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Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2024-0411

To: Assistant Schools Division Superintendent
Chief Education Supervisor (SGOD)
Chief Education Supervisor (CID)
Education Program Supervisors
Public Schools District Supervisors
All Elementary and Secondary School Heads and teachers

Subject: **FINAL PACKING OF THE 2024 SEARCH FOR AGILA, EAGLE, DIVISION INTERNAL AWARDS AND THE RECOGNITION OF OUTSTANDING PERFORMANCE IN GENDER AND DEVELOPMENT DOCUMENTS**

Date: August 27, 2024

1. Please be informed of the following agreed mechanisms relative to the nomination to the **2024 Search for AGILA, EAGLE, Division Internal Awards, and the Recognition of Outstanding Performance in Gender and Development (GAD)**, to wit:
 - a. The Deadline for the Submission of Nominees to the Division office shall be on **September 4, 2024**, at 2:00 p.m. (Attention: SGOD). It is expected that the documents of the District Nominees are already properly packed with complete write-ups thus, following the standards and with means of verification.
 - b. Screening and Deliberations by the PRAISE Committee shall be on **September 5, 2024, at 8:00 a.m.** - Division Training Center. All PRAISE members are directed to be at the Training Center for the deliberations.
 - c. Final packaging of the final nominees' documents for the Regional Search and subsequent submission to the HRDD- Region XI on September 15, 2024, shall be on **September 6- 15, 2024** inclusive of Saturdays and Sundays. Compensatory Overtime or the COC shall be given to the packaging team equivalent to the number of services/hours/ or a fraction thereof as rendered beyond the official time.
 - d. The following Division Packaging Team Members are requested to give technical assistance to the documents of the final nominees on **September 6- 15, 2024**, to wit:



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1. Ailene B. Anonuevo, PhD, Chief ES
2. Dr. John Visillas, EPS
3. Iryhn Petalcorin, PSDS
4. Kenneth Deligencia, SEPS
5. Erick Dalumpines, SEPS
6. Ronmar Jayoma, SEPS
7. Johanna Linterna, Principal III
8. Feleciano Catbagan, Principal III
9. Joy Cozo, Principal I
10. Jeane Bajao, School Head
11. Iris Separis, School Head
12. Ker Denzel Infiesto, Planning Officer
13. Lilanie Somoso, EPS II
14. Erna Lumandong, EPS II
15. Lea Jane M. Isleta, EPS II
16. Gladys Noel, PDO I
17. Desiree Loreen Barabat, RN, MAN, Nurse II
18. Moolien Jane Estimada, RN, MAN, Nurse II
19. Chelsee Gwen Malabad, PDO I
20. Joy Magno, EPS II
21. Rosebeth Candelasa, EPS II
22. Libh Anthony Limama, AO II
23. Jezrel Montefolka, ADAS III
24. Cherry Tumangday, AO II
25. Moira Ysabelle Lampon, ADAS VI
26. Jamaica Aliviado, AO II
27. Mary Joy Sagot, ADAS III
28. John Darwin Jadulco, ADAS III
29. Tyron Dujali, ITO (Lay-outing)

2. The **“Gawad Parangal Para sa MATATAG na Edukasyon 2024”** is tentatively scheduled on October 25, 2024, at a venue to be identified.
3. Members of the packaging team shall be granted COC for the services rendered during holidays, Saturdays, and Sundays. Said privileges are in accordance with Civil Service Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Service rendered, which prescribes guidelines on the availment of Compensatory time-off in lieu of overtime pay, pursuant to the adoption of austerity measures in the government.



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4. Travel and the provision of food are chargeable against the Division MOOE Funds subject to the usual accounting and auditing rules and regulations.
5. Please be guided accordingly.

JINKY B. FIRMAN PhD, CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge

Office of the Schools Division Superintendent

RELEASED

AUG 28 2024

RECORDS SECTION, SDO PANABO CITY
BY

Enclosed: As stated.
SGOD/aba