



Republic of the Philippines  
**Department of Education**  
 Region XI  
 SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

August 20, 2024

**DIVISION MEMORANDUM**

No. 0153 . S. 2024

**ORIENTATION ON THE ACCOMPLISHMENT OF WORKING PAPERS FOR  
 SALARY DIFFERENTIALS & NOSA RELATIVE TO DBM-NBC NO. 594, S.  
 2024 RE: IMPLEMENTATION OF THE FIRST TRANCHE OF THE  
 UPDATED SALARY SCHEDULE FOR CIVILIAN GOVERNMENT  
 PERSONNEL UNDER EXECUTIVE ORDER (EO) NO. 64, S. 2024 AND  
 FURTHER DISCUSSION ON OTHER FINANCIAL WORKING PAPERS**

To : Assistant Schools Division Superintendent  
 Elementary and Secondary School Heads  
 Finance Section  
 Human Resource Management Section  
 Division Payroll Services Unit  
 Administrative Officers II  
 Designated School HRs  
 All Concerned

1. Please be informed that the Orientation on the Accomplishment of Working Papers for Salary Differentials & NOSA relative to DBM-NBC No. 594, s. 2024 RE: IMPLEMENTATION OF THE FIRST TRANCHE OF THE UPDATED SALARY SCHEDULE FOR CIVILIAN GOVERNMENT PERSONNEL UNDER EXECUTIVE ORDER (EO) NO. 64, s. 2024 and Further Discussion on Other Financial Working Papers will be held on August 21, 2024, Wednesday at Panabo City Government Employees MPC, City Hall Drive, Brgy. JP Laurel, Panabo City at 8:30 AM -5:00 PM.
2. Participants to this orientation are the following:

|   | NAME                            | OFFICE/SCHOOL ASSIGNMENT |
|---|---------------------------------|--------------------------|
| 1 | JINKY B. FIRMAN PHD, CESO VI    | SDS                      |
| 2 | BASILIO P. MANA-AY JR., CESO VI | ASDS                     |



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|    |                            |                               |
|----|----------------------------|-------------------------------|
| 3  | RAUL E. GACUS              | OSDS-ADMIN                    |
| 4  | GLENN B. SEPARIS           | OSDS-ACCOUNTING               |
| 5  | NEO CARLO R. MAGNO         | OSDS-HR                       |
| 6  | JOHN OSLEC F. BAWI-IN      | OSDS-HR                       |
| 7  | CHADEE RUSS T. SALADAS     | OSDS-HR                       |
| 8  | EMMA M. TACULIN            | OSDS-HR                       |
| 9  | ROWENA B. VERALLO          | OSDS-HR                       |
| 10 | JENECES GRACE L. BUCAN     | OSDS-HR/ DPSU                 |
| 11 | ROLLYN MARIE M. DELA GENTE | OSDS-HR/ DPSU/ CABILI ES      |
| 12 | REX C. ANISCAL             | OSDS-HR/ DPSU/ RD MABITAD ES  |
| 13 | MAY JERRYLEN T. MATULIN    | OSDS-HR/ DPSU/ TG GERONA ES   |
| 14 | MA APRIL JOIE P. DISCAYA   | OSDS-HR/ LICANAN ES           |
| 15 | CARMINA D. RETES           | OSDS-HR/ STO NINO ES          |
| 16 | MIRAFLOR U. ZAFRA          | OSDS-HR/ TAGUROT ES           |
| 17 | MARY JOY C. SAGOT          | OSDS-ACCOUNTING               |
| 18 | JOHN DARWIN JADULCO        | OSDS-ACCOUNTING               |
| 19 | IONE JEAN B. AMOGUIS       | OSDS-CASHIER                  |
| 20 | MARK DONNEL CUBERO         | AOFNES/ CA SISON ES           |
| 21 | CHARITY A DELA CERNA       | AOFNHS-IUS                    |
| 22 | JEA ROSE TUTOR             | AOFNHS-SHS                    |
| 23 | RONELYN VILLA-ABRILLE      | BUENAVISTA ES                 |
| 24 | FATIMA RAMOS               | CAGANGOHAN NHS                |
| 25 | JULILYN T. ROBLE           | CONSOLACION ES                |
| 26 | LIBH ANTHONY LIMAMA        | DATU ABDUL DADIA ES           |
| 27 | HERLE ANN TORRES           | DALISAY VILLAGE ES            |
| 28 | BERNIE GIL D DAMASO        | DF DALISAY NHS                |
| 29 | JONALYN PORCADILLA         | DMJMNHS-SHS                   |
| 30 | RONEL B VILLANUEVA         | DON MANUEL A JAVELLANA ES     |
| 31 | RICHEL CHIN LIM            | DONA NENITA FLOIRENDO ES      |
| 32 | JUN ERNIE IGCASAMA         | GL DONDOY CES                 |
| 33 | ELAINE SAUSE               | GREDU ES                      |
| 34 | RIZA HINGPIT               | JP LAUREL ES                  |
| 35 | CHELLE LOU UNDAY           | KASILAK ES                    |
| 36 | RESYN FAYE CORTEZ          | KASILAK NHS                   |
| 37 | IRISH A ACAS               | KATUALAN ES                   |
| 38 | IMELDA TAGWALAN            | KAUSWAGAN NHS                 |
| 39 | REYNALDO C SALVACION       | KIOTOY ES                     |
| 40 | LESTER MARK CANCAN         | LITTLE PANAY ES/ KATIPUNAN ES |
| 41 | MARICRIS T GERSAVA         | LITTLE PANAY NHS              |
| 42 | JENNIFER B JUMALON         | LT CONCEPCION IS              |
| 43 | GEREMAE ANN C VILLASORDA   | MABUNAO ES                    |
| 44 | LORELIE MISOLE             | MABUNAO NHS                   |
| 45 | ROSEMARIE FRANCISCO        | MALATIVAS ES                  |
| 46 | PRELA DAGASDAS             | MALATIVAS NHS                 |
| 47 | HIEDE A INAMAC             | MANAY NHS                     |
| 48 | GIZELLE RADO               | NAMUAG ES                     |
| 49 | MARIA ODESSA D DAHUYA      | NANYO CES                     |
| 50 | FORTUNE ANGEL I BONOTAN    | NANYO NNHS                    |
| 51 | CHELSEE GWEN MALABAD       | NB GALAPIN ES                 |
| 52 | AILEEN PORTRIAS            | NEW VISAYAS CES               |



