



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF PANABO CITY

8884

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
SGOD 2024-0349

To : Assistant Schools Division Superintendent
Chief of the Schools Governance and Operations Division
Chief of the Curriculum Implementation Division
Division Office Personnel Concern

Subject: **REGIONAL TRAINING WORKSHOP ON BASIC RESEARCH ETHICS**

Date: July 31, 2024

Attached is Regional Memorandum PPRD-2024-084 entitled *Regional Training Workshop on Basic Research Ethics*. This will be conducted on August 29-30, 2024, at Durial Hall, NEAP DepEd Region XI, Davao City.

Participants of this activity are the following:


1. John Visillas - Education Program Supervisor
2. Erick S. Dalumpines - SEPS Planning and Research

Participants are expected to attend at least 14 hours or 85% of the training sessions to get the certificate of completion and participation. Online registration can be accessed through <https://tinyurl.com/2024-Basic-Research-Ethics> on or before July 29, 2024.

Travel, accommodation and other incidental expenses shall be charged against Division MOOE/ Local funds while meals are charged against ROP fund subject to the usual accounting and auditing rules and regulations.

For your information and guidance.

For and in the absence of the Schools Division Superintendent:


DJHOANE C. AGUILAR
Education Program Supervisor

RELEASED

AUG 01 2024

RECORDS SECTION SDO PANABO CITY
BY 

Enclosed as Stated
SGOD/ABA/ESD



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Republic of the Philippines
Department of Education
DAVAO REGION

Office of the Regional Director
REGIONAL MEMORANDUM
PPRD-2024-084

To : Schools Division Superintendents

Subject: Regional Training Workshop On Basic Research Ethics

DATE : July 18, 2024

As provided in DepEd Order No. 16, s. 2017, the Research Ethics Committee plays a crucial role in ensuring that research activities adhere to the highest ethical standards and comply with relevant regulations and guidelines.

Since 2016, Policy Planning and Research Division has faced numerous challenges in establishing a dedicated research ethics committee. The lack of this critical oversight body has led to several concerning situations. Without a formal ethics training and review process, researchers have been operating without clear guidelines, resulting in inconsistent adherence to ethical standards. This has occasionally led to the unintentional compromise of participant confidentiality and the insufficient informed consent processes.

Anent thereof, the Office, through the Policy Planning and Research Division will conduct the Regional Training Workshop on Basic Research Ethics on **August 29-30, 2024**, at Durian Hall.

Participants are expected to attend at least 14 hours or 85% of the training sessions to get the Certificate of Completion and Participation. Online registration form can be access through <https://tinyurl.com/2024-Basic-Research-Ethics> on or before **July 29, 2024**.

Travel, accommodation and other incidental expenses shall be charged against respective local funds while meals are charged against ROP funds subject to the existing accounting and auditing rules and regulations.

For further inquiries and clarifications on this matter, contact Cherry Ann D. Into, Education Program Supervisor of Policy Planning and Research Division, at (082) 224-0750.

Immediate dissemination of this Memorandum is highly desired.

DEPARTMENT OF EDUCATION
RECORDS SECTION
RELEASED

ALLAN C. PARNAZO
Director IV

ROP2/cadi

By: 

July 30, 2024

34888



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| Doc. Ref. Code | ROKMT-F001 | Rev. | 00 |
| Effectivity | 07.01.24 | Page | 1 of 5 |





Republic of the Philippines
Department of Education
DAVAO REGION

Office of the Regional Director

LIST OF PARTICIPANTS

Regional Training Workshop on Basic Research Ethics
August 29-30, 2024 - Durian Hall, DepEd RO XI

