



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

DIVISION ORDER

No. 0252 s. 2024

SCHOOL REASSIGNMENT

To: **SITTE L. MATULIN**
Teacher I

1. In view of your approved request for transfer, you are hereby reassigned to teach at **Licanan Elementary School**, this Division, effective immediately.
2. As such, you are directed to report to **Ms. Iris G. Separis**, School Head of said school, for your work orientation and for further instruction.
3. Further, you are instructed to clear yourself from all financial obligations and property accountabilities in your current work station and submit to this Office such necessary documents certifying compliance for such.
4. Please be guided accordingly.


JINKY B. FIRMAN, PhD, CESO VI
Schools Division Superintendent


Enclosed: as stated
OSDS/sds/ncm

cc:
ASDS/SGOD/CID/Admin. Office/
HRMO/Budget Officer/Accountant/
Records/Cashier/File/Malativas ES/ Licanan ES

RELEASED

AUG 13 2024

RECORDS SECTION SDO PANABO CITY

BY 



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