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Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
CID-2024-0406

To : Chief of Curriculum Implementation Division (CID)
Chief of School Governance and Operations Division (SGOD)
Education Program Supervisors
Public Schools District Supervisors
Public and Private Secondary School Heads

Subject : **ORIENTATION OF TESTING PERSONNEL AND DISTRIBUTION OF TESTING MATERIALS FOR THE ADMINISTRATION OF THE NATIONAL CAREER ASSESSMENT EXAMINATION (NCAE)**

Date : August 2, 2024

Please be informed of the administration of the National Career Assessment Examination (NCAE) on August 15-16, 2024, in all public and private secondary schools in Panabo City.

In this regard, there will be an orientation on the administration of NCAE and the distribution of the testing materials on August 14, 2024, 9:00 in the morning, at the activity area of the LRMS Library Hub located at Panabo Central ES SpEd Center Compound, San Francisco, Panabo City.

Participants in the said activity are as follows:

1. Division Testing Coordinator (Mrs. Djhoane C. Aguilar)
2. Private School Supervisor (Mrs. Juliet D. Raganas)
3. Chief Examiner (School Head)
4. School Testing Coordinator
5. LRMS personnel (to act as support staff)

Morning snacks and lunch will be provided, chargeable against NASBE downloaded funds, subject to the usual accounting and auditing rules and regulations.

Please be guided accordingly.

For and in the Absence of the Schools Division Superintendent:

BASILIO P. MANA-AY, JR., CESO VI
Assistant Schools Division Superintendent
Officer in-Charge

CID/je/y/dca

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providing quality education, MATATAG for all.

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