



Republic of the Philippines
Department of Education
 Region XI
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

CID – 2024 – 0436

To : Assistant Schools Division Superintendent
 Chief ES, Curriculum Implementation Division
 Education Program Supervisor, ALS

Subject : **CONDUCT OF WORKSHOP ON THE ADDITIONAL COURSE
 KITS FOR FUNCTIONAL EDUCATION AND LITERACY
 PROGRAM (FELP) COURSES**

Date : August 15, 2024

Herewith is the National Memorandum RM-CLMD-2024-192 dated August 9, 2024, regarding the conduct of **Conduct of Workshop on the Additional Course Kits for Functional Education and Literacy Program (FELP) Courses** on August 19-23, 2024, at Ritz Hotel, Bo. Obrero, Davao City.

The participants to this activity are **Rosebeth C. Candelasa**, Education Program Specialist II for ALS and **Christen Greece C. Ochavillo**, ALS Teacher.

Participants shall be granted with 1-day Compensatory Overtime Credit for non-teaching personnel/Service Credits for teaching personnel for their participation on August 21, 2024 (Holiday) per DepEd Order No. 53, s. 2003 or the Updated Guidelines on Grant of Vacation Service Credits to Teachers and Non-Teaching Personnel.

Travel, per diem and other incidental expenses shall be charged to **Sub-ARO DBM-NBC 5007 (ALS)**, directly downloaded to the respective Schools Division Offices, subject to the usual accounting and auditing rules and regulations.

Immediate dissemination of this Memorandum is desired.

JINKY B. FIRMAN, PhD, CESO VI
 OIC, Schools Division Superintendent

Enclosed: As stated.
 CID/jey/jcc

RELEASED

AUG 15 2024

RECORDS SECTION - SDO PANABO CITY
 BY



Schools Division Office of Panabo City
 City Hall Compound, Km 31, Panabo City
 Telephone No: (084) 823-1469
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DepEd Panabo:
Empowering Champions in Education
 through Journeying, Blending and Fostering commitment in
 providing quality education, MATATAG for all.





Republic of the Philippines
Department of Education
DAVAO REGION

Office of the Regional Director

REGIONAL MEMORANDUM

CLMD-2024-474

To : Schools Division Superintendents
Chief Education Supervisor, CLMD

Subject : CONDUCT OF WORKSHOP ON THE ADDITIONAL COURSE KITS
FOR FUNCTIONAL EDUCATION AND LITERACY PROGRAM
(FELP) COURSES

Date : August 9, 2024

In pursuance to DepEd Memorandum DM-CT-2024-192, the Bureau of Alternative Education (BAE) and the Department of Education Region XI, Curriculum and Learning Management Division will conduct a Workshop on the Additional Course Kits (Work Readiness and Voters Education) for Functional Education and Literacy Program (FELP) Courses on August 19-23, 2024 at Ritz Hotel, Bo. Obrero, Davao City.

Participants are requested to bring laptops and other gadgets needed in the activity. Refer the list of participants to Annex 1.

Participants shall be granted with 1-day Compensatory Overtime Credit for non-teaching personnel/ Service Credits for teaching personnel for their participation on August 21, 2024 (Holiday) per DepEd Order No.53, s. 2003 or the Updated Guidelines on Grant of Vacation Service Credits to Teachers and Non-Teaching Personnel.

Travel, per diem and other incidental expenses shall be charged to Sub-ARO DBM-NBC 5007 (ALS), directly downloaded to the respective Schools Division Offices, subject to the usual auditing rules and regulations.

All other details are in the enclosure.

Immediate dissemination and strict compliance of this Memorandum to all concerned is directed.

DEPARTMENT OF EDUCATION - DAVAO REGION
RECORDS SECTION

RELEASED

ALLAN G. FARNAZO
Director IV

Enclosed: As Stated
ROC6/msl

By:
Date: Aug. 15, 2024
Time: 3:30 PM



Address: F. Torres St., Davao City (8000)
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Doc. Ref. Code	RO-KMT-F001	Rev	00
Effectivity	07.01.24	Page	1 of 2





Republic of the Philippines
Department of Education
DAVAO REGION

Office of the Regional Director

Annex 1. A

LIST OF PARTICIPANTS

Workshop on Additional Coursekits for Functional Education and Literacy (FELP) Course