| Name | Designation | Office/SDO |
|-------------------------------|---------------------------------|------------------|
| 1. Allan G. Farnazao | Regional Director | ORD |
| 2. Rebonfamil R. Baguio | Asst. Regional Director | OARD |
| 3. Marilyn B. Madrazo, EdD | PMT, Chair | RO PPRD |
| 4. Cherry Ann D. Into, EdD | PMT, Vice- Chair RREC Member | RO PPRD |
| 5. Mack Arthur C. Gamayot | SEPS for P&R | Davao City |
| 6. Annalyn M. Loreto | SEPS for P&R | Davao De Oro |
| 7. Melanie O. Madin | SEPS for P&R | Davao Del Norte |
| 8. Kirk Sonny Gil P. Heruela | SEPS for P&R | Davao Del Sur |
| 9. Janeth R. Octura | SEPS for P&R | Davao Occidental |
| 10. Rowil A. Tirro | SEPS for P&R | Davao Oriental |
| 11. Erick S. Dalumpines | SEPS for P&R | Panabo City |
| 12. Joan Christella A. Cereno | SEPS for P&R | Mati City |
| 13. Marjun M. Rebosquillo | SEPS for P&R | Digos City |
| 14. Graciela Ambrona | SEPS for P&R | IGACOS |
| 15. Dr. Joseph O. Chagas | SEPS for P&R | Tagum City |
| 16. Emmanuel Alpha Sicam | RREC Secretariat | RO PPRD |
| 17. Jomar Boy A. Cuyos | RREC Secretariat | RO PPRD |
| 18. Shella Lu M. Dela Cerna | RREC Secretariat | RO PPRD |
| 19. Esther Krysmaye Roble | RREC Secretariat | RO PPRD |
| 20. Lou Jynne M. Masanguid | RREC Secretariat | RO PPRD |
| 21. Saila B. Onotan | RREC Secretariat | RO PPRD |
| 22. Rosalinda S. Antiporta | RREC Secretariat | RO PPRD |
| 23. Alma A. Tac-on | RREC | Davao City |
| 24. Mervin G. Salmon | RREC | Tagum City |
| 25. Norman R. Galabo | RREC | Davao City |
| 26. Princess Panganiban | RREC | Davao City |
| 27. Melecure M. Carillo | RREC | Tagum City |
| 28. Janice A. Fernandez | RREC | Davao Del Norte |
| 29. Jay Ar P. Ronda | RREC | Davao Del Sur |
| 30. Jose L. Barba, Jr. | RREC | Mati City |
| 31. Archie A. Ano | RREC | Davao De Oro |
| 32. Dr. Ramil Cubelo | RREC | Davao City |
| 33. Rolando G. Borja | RREC | IGACOS |
| 34. Phee May D. Joligon | RREC | Davao City |
| 35. Maricel N. Bernal | RREC | Davao City |
| 36. Gisela Mares B. Madrazo | RREC | Davao City |
| 37. June Elias Patalinghug | SDRC Member | Davao City |
| 38. Andy P. Cabodoc | SDRC Member | Davao De Oro |



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LIST OF PARTICIPANTS

Regional Training Workshop on Basic Research Ethics
August 29-30, 2024 - Durian Hall, DepEd RO XI

| Name | Designation | Office/SDO |
|------------------------------|----------------------|------------------|
| 39. Exelsis Deo A. Deloy | SDRC Member | Davao Del Norte |
| 40. Jessie S. Sajol | SDRC Member | Davao Del Sur |
| 41. Elenita L. Bernales | SDRC Member | Davao Occidental |
| 42. Ana Lou O. Bucag | SDRC Member | Davao Oriental |
| 43. John Visillas | SDRC Member | Panabo City |
| 44. Jeremia C. Ceniza | SDRC Member | Mati City |
| 45. Eleser D. Mateo, PSDS | SDRC Member | Digos City |
| 46. Eric A. Bordios, PhD | SDRC Member | IGACOS |
| 47. Planning Officer | SDRC Member | Tagum City |
| 48. Aida P. Placencia | RRC Member/Alternate | FTAD |
| 49. Janice T. Gamalong | RRC Member/Alternate | AD |
| 50. Atty. Shemelyn D. Bilbao | RRC Member/Alternate | ORD |
| 51. Joeisa M. Presbitero | RRC Member/Alternate | CLMD |
| 52. Katherine C. Datoy | RRC Member/Alternate | FD |
| 53. Stephen Mark Castres | RRC Member/Alternate | ESSD |
| 54. John Arnel Villacorte | RRC Member/Alternate | ESSD |
| 55. Darly D. Lamentac | RRC Member/Alternate | QAD |
| 56. Glen Villonez | RRC Member/Alternate | HRDD |
| 57. Isidra P. Despi | RRC Member/Alternate | HRDD |
| 58. Alvin S. Concha, MD | Resource Speaker | PHREB |
| 59. Lucila T. Lupo | Resource Speaker | PHREB |
| 60. Mabel Diana M. Calipes | Secretariat | PHREB |



Republic of the Philippines
Department of Education
DAVAO REGION

Office of the Regional Director

Regional Training Workshop on Basic Research Ethics
August 29-30, 2024

OBJECTIVES:

