



24-11962

Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

August 27, 2024

DIVISION MEMORANDUM
No. 0161, s. 2024

**CONDUCT OF MONITORING ACTIVITIES ON THE ALTERNATIVE
DELIVERY MODE IMPLEMENTATION**

To : Assistant Schools Division Superintendent
Chiefs of Curriculum Implementation Division (CID) and
School Governance and Operations Division (SGOD)
Education Program Supervisors
Public Schools District Supervisors
School Heads of Public Elementary and Secondary Schools
All Concerned

1. Pursuant to DepEd Order No. 21 s. of 2019 re: Policy Guidelines on the K to 12 Basic Education Program, Alternative Delivery Modes (ADMs) are highlighted as one of the two main categories of Flexible Learning Options that is responsive to the needs, context, circumstances, and diversity of learners.
2. This Office instructs the Public Schools District Supervisors to conduct monitoring activities in their respective Districts/Clusters on the implementation of the Alternative Delivery Mode in the Schools Division of Panabo City.
3. PSDSs are instructed to submit their completed ADM Monitoring Tool (please see attached tool) to the Curriculum Implementation Division Chief Education Supervisor, Janwario E. Yamota.
4. Travel and other incidental expenses of the Monitors shall be charged to the ADM funds (ROP-11-24-0086), all subject to the usual accounting and auditing rules and regulations.
5. Immediate dissemination of and compliance with this Memorandum is directed.


JINKY B. FIRMAN PhD, CESO VI
OIC, Schools Division Superintendent

RELEASED

AUG 28 2024

RECORDS SECTION, SDO PANABO CITY
BY 

Enc. as stated
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Alternative Delivery Mode (ADM) Implementation Monitoring Form

School Name:		District:	
School ID:		Date of Monitoring:	

Part I. School ADM Profile

- Please select the letter corresponding to the ADM implemented in the school being monitored from the options below and indicate it in the table provided:

A. Homeschool	E. Open High School
B. Night High School	F. Rural Farm School
C. MISOSA	G. E-IMPACT
D. School Initiated Intervention (specify): _____	

Learners Under ADM					
Elementary	ADM	No. of Learners	Secondary	ADM	No. of Learners
G1			G7		
G2			G8		
G3			G9		
G4			G10		
G5			G11		
G6			G12		

Part II. Monitoring Checklist

Planning and Preparation	Observed	Not Observed	Remarks
1. Approved ADM Implementation Plan			
2. Contextualized teaching and learning materials			
3. Advocacy/campaign-related activities			
4. Individual Learning Plan and Weekly Learning Plan			
Implementation	Observed	Not Observed	Remarks
5. Conducted classes as scheduled			
6. Communicated regularly with learners and parents			
7. Ensured timely submission of learners' outputs			
8. Secured an inventory of Self-Learning Modules released to learners			

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Support and Resources	Observed	Not Observed	Remarks
9. Provided adequate technical assistance and resources to teachers and students			
10. Forged community partnerships to support ADM implementation			
Assessment and Feedback	Observed	Not Observed	Remarks
11. Conducted regular assessments			
12. Met with parents/guardians to collect feedback and communicate learner concerns			
13. Made adjustments on ADM implementation based on feedback and assessment results			
Challenges and Issues:			
Solutions/Strategies Used to Address the Challenges:			
Recommendations:			

Monitor:

Conforme:

Public Schools District Supervisor
Date:

School Head
Date:

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