Date: August 19-23, 2024

Venue: The Ritz Hotel at Garden Oases, Bo. Obrero, Davao City

No	Course/Theme	Name	Designation	Region/Division	Role
1	Break-out Session 1 Module Title: Work Readiness Education	Catherine Alarzar	EPS II - ALS	V SDO Camarines Sur	Lead Writer
2		Gerald B. Olivar	EPS II - ALS	V SDO Masbate Province	Lead Writer
3		Maria Kristina Tabernero	EPS II - ALS	VIII SDO Leyte	Lead Writer
4		Maria Franchesca C. Fadri	EPS II - ALS	IV - A SDO Dasmariñas	Lead Writer
5		Braian B. Mahinay	EPS II - ALS	XI SDO Davao City	Lead Writer
6		Miguel H. Panugan Jr.	Principal I	XI SDO Mati City	Writer
7		Alma C. Ando	School Head	XI SDO Davao Oriental	Writer
8		Gemma C. Mabalod	School Head	XI SDO Tagum City	Writer
9		Gladys F. Aldaya	School Principal II	XI SDO Davao de Oro	Writer
10		Jocelyn D. Fernandez	Principal	XI SDO Davao del Norte	Writer
11	Break-out Session 2 Module Title: Voter Education	Sherly M. Cruz	EPS II - ALS	IV - A SDO Rizal	Lead Writer
12		John Carl Cabarles	EPS II - ALS	NCR Las Pinas City	Lead Writer
13		Romulous P. Guino	EPS II - ALS	NCR SDO Makati City	Lead Writer
14		Zaldy P. Fernandez	OIC-EPS II-ALS	CAR SDO Apayao	Lead Writer
15		Christen Greece Ochavillo	ALS Teacher	XI SDO Panabo City	Lead Writer
16		Jeffrey B. Bagongon	PSDS	XI SDO Davao Occidental	Writer
17		Verleto C. Florentino	Principal III	XI SDO Davao del Sur	Writer
18		Elvie E. Timon	EPS II - ALS	XI SDO Digos City	Writer
19		Atty. Darwin Z. Polido	EPS, Math	XI SDO IGACOS	Writer
20		Leah C. Pana	PSDS	XI SDO Davao City	Writer
21	Breakout Session 3 Downloading of Supplemental ALS Learning Materials/Resources (Soft files/copies) to tablet units/IT gadgets	Rone N. Pequiro	EPS II - ALS	XI SDO Mati City	IT Specialists
22		Jo Divine Y. Belarmino	EPS II - ALS	XI SDO Davao Oriental	IT Specialists
23		Eddie Jr. A. Cabansag	EPS II - ALS	XI SDO Davao de Oro	IT Specialists
24		Shiela D. Sionosa	EPS II - ALS	XI SDO Davao del Norte	IT Specialists
25		Rosebeth C. Candelasa	EPS II - ALS	XI SDO Panabo City	IT Specialists
26		Jeffrey C. Langga	EPS II - ALS	XI SDO IGACOS	IT Specialists
27		Delio C. Caya	EPS II - ALS	XI SDO Tagum City	IT Specialists
28		Liartes L. Prasno	EPS II - ALS	XI SDO Davao del Sur	IT Specialists
29		Cheery Lyne B. Vallejo	EPS II - ALS	XI SDO Digos City	IT Specialists
30		Danilo J. Manuel	EPS II - ALS	XI SDO Davao Occidental	IT Specialists
31		Haroun F. Ranain	EPS II - ALS	XI SDO Davao City	IT Specialists
32		Aimee O. Langahid	Teacher III	XI SDO DVO City-DCNHS	TWG -Chair
33	RO XI	Mary Jeanne B. Aldeguer	Chief ES	XI CLMD	PMT-Chair
34		Maricel S. Langahid	EPS Reg. ALS FP	XI CLMD	PMT-Co-Chair
35		Rochelle Mae E. Sadaya	ALS Staff/JO	XI CLMD	TWG-Member
36		Elouise Bern P. Montegrando	ALS Staff/JO	XI CLMD	TWG-Member
37		Vincent B. Dinero	ALS Staff/JO	XI CLMD	TWG-Member
38		Alma E. Obusa	ALS Staff/JO	XI CLMD	TWG-Member
39		Donn Marie D. Querubin	ALS Staff/JO	XI CLMD	TWG-Member
40	BAE - CO	Ernie M. Pamor	Supervising EPS	PMS D	Lead Facilitator
41		Michael Angelo Infante	SEPS	PMS D	Lead Facilitator
42		Iza A. Rubiales	SEPS	PMS D	Lead Facilitator



