DSWD Pantawid Pamilya, Davao del Norte Provincial Operations Office, at [dbtutor@dswd.gov.ph](mailto:dbtutor@dswd.gov.ph).

Thank you for your cooperation and support.

Sincerely,

  
**SHIELA M. DALIPE, RSW**  
Provincial Link  
Davao del Norte

SMD/HJDB/CET/dbt





Republic of the Philippines  
**Department of Education**

Office of the Undersecretary for Administration

OUA-OUT-

**MEMORANDUM**

TO : **MINISTER, BASIC, HIGHER AND TECHNICAL  
EDUCATION, BARMM  
REGIONAL DIRECTORS  
SCHOOL DIVISION SUPERINTENDENTS  
REGIONAL AND DIVISION PLANNING OFFICERS  
ALL OTHERS CONCERNED**

FROM : **NOLASCO A. MEMPIN**  
Undersecretary for Administration

**NOEL T. BALUYAN**  
Assistant Secretary for Administration and  
Officer-in-Charge, Planning Service

SUBJECT : **REQUEST TO UPDATE DATA OF PANTAWID PAMILYANG  
PILIPINO PROGRAM (4Ps) LEARNERS BENEFICIARIES**

DATE : 08 November 2023

The Department of Education (DepEd) has been a partner of the Department of Social Welfare and Development (DSWD), the Department of Health (DOH), the National Economic Development Authority (NEDA), and other government agencies in ensuring the effective and efficient implementation of the Conditional Cash Transfer Pantawid Pamilya Program.

Based on the data provided by the DSWD, as of 30 September 2023, an estimated 4.3 million households are benefiting from the Program wherein, around 11 million children are at school age. A total of 9,146,433 eligible children ages 6-14 and 15-18 that belong to the Indigenous People (IP) population, and about 64% of the said children have no Learners Reference Number (LRN). Please refer to the tables attached for the regional breakdown of the data.



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Summary of Eligible 6 to 18 yo

\* based on PPIS slave production server as 10 October 2023

REGION	AGE REMARKS		Total	IP REMARKS		Total	LRN REMARKS			Total
	15 to 18 yo	6 to 14 yo		IP	Non-IP		with LRN	% with LRN	no LRN	
BARMIM	325 329	212 268	537 597	30 173	507 424	537 597	30 357	16.81%	447 240	537 597
CAR	45 981	68 690	114 671	68 368	46 303	114 671	37 455	32.66%	77 216	114 671
CARAGA	149 817	228 297	378 114	22 800	355 314	378 114	164 107	43.40%	214 007	378 114
I	166 244	255 413	421 657	10 021	411 636	421 657	168 343	39.92%	253 314	421 657
II	93 651	162 648	256 299	34 319	221 980	256 299	80 908	31.57%	175 391	256 299
III	239 404	368 578	607 982	7 569	600 413	607 982	190 577	31.35%	417 405	607 982
IV-A	278 466	459 334	737 800	1 608	736 192	737 800	122 391	30.14%	515 409	737 800
IX	214 447	312 142	526 589	78 952	446 637	526 589	174 534	33.14%	352 055	526 589
MIMAROPA	166 074	252 013	418 087	67 799	350 288	418 087	164 772	39.41%	253 315	418 087
NCR	171 200	219 556	390 756	342	390 414	390 756	180 117	46.09%	210 639	390 756
V	342 226	490 157	832 383	3 030	829 353	832 383	327 912	39.39%	504 471	832 383
VI	305 645	445 542	751 187	18 742	732 445	751 187	266 637	35.50%	484 550	751 187
V-I	271 550	408 873	679 923	2 302	677 621	679 923	341 756	35.56%	438 165	679 923
VIII	235 575	325 309	560 884	115	560 769	560 884	230 003	41.01%	330 881	560 884
X	218 251	305 315	523 566	16 544	507 022	523 566	211 902	40.47%	311 664	523 566
XI	214 516	304 417	518 933	49 152	469 781	518 933	171 714	33.09%	347 219	518 933
XII	178 030	251 679	429 709	47 460	382 249	429 709	191 715	30.65%	237 994	429 709
Total	3,616,406	5,069,731	8,686,137	460,296	8,225,841	8,686,137	3,055,202	35.17%	5,630,935	8,686,137

Summary of Eligible 6 to 18 yo - IP members

\* based on PPIS slave production server as 10 October 2023

REGION	AGE REMARKS		Total	LRN REMARKS			Total
	15 to 18 yo	6 to 14 yo		with LRN	% with LRN	no LRN	
BARMIM	19 651	10 522	30 173	7 521	24.93%	22 652	30 173
CAR	32 313	36 055	68 368	25 613	37.46%	42 755	68 368
CARAGA	15 391	7 469	22 800	15 251	66.89%	7 549	22 800
I	5 734	4 287	10 021	6 954	69.39%	3 067	10 021
II	17 907	16 412	34 319	16 103	46.92%	18 216	34 319
III	4 038	3 531	7 569	3 160	41.75%	4 409	7 569
IV-A	758	850	1 608	556	34.58%	1 052	1 608
IX	44 368	35 584	79 952	35 781	44.75%	44 171	79 952
MIMAROPA	32 168	35 631	67 799	31 846	46.97%	35 953	67 799
NCR	127	215	342	121	35.38%	221	342
V	1 440	1 590	3 030	1 871	61.75%	1 159	3 030
VI	10 969	7 773	18 742	9 681	51.65%	9 061	18 742
VII	1 352	950	2 302	1 256	54.56%	1 046	2 302
VIII	76	39	115	69	60.00%	46	115
X	7 453	9 091	16 544	8 660	52.35%	7 884	16 544
XI	26 835	22 317	49 152	22 561	45.90%	26 591	49 152
XII	31 706	15 754	47 460	20 954	44.15%	26 506	47 460
Total	252,226	208,070	460,296	207,958	45.18%	252,338	460,296



With this, **may we request our field counterparts to indicate the LRNs of the 4Ps learners** that are on the list of DSWD subject to the provisions of the Data Privacy Act of 2012, and their field staff will be responsible for the data update and validation. This is to assist our partners from DSWD in crafting a tool that identifies 4Ps children without LRNs. The task shall be accomplished until the end of December.

Attached is the DepEd Memorandum No. 090, s. 2018 or the Learner Reference Number Validation Forms for Enrolled Pantawid Pamilya Beneficiaries for reference.

Thank you for your usual support and assistance.



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