



Republic of the Philippines  
**Department of Education**  
REGION XI  
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

**DIVISION MEMORANDUM**  
SGOD-2024-0402

To : Assistant Schools Division Superintendent  
Chief of the Schools Governance and Operations Division  
Chief of the Curriculum Implementation Division  
Elementary and Secondary School Heads  
Concerned SGOD Personnel

Subject: **ATTENDANCE TO THE ORIENTATION ON EXECUTIVE ORDER NO. 32, S. 2024 RE: PROPER AND SAFE USAGE OF ELECTRICITY AND ITS DEVICES AND PROCESSES ON SECURING BUILDING/ ELECTRICAL AND OCCUPANCY PERMITS AND ITS CORRESPONDING DOCUMENTARY REQUIREMENTS**

Date: August 20, 2024

The Office of the City Mayor- BANWAG Program in partnership with the Schools Division of Panabo City will conduct an Orientation on Executive Order No. 32, s. 2024 on **September 5, 2024** (Thursday) at **8:00** in the morning at the Panabo City National High School.

Participants to the said activity are the following:

- 1) *Elementary and Secondary School Heads and/or one authorized representative;*
- 2) *Engr. Eric S. Valencia, Engineer III;*
- 3) *Selected SGOD personnel*

Transportation and other related expenses are chargeable against the Division/School MOOE funds subject to the usual accounting and auditing rules and regulations.

For your guidance and compliance.

  
**JINKY B. FIRMAN PhD, CESO VI**  
OIC- Schools Division Superintendent

SGOD/ABA/eol

**RELEASED**  
**AUG 20 2024**

RECORDS SECTION SDO PANABO CITY  
BY 



Schools Division of Panabo City  
City Hall Compound, Panabo City  
Tel. No. (084) 823-1469  
Email: panabocity.division@deped.gov.ph

**DepEd Panabo:**  
**Empowering Champions in Education**  
through Journeying, Blending and Fostering commitment in providing quality education, MATATAG for all.





Republic of the Philippines  
Province of Davao del Norte  
CITY OF PANABO

## OFFICE OF THE CITY MAYOR

*Service to Panaboans  
Service to God*

August 14, 2024

# 10829 808

**JINKY B. FIRMAN, PhD, CESO VI**

Asst. Schools Division Superintendent

OIC Office of the Schools Division Superintendent

Panabo City



Dear Dr. Firman,

Greetings!

This is in regards with our letter dated July 29, 2024 for our orientation with regards to the proper and safe usage of electricity and its devices where we invited one representative every school in the Department of Education Panabo City Division. We would like to inform your good office that the event will be on September 5, 2024, 8:00 o'clock in the morning and earnestly requesting your end to allow us to use Panabo City National High School, Barangay Gredu, Panabo City as our venue to the aforementioned orientation.

For inquiries please contact City Mayor's Office mobile No. 09912061461 or message us at [banwagpanabo@gmail.com](mailto:banwagpanabo@gmail.com) and look for Honelyn M. Martinez, Banwag Secretary.

Thank you very much for the usual support you have extended in our efforts in making our City soar for greater heights.

Sincerely yours

**JO-ANNE RELAMPAGOS-CAPUYAN**  
BANWAG COORDINATOR

Noted by:

**HON. JOSE E. RELAMPAGOS**  
CITY MAYOR







Republic of the Philippines  
Province of Davao del Norte

CITY OF PANABO

**OFFICE OF THE CITY MAYOR**

*Service to Panaboans  
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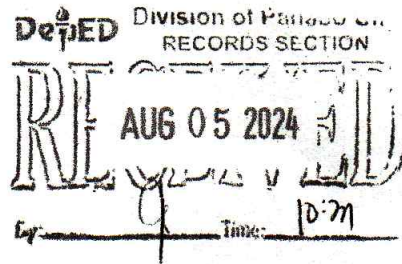
July 29, 2024

**JINKY B. FIRMAN, PhD, CESO VI**

Asst. Schools Division Superintendent

OIC Office of the Schools Division Superintendent

Panabo City



Dear Dr. Firman,

Greetings!

This pertains to our Banwag Program of the City Government of Panabo in Executive Order No. 32 series 2024. We are tasked to educate our constituents on the proper usage of electricity and its devices and to safeguard lives and properties from electrical ill. Likewise, Banwag will provide technical assistance to those who wish to apply for electrical connection, including other requirements such as locational clearance, building and fire permits to pave their way from incorrect installation.

Building permit was given importance since it is a document issued by the Building Official to an owner/applicant to proceed with the construction, installation, addition, alteration, renovation, conversion, repair, moving, demolition or other work activity of a specific project/building/structure or portions.

Anent to this, we would like to invite one representative every school in the Department of Education Panabo City Division to attend the aforementioned orientation to enable understanding the importance of the proper and safe usage of electricity.

For inquiries please contact City Mayor's Office mobile No. 09912061461 or message us at [banwagpanabo@gmail.com](mailto:banwagpanabo@gmail.com) and look for Honelyn M. Martinez, Banwag Secretary.

Thank you very much for the usual support you have extended in our efforts in making our City soar for greater heights.

Sincerely yours,

**JO-ANNE RELAMPAGOS-CAPIYAN**  
BANWAG COORDINATOR

Noted by:

**HON. JOSE E. RELAMPAGOS**  
CITY MAYOR