|    |                           |                               |
|----|---------------------------|-------------------------------|
| 53 | RICHARD P. CANJA          | P. CHANGCO ES                 |
| 54 | CHERRIE MAE ESCOBAL       | PANABO CENTRAL ES SPED CENTER |
| 55 | MICHELL S. QUIJANO        | PANABO CITY NHS-IUS           |
| 56 | MARIE CRIS PORLARES       | PANABO CITY NHS-SHS           |
| 57 | AILYN B. MADJUS           | PANABO CITY SHS               |
| 58 | MARIE GRACE UBALDO        | QUEZON NHS                    |
| 59 | JAMAICA ALVIADO           | RIZAL ES                      |
| 60 | CRYSTAL L. JAWAY          | ROXAS ES                      |
| 61 | MICHAEL JAY GLORIA        | SAN FRANCISCO ES, AOFES II    |
| 62 | CATHERINE NIEZ            | SAN PEDRO ES                  |
| 63 | DIVINE C. PENSERGA        | SAN ROQUE ES                  |
| 64 | EDGEENE PALCES            | SAN VICENTE ES                |
| 65 | LOVELYN M LLAGAS          | SAN VICENTE NHS               |
| 66 | GOEVER SHAINE INTO        | SINDATON ES                   |
| 67 | JOSE RONNIE A TABUDLONG   | SINDATON NHS                  |
| 68 | AIME DE VERA              | SOUTHERN DAVAO ES             |
| 69 | ALCE I GOMEZ              | SOUTHERN DAVAO NHS-IUS        |
| 70 | CATHERINE GRACE L SARDIÑA | SOUTHERN DAVAO NHS-SHS        |
| 71 | EMILYN S ABASOLO          | STA. CRUZ ES                  |
| 72 | ZOZET V. ALO              | TIBUNGOL ES                   |
| 73 | MIRAFLORE P APUSAGA       | VALENTIN N DAQUIO ES          |
| 74 | JANICE C. MALIGRO         | WATERFALL ES                  |
| 75 | MYLENE CASTILLO           | SALVACION ES                  |
| 76 | CHADEE MARC T. SALADAS    | ADMIN STAFF                   |
| 77 | MERLYN CORTEZ             | DON MANUEL JMNHS-IUS          |
| 78 | JUDY ANN DOMALAURON       | SAN VINCENTE NHS-IUS          |
| 79 | BABY JANE L. OROBIO       | COS                           |
| 80 | VINA B. SEGARINO          | COS                           |

3. Travel, meals, and incidental expenses related to the attendance of the above meeting shall be charged to School MOOE or Division MOOE, whichever is applicable, subject to the usual accounting and auditing rules and regulations.

4. For strict compliance.

  
**JINKY B. FIRMAN PhD, CESO VI**  
 Assistant Schools Division Superintendent  
 Officer-In-Charge  
 Schools Division Superintendent

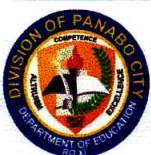
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**RELEASED**

**AUG 20 2024**

RECORDS SECTION-SDO PANABO CITY

BY 



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