- Identify and apply general research ethical principles
- Recognize and apply essential characteristics of ethical research:
 - For the good of humanity
 - Scientifically sound
 - Ethically sound
 - Adheres to ethical principles of beneficence, nonmaleficence, respect for person and justice
 - With gender and cultural sensitivity
 - With considerations for the third (3rd) parties
 - Performed by an ethical researcher
 - Approved by a research ethics committee

| DAY 1: | | |
|----------|--|--|
| 08:00 AM | Registration of Participants Preliminaries | Secretariat AVP |
| | Opening Remarks | Head of Institution / REC Chair |
| 08:15 AM | [L0] Training Orientation | Dr. Alvin S. Concha |
| 08:30 AM | [L1] Ethics and Research | Dr. Alvin S. Concha |
| 09:30 AM | Interactive session: <i>Incident of Unethical Research</i> | Facilitators: Dr. Alvin S. Concha & Dr. Lucila T. Lupo |
| 10:00 AM | MORNING BREAK | |
| 10:15 AM | [L2] Defining Research Ethics Principles | Dr. Lucila T. Lupo |
| 11:10 AM | Small Group Work: <i>Applying Research Ethics Principles</i> | Facilitators: Dr. Alvin S. Concha & Dr. Lucila T. Lupo |
| 12:00 PM | LUNCH BREAK | |
| 01:00 PM | [L3] Favorable Benefits and Risks Ratio | Dr. Alvin S. Concha |
| 01:40 PM | Small Group Work: <i>Measuring Benefits and Risks</i> | Facilitators: Dr. Alvin S. Concha & Dr. Lucila T. Lupo |
| 02:15 PM | [L4] Preparing an Adequate and Appropriate Informed Consent Process and Form | Dr. Lucila T. Lupo |
| 02:40 PM | Small Group Work: <i>Informed Consent Assessment Form</i> | Facilitators: Dr. Alvin S. Concha & Dr. Lucila T. Lupo |
| 03:00 PM | AFTERNOON BREAK | |



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| 03:15 PM | [L5] Selecting Research Participants Fairly | Dr. Alvin S. Concha |
| 04:00 PM | Small Group Work: <i>Justice</i> | Facilitators: Dr. Alvin S. Concha & Dr. Lucila T. Lupo |
| 04:45 PM | Summary, Evaluation, and; Assignment: Protocol Assessment Form <i>Review International and National Guidelines</i> | Facilitators: Dr. Alvin S. Concha & Dr. Lucila T. Lupo |
| 05:00 PM | END OF FIRST DAY | |

DAY 2:

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|----------|---|---|
| 08:00 AM | Review and Preview Assignment Reporting: <i>Protocol Assessment Form</i> | Training Participants Facilitators: Dr. Alvin S. Concha & Dr. Lucila T. Lupo |
| 09:00 AM | [L6] Protecting Vulnerability in Research | Dr. Lucila T. Lupo |
| 09:15 AM | Small Group Work: <i>Protecting the Vulnerable</i> | Facilitators: Dr. Alvin S. Concha & Dr. Lucila T. Lupo |
| 10:00 AM | MORNING BREAK | |
| 10:15 AM | [L7] Research during Public Health Emergencies (e.g Pandemic) | Dr. Alvin S. Concha |
| 11:00 AM | [L8] Qualities of the Appropriate Researcher | Dr. Lucila T. Lupo |
| 12:00 PM | LUNCH BREAK | |
| 01:00 PM | [L9] International and National Guidelines | Dr. Alvin S. Concha |
| 01:30 PM | Small Group Work: <i>Identifying ethical issue and recommendation of solution found in guidelines</i> | Facilitator: Dr. Alvin S. Concha |
| 02:15 PM | [L10] Institutional Controls: Research Ethics Committee | Dr. Lucila T. Lupo |
| 03:00 PM | AFTERNOON BREAK | |
| 03:15 PM | [L11] Navigating the Ethics Review Process | Dr. Alvin S. Concha |
| 04:00 PM | Open Forum: Remaining Issues, Summary, Evaluation | Facilitators: Dr. Alvin S. Concha & Dr. Lucila T. Lupo |
| 04:50 PM | Awarding of Certificates Closing Remarks | Secretariat REC Chair |
| 05:00 PM | END OF TRAINING | |