



Republic of the Philippines  
Department of Education  
Region XI  
SCHOOLS DIVISION OF PANABO CITY

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**Office of the Schools Division Superintendent**

**DIVISION ORDER**

No. 0258 s. 2024

**SCHOOL ASSIGNMENT**

To: **RICHEL E. LAPAZ**  
Teacher I

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1. In view of your approved appointment as Teacher I, you are hereby assigned to teach at **Cagangohan National High School**, this Division, effective immediately.
2. As such, you are directed to report to **Mr. Behnjo S. Martin**, Principal of said school, for your work orientation and for further instruction.
3. Further, you are instructed to clear yourself from all financial obligations and property accountabilities in your current work station and submit to this Office such necessary documents certifying compliance for such.
4. Please be guided accordingly.

  
**JINKY B. FIRMAN, PhD, CESO VI**  
Schools Division Superintendent

Enclosed: as stated  
OSDS/sds/ncm

cc:  
ASDS/SGOD/CID/Admin. Office/  
HRMO/Budget Officer/Accountant/  
Records/Cashier/File/Cagangohan NHS



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