



Republic of the Philippines  
**Department of Education**  
Region XI  
SCHOOLS DIVISION OF PANABO CITY

24-11094

**Office of the Schools Division Superintendent**

**Division Memorandum**

OSDS-2024-0113

To : **ANNALENE A. DACUMOS**, Attorney III

Subject : **ATTENDANCE TO QUARTERLY MEETING WITH SDO LAWYERS AND LEGAL SECTION IN CHARGE AND CONDUCT OF LEGAL ASSISTANCE IN DAVAO REGION**

Date : August 20, 2024

Attached is Regional Memorandum ORD-2024-081 relative to the Quarterly Meeting with SDO Lawyers and Legal Section In Charge and the Conduct of Legal Assistance in Davao Region. In line with this, you are directed to attend and participate the said activity which will be held on **April 28-29, 2024** at Schools Division of Davao City conference room.

Meals shall be chargeable to Regional Office funds while traveling expenses and other incidental expenses relative to the conduct of the activity shall be charged to local funds subject to usual accounting and auditing rules and regulations.

For strict compliance

  
**JINKY B. FIRMAN, PhD, CESO VI**  
OIC - Schools Division Superintendent

Enclosed: as stated

**RELEASED**

**AUG 21 2024**

RECORDS SECTION-SDO PANABO CITY  
BY 



24-30170

24-10512

Republic of the Philippines  
Department of Education  
DAVAO REGION

Office of the Regional Director

**REGIONAL MEMORANDUM**  
ORD- 2024-081

To : Schools Division Superintendents

Subject : ATTENDANCE TO QUARTERLY MEETING WITH SDO LAWYERS  
AND LEGAL SECTION IN-CHARGE AND CONDUCT OF LEGAL  
ASSISTANCE IN DAVAO REGION

Date : August 12, 2024

As part of the effort of the Legal Unit in improving prompt and efficient resolution of administrative cases, and in enhancing collaboration among regional and division lawyers/legal officers and legal unit staff, a regular meeting among the aforementioned personnel is deemed important.

In view thereof, all regional and division lawyers/legal officers, and legal unit staff are directed to join the 2<sup>nd</sup> Quarterly Meeting and the conduct of 4<sup>th</sup> Legal Assistance on August 28-29, 2024, at the Division of Davao Oriental.

Meals shall be chargeable to Regional Office funds while traveling expenses and other incidental expenses relative to this activity shall be charged to local funds subject to usual accounting and auditing rules and regulations.

For strict compliance.

ALLAN G. FARNAZO  
Director IV

Enclosed: As stated

ORD/LU 4/mcc

EXAMINED BY  
RECORDS SECTION  
**RELEASED**

By: \_\_\_\_\_ Date: Aug. 13, 2024  
Time: \_\_\_\_\_  
36176



Republic of the Philippines  
**Department of Education**  
 DAVAO REGION

Office of the Regional Director

**LIST OF PARTICIPANTS**

Office	Names	Numbers
Regional Office	1. Atty. Lorenza C. Pitulan 2. Atty. Shemelyn D. Gamorot- Bilbao 3. Cecille Maria Sheelah Balbas-Limosnero 4. Joan C. Junia 5. Mary Grace C. Cataytay	5
Davao City	1. Atty. Immaculate G. Clark 2. Harey Lyka B. Roseos	3
Digos City	1. Atty. Clarisse Joy C. Arnaez-Llaban 2. Jihan Jane Cagas Mendez	2
Island Garden City Of Samal	1. Atty. Darwin Z. Pulido	1
Davao Oriental	1. Atty. Jimar C. Balo 2. Rien Sanchez Bautista	2
Davao De Oro	1. Atty. Billy Anjo A. Labradores 2. Angelica G. Celo	2
Davao Del Sur	1. Atty. Maruli Ali G. Sanchez 2. Adrienne M. Bajao	2
Davao Occidental	1. Atty. Glein Mark L. Bodiongan	1
Mati City	1. Atty. Arnold Costelo/ Illuminado D. Boiser	1
Tagum City	1. Atty. Kennerly Albert R. Malinao	1
Panabo City	1. Atty. Annalene A. Dacumos	1
Davao del Norte	1. Atty. Vevirlie O. Gallo	1
<b>Total No. of Participants</b>		<b>21</b>