Republic of the Philippines
Department of Education
DAVAO REGION

Office of the Regional Director

Annex 1. B

ACTIVITY MATRIX

**Workshop on Additional Coursekits for Functional Education and Literacy (FELP)
Course**

Date: August 19-23, 2024

Venue: The Ritz Hotel at Garden Oases, Bo. Obrero, Davao City

Time	Day 0 (August 19, 2024) Monday	Day 1 (August 20, 2024) Tuesday	Day 2 (August 21, 2024) Wednesday	Day 3 (August 22, 2024) Thursday	Day 4 (August 23, 2024) Friday
7:00-8:00AM		BREAKFAST			
8:00-9:00AM		Preliminaries			
9:00-10:00AM		Opening Program: - National Anthem - Prayer - Regional Hymn - DepEd Quality Policy - Acknowledgement of Participants - Welcome Message - Statement of Purpose - Mechanics of Conference - Photo Opportunity	Note: For Break-out Session 1 - Work Readiness Education Session 2 - Voters Education		
			Workshop 3 Grouping of Competencies according to themes	Workshop 5 Designing of Activities and Assessment Strategies/Methods for Work Readiness Education and Voters Education Course Kit	Workshop 7 Completion of the Additional FELP Work Readiness Education and Voters Education (Template 1)
			Presentation and Critiquing of Workshop 3 Output	Presentation and Critiquing of Workshop 5 Outputs	Presentation and Critiquing of the Completed FELP - Work Readiness Education and Voters Education Course Template
10:00-12:00PM	Travel time	Plenary Session Session 1: Overview and Background of Functional Education and Literacy Program (FELP) Session 2: Orientation on the Guidelines and Mechanics of the Workshop on the Development of Course Outline for Functional Education and Literacy Program (FELP) Session 3: Rationale of Voters Education and Work Readiness Education Course	Note: Simultaneous Activity for Break-out Session 3 Downloading of Supplemental ALS Learning Materials/Resources (Soft files/copies) to tablet units/IT gadgets) - Reading materials - eFLT - Other Supplemental ALS Learning Materials		
12:00-1:00PM		LUNCH			
1:00-3:00PM	Arrival, Registration & Bilinging (Check-in)	Workshop 1 Discussion on FELP Course Outline Template	Workshop 4 Outlining of Specific Contents of Work Readiness Education and Voters Education Presentation and Critiquing of Workshop 4 Outputs	Workshop 6 Designing the Summative Assessment for Micro-certification Presentation and Critiquing of Workshop 6 Outputs	Finalization of FELP Course Outline for Work Readiness Education and Voters Education Course based on comments and suggestions Submission of Final Outputs of Group Sessions 1,2,3
3:00-5:00PM		Workshop 2 Harvesting/Mapping of Competencies for Voters Education and Work Readiness Education	Note: Continuation of Simultaneous Activity for Break-out Session 3 Downloading of Supplemental ALS Learning Materials/Resources (Soft files/copies) to tablet units/IT gadgets) - Reading materials - eFLT - Other Supplemental ALS Learning Materials		Open Forum Synthesis Closing Program - Nationalistic Song - Giving of Impressions - Message of Challenge - Acceptance of Challenge - Pledge of Commitment - Distribution of Certificates - Ways Forward and Reminders/Vote of Thanks - Closing Prayer
5:00-6:00PM		DINNER			

Prepared by:

Noted by:

MARICEL S. LANGAHID
 EPS CLMD, Regional ALS Focal Person

MARY JEANNE B. ALDEGUER, Ed.D
 Chief Education Supervisor CLMD



Republic of the Philippines
Department of Education
DAVAO REGION

Office of the Regional Director

List of invited participants from other regions and DepEd Central Office-BAE	Catherine Alarzar	EPS II - ALS	V SDO Camarines Sur	Lead Writer
	Gerald B. Olivar	EPS II - ALS	V SDO Masbate Province	Lead Writer
	Maria Kristina Tabernero	EPS II - ALS	VIII SDO Leyte	Lead Writer
	Maria Franchesca C. Fadri	EPS II - ALS	IV - A SDO Dasmariñas	Lead Writer
	Sherly M. Cruz	EPS II - ALS	IV - A SDO Rizal	Lead Writer
	John Carl Cabarles	EPS II - ALS	NCR Las Pinas City	Lead Writer
	Romulous P. Guino	EPS II - ALS	NCR SDO Makati City	Lead Writer
	Zaldy P. Fernandez	OIC - EPS II - ALS	CAR SDO Apayao	Lead Writer
	Ernie M. Pamor	Supervising EPS	PMSDD DepEd - CO BAE	Lead Facilitator
	Michael Angelo Infante	SEPS	PMSDD DepEd - CO BAE	Lead Facilitator
	Iza A. Rubiales	Senior Education Program Specialist	PMSDD DepEd - CO BAE	Lead Facilitator

Prepared by:

Noted by:


MARICEL S. LANGAHEED
EPS CLMD, Regional ALS Focal Person


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Doc. Ref. Code	RO-KMT-F001	Rev	00
Effectivity	07.01.24	Page	2 of 3



Department of Education

OFFICE OF THE CHIEF OF BUREAU FOR CURRICULUM AND TEACHING

MEMORANDUM
DIRECT 2024-192

TO REGIONAL DIRECTORS

FROM GINA O. GONONG

CHIEF, BUREAU OF CURRICULUM AND TEACHING

SUBJECT WORKSHOP ON THE DEVELOPMENT, EVALUATION, AND REVISION AND ENHANCEMENT OF COURSE KITS FOR FUNCTIONAL EDUCATION AND LITERACY PROGRAM (FELP) COURSES

DATE August 19, 2024

THE BUREAU OF CURRICULUM AND TEACHING (BCT) is pleased to announce the Workshop on the Development, Evaluation, and Revision and Enhancement of Course Kits for Functional Education and Literacy Program (FELP) Courses will be held on August 19, 2024.

Name of Activity	Workshop Date	Location	Remarks
Workshop on the Development and Revision of Course Kits for Functional Education and Literacy Program (FELP) Courses	August 19, 2024	DepEd Division Office - Marikina	For all Regional Directors
Workshop on the Development and Revision of Course Kits for Functional Education and Literacy Program (FELP) Courses	August 20, 2024	DepEd Division Office - Marikina	For all Regional Directors
Workshop on the Development and Revision of Course Kits for Functional Education and Literacy Program (FELP) Courses	August 21, 2024	DepEd Division Office - Marikina	For all Regional Directors
Workshop on the Development and Revision of Course Kits for Functional Education and Literacy Program (FELP) Courses	August 22, 2024	DepEd Division Office - Marikina	For all Regional Directors
Workshop on the Development and Revision of Course Kits for Functional Education and Literacy Program (FELP) Courses	August 23, 2024	DepEd Division Office - Marikina	For all Regional Directors
Workshop on the Development and Revision of Course Kits for Functional Education and Literacy Program (FELP) Courses	August 24, 2024	DepEd Division Office - Marikina	For all Regional Directors
Workshop on the Development and Revision of Course Kits for Functional Education and Literacy Program (FELP) Courses	August 25, 2024	DepEd Division Office - Marikina	For all Regional Directors
Workshop on the Development and Revision of Course Kits for Functional Education and Literacy Program (FELP) Courses	August 26, 2024	DepEd Division Office - Marikina	For all Regional Directors
Workshop on the Development and Revision of Course Kits for Functional Education and Literacy Program (FELP) Courses	August 27, 2024	DepEd Division Office - Marikina	For all Regional Directors
Workshop on the Development and Revision of Course Kits for Functional Education and Literacy Program (FELP) Courses	August 28, 2024	DepEd Division Office - Marikina	For all Regional Directors
Workshop on the Development and Revision of Course Kits for Functional Education and Literacy Program (FELP) Courses	August 29, 2024	DepEd Division Office - Marikina	For all Regional Directors
Workshop on the Development and Revision of Course Kits for Functional Education and Literacy Program (FELP) Courses	August 30, 2024	DepEd Division Office - Marikina	For all Regional Directors

- These activities are to be held on the following dates:
1. Workshop on the Development and Revision of Course Kits for Functional Education and Literacy Program (FELP) Courses
 2. Workshop on the Development and Revision of Course Kits for Functional Education and Literacy Program (FELP) Courses
 3. Workshop on the Development and Revision of Course Kits for Functional Education and Literacy Program (FELP) Courses

Department of Education

Office of the Undersecretary for Technical and Vocational Education

For a more complete information on the various programs and services offered by the Department of Education, please refer to the Department's website at www.deped.gov.ph.

The Department of Education is committed to providing quality education for all learners. This includes the development of a strong technical and vocational education system that will equip learners with the skills and knowledge needed for the labor market.

The Department of Education is currently implementing the Technical Education and Skills Development Act (TESDA Act) of 2001, which aims to strengthen the technical and vocational education system.

For more information on the TESDA Act, please refer to the Department's website.

Very truly yours,

Undersecretary for Technical and Vocational Education