



Republic of the Philippines
Department of Education
 Region XI
 Schools Division of Panabo City

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2024-0396

To: Assistant Schools Division Superintendent
 Chief Education Supervisor (SGOD)
 Chief Education Supervisor (CID)
 Kenneth S. Deligencia, SEPS HRD

Subject: **ATTENDANCE TO THE CAPACITY BUILDING ON THE DESIGN, DEVELOPMENT, AND QUALITY ASSURANCE OF SCHOOL-BASED PD PROGRAMS**

Date: August 16, 2024

Attached is Regional Memorandum HRDD-2024-1569 dated August 15, 2024 re: **Participation to the Capacity Building on the Design, Development, and Quality Assurance of School-Based PD Programs**, contents of which are self-explanatory.

In this, Mr. Kenneth S. Deligencia is identified to attend the said activity.

Travelling expenses, board and lodging and per diem of participant shall be charged against HRD support funds or local funds, subject to the usual accounting, budgeting, and auditing rules and regulations.

Service Credit/ Compensatory Overtime Credit shall be granted for the services rendered beyond regular hours and/or those rendered on Saturdays, Sundays, in accordance with the relevant provisions of CSC- DBM Joint Circular No. 02-04 and 2A, s. 2005.

For your guidance and compliance.


JINKY B. FIRMAN PhD, CESO VI RELEASED
 Assistant Schools Division Superintendent
 Officer-In-Charge
 Office of the Schools Division Superintendent

AUG 20 2024

RECORDS SECTION SDO PANABO CITY

Enclosed: As stated.

SGOD/ABA/HRD/KSD



Schools Division Office of Panabo City
 City Hall Drive, Brgy. JP Laurel, Km 31, Panabo City
 Tel. Nos. (084)823 1469, (084) 628 4066
 Email: panabocity.division@deped.gov.ph


Republic of the Philippines
Department of Education
DAVAO REGION

Office of the Regional Director

REGIONAL MEMORANDUM

HRDD-2024-203

To : Assistant Regional Director
Division Superintendents of IGACOS, Davao del Norte,
Davao Oriental, Davao del Sur, Panabo, and Mati City

Subject: PARTICIPATION TO THE CAPACITY BUILDING ON THE
DESIGN, DEVELOPMENT, AND QUALITY ASSURANCE
OF SCHOOL-BASED PD PROGRAMS

Date : August 15, 2024

This has reference to DM-OUHROD-2024-1569 on the Capacity Building for Field Implementers on the Design, Development, and Quality Assurance of School-Based Professional Development Programs, be informed that the conduct of the training is scheduled on August 18-23, 2024, inclusive of travel time, at NEAP-NCR, Marikina City. Relevant details are found in the enclosures.

Listed below are the participants of the training:

Participants	Position	FD/SDO
Glen L. Villonez	Education Program Supervisor	HRDD-RO XI
Kenneth S. Deligencia	HRD-Senior Education Program Specialist	SDO-Panabo City
Evangeline Bongcac	HRD-Senior Education Program Specialist	SGOD-IGACOS
Grace Santa T. Daclan	Education Program Supervisor	CID-Davao del Norte
Jean M. Del Valle	Principal II	SDO-Davao Oriental
Jay Ar Ronda	Principal	SDO-Davao del Sur
Elfleda Dionio	Education Program Supervisor	SDO-Mati City

The participants are advised to submit the following pre-work requirements through <https://tinyurl.com/capbdesignNA2024> on or before August 16, 2024:

- a. Training design of existing RO, SDOs, and school-based developed PD programs, and
- b. Results of PD needs assessment conducted across governance levels.

Further, the participants may confirm their attendance via <https://tinyurl.com/capbfieldNA2024> on or before August 16, 2024.

Republic of the Philippines
Department of Education
DAVAO REGION

Office of the Regional Director

Travelling expenses, board and lodging and per diem of the participants from Regional Office shall be charged against the HRD support funds or from NEAP and other local funds contingent upon its availability, while the participants from the Schools Division Offices and schools, expenses incurred shall be charged against the HRD support funds or local funds, subject to the usual accounting, budgeting, and auditing rules and regulations.

Participants are granted Compensatory Time Off (CTO) on August 21, 2024, subject to existing rules and regulations and approval by their respective offices.

Immediate dissemination of this Memorandum is directed.

ALLAN G. FARNAZO
Director IV

Enclosed: As Stated.

ROH